

United Kingdom-London: Energy and related services

OJ S 55/2014 19/03/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Compliant Procurement Solutions Ltd

Postal address: 32 Grosvenor Street, Suite 6

Town: London

Postal code: W1K 4QS

Country: United Kingdom

For the attention of: David Sterling

E-mail: tenders@compliantprocurementsolutions.co.uk

Telephone: +44 8000075751

Internet address(es):

General address of the contracting authority: <http://www.compliantprocurementsolutions.co.uk>

Address of the buyer profile: http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA29448

Electronic access to information: Please submit interest using the www.mytenders.org website. Documents can be accessed from <http://www.compliantprocurementsolutions.co.uk/frameworks.html>

Additional information can be obtained from:

Official name: Compliant Procurement Solutions Ltd

Postal address: 32 Grosvenor Street, Suite 6

Town: London

Postal code: W1K 4QS

Country: United Kingdom

For the attention of: David Sterling

E-mail: tenders@compliantprocurementsolutions.co.uk

Telephone: +44 8000075751

Internet address: <http://www.compliantprocurementsolutions.co.uk>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

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Town: London

Postal code: W1K 4QS

Country: United Kingdom

For the attention of: David Sterling

E-mail: tenders@compliantprocurementsolutions.co.uk

Telephone: +44 8000075751

Internet address: <http://www.compliantprocurementsolutions.co.uk/frameworks.html>

Tenders or requests to participate must be submitted: Official name: Compliant Procurement Solutions Ltd

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Country: United Kingdom
For the attention of: David Sterling
Telephone: +44 8000075751

I.2. Type of the contracting authority

Other: procurement consortium

I.3. Main activity

General public services
Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: <http://www.compliantprocurementsolutions.co.uk/ojeu-framework-permissible-users.html>

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

(Competed) Energy procurement, bill validation/bureau and historic cost recovery/auditing services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 11: Management consulting services [6] and related services

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement
: 9

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 1 000 000 and 250 000 000 GBP

II.1.5. Short description of the contract or purchase(s)

Compliant Procurement Solutions Ltd (CPS) is seeking to create a framework agreement for energy procurement, bill validation/bureau services and historic cost recovery and auditing services. The framework agreement will be divided into 3 lots and will be for duration of 4 years.

The framework agreement is for use by CPS and all UK registered social landlords. Details of permissible users can be found on www.compliantprocurementsolutions.co.uk/ojeu-framework-permissible-users.html

CPS will appoint 3 tenderer's to become framework supplier's for each lot. Framework users will be able to 'Call Off' from the framework by using the mini-competition system.

Note: To register your interest in this notice and obtain any additional information please visit the myTenders web site at http://www.myTenders.org/Search/Search_Switch.aspx?ID=114380

II.1.6. CPV code(s)

71314000 Energy and related services, 71314200 Energy-management services, 79418000 Procurement consultancy services, 71314300 Energy-efficiency consultancy services, 90713000 Environmental issues consultancy services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT:

Range: between 1 000 000 and 250 000 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Information about lots

Lot No: 3

Lot title: Historic cost recovery and auditing

1) Short description

For the provision of historic cost recovery and auditing services.

2) CPV code(s)

71314000 Energy and related services

3) Quantity or scope

The following services will be included as a minimum to the service provider's customer offering for lot 3 services:

- data collation and customer requirement gathering;
- analysis, assessment and reporting of identified over-charges;
- securing refunds for customer; and
- implementation of on-going saving initiatives.

4) Indication about different time frame or duration

5)

Additional information about lots

Tender's applying for lot 3 are able to tender for this lot separately or together with lots 1 and 2.

Lot No: 2

Lot title: Bill validation/bureau services

1) Short description

For the provision of bill validation/bureau services.

2) CPV code(s)

71314000 Energy and related services, 71314200 Energy-management services

3) Quantity or scope

The following services will be included as a minimum to the service provider's customer offering for lot 2 services:

- data collation and customer requirement gathering;
- copy/original invoices are received directly from energy suppliers/ customers in electronic /paper format and validated to determine whether these are correct for payment;
- reports to be generated showing the details of the invoices which have passed the validation process for use as remittance advice and for uploading automatically into finance systems;
- additional reports to identify incorrect invoices to be issued to customers/suppliers. The reasons for failures should be shown on the report so that suppliers can correct accordingly;
- ensuring incorrect invoices are resolved accordingly and passed for payment;
- ensuring customer payments are allocated correctly by the supplier;
- dealing with notices to disconnect, overdue payment notices, notification of legal action, warrant application, court action etc.;
- ensuring a full billing history is maintained including determining whether invoices have not been received on time;
- managing customer related billing queries and meter reads; and
- managing supplier related billing queries, site visit requests etc.

4) Indication about different time frame or duration

5) Additional information about lots

Lots 1 and 2 are connected. To be considered for either of lot 1 or lot 2, tenderers must complete both lot specific questions. Failure to do so will result in application ineligibility for both lots.

Lot No: 1

Lot title: Energy procurement

1) Short description

This comprises the provision of energy (electricity and gas) procurement services including fixed, flexible and basket options.

2) CPV code(s)

71314000 Energy and related services, 79418000 Procurement consultancy services

3) Quantity or scope

The following services will be included as a minimum to the service provider's customer offering for lot 1 services:

- data collation, analysis and assessment;
- customer requirement gathering and energy tender creation;
- energy supplier bid evaluation and presentation of bids to customer;

- managing customer bid acceptances and lock-in contracts;
- managing supply registration process;
- managing contract renewals process;
- ability to provide fixed, flexible and basket procurement options;
- customer compliance with UK and EU procurement regimes.

4) Indication about different time frame or duration

5) Additional information about lots

Lots 1 and 2 are connected. To be considered for either of lot 1 or lot 2, tenderers must complete both lot specific questions. Failure to do so will result in application ineligibility for both lots.

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

The Authority requires all tenderers to identify whether and which subcontracting or consortium arrangements apply in the case of their tender and precisely which entity they propose to be the service provider.

For the purposes of this ITT, the following terms apply:

- consortium arrangement. Groups of companies come together specifically for the purpose of bidding for appointment as the service provider and envisage that they will establish a special purpose vehicle as the prime contracting party with the Authority;
- subcontracting arrangement. Groups of companies come together specifically for the purpose of bidding for appointment as the service provider, but envisage that one of their number will be the service provider, the remaining members of that group will be subcontractors to the service provider.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Please refer to ITT document.

III.2.2. Economic and financial ability

List and brief description of conditions: Please refer to tender documents.

Minimum level(s) of standards possibly required: Tenderers will be required to provide the following:

- an up-to-date risk assessment from an independent credit reference agency such as Dun & Bradstreet or equivalent. Organisations considered "High risk" e.g. D&B risk of failure rating of 4 or greater or where no response has been submitted will not be considered.
- Confirm and provide evidence of the following minimum insurances levels:

- Employers' Liability Insurance (min. level of cover 1 000 000 GBP),
- Public Liability Insurance (min. level of cover 1 000 000 GBP),
- Professional Indemnity Insurance (min. level of cover 1 000 000 GBP).

III.2.3. Technical and professional ability

List and brief description of conditions:

Please refer to tender documents.

Minimum level(s) of standards possibly required:

- Tenderers must be able to meet the minimum criteria of providing management information in the form of CPS Reports as described in each lot.
- Tenderers must be able to meet the minimum criteria of transparency as described in each lot.
- Tenders must confirm that they are able to provide the minimum level of services required for each Lot as described in the ITT.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 10

Objective criteria for choosing the limited number of candidates: Please refer to tender documents.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: yes

Price: 100,00 GBP

Terms and method of payment: A non-refundable administration charge of 100 GBP is required for submissions to be considered. Tenderers should make their cheques payable to 'Compliant Procurement Solutions Limited'. These should be received by the deadline for receipt of tenders. Submissions received without the administration charge will be treated as ineligible.

IV.3.4. Time limit for receipt of tenders or requests to participate

30.4.2014 - 17:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

3.3.2014

IV.3.6. Languages in which tenders or requests to participate may be submitted
English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information
(MT Ref:114380)

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

14.3.2014