

United Kingdom-Manchester: Recruitment services
OJ S 41/2019 27/02/2019
Contract award notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Greater Manchester Combined Authority
Postal address: GMCA Offices, 1st Floor, Churchgate House, 56 Oxford Street
Town: Manchester
NUTS code: UKD North West (England)
Postal code: M1 6EU
Country: United Kingdom
Contact person: Mrs Chris Atherton
E-mail: chris.atherton@trafford.gov.uk
Telephone: +44 7814457018
Internet address(es):
Main address: <http://www.manchesterfire.gov.uk/>
Address of the buyer profile: <http://www.manchesterfire.gov.uk/>

I.1. Name and addresses

Official name: Bolton Council
Town: Bolton
NUTS code: UKD3 Greater Manchester
Country: United Kingdom
E-mail: chris.atherton@trafford.gov.uk
Internet address(es):
Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Bury Council
Town: Bury
NUTS code: UKD3 Greater Manchester
Country: United Kingdom
E-mail: chris.atherton@trafford.gov.uk
Internet address(es):
Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Manchester City Council
Town: Manchester
NUTS code: UKD3 Greater Manchester
Country: United Kingdom
E-mail: chris.atherton@trafford.gov.uk
Internet address(es):
Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Oldham Borough Council
Town: Oldham
NUTS code: UKD North West (England)
Country: United Kingdom
E-mail: chris.atherton@trafford.gov.uk
Internet address(es):
Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Rochdale CouncilRochdaleUnited
Town: Rochdale
NUTS code: UKD North West (England)
Country: United Kingdom
E-mail: chris.atherton@trafford.gov.uk
Internet address(es):
Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Salford City Council
Town: Salford
NUTS code: UKD North West (England)
Country: United Kingdom
E-mail: chris.atherton@trafford.gov.uk
Internet address(es):
Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Stockport Metropolitan Borough Council
Town: Stockport
NUTS code: UKD North West (England)
Country: United Kingdom
E-mail: chris.atherton@trafford.gov.uk
Internet address(es):
Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Tameside Council
Town: Tameside
NUTS code: UKD North West (England)
Country: United Kingdom
E-mail: chris.atherton@trafford.gov.uk
Internet address(es):
Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Trafford Council
Town: Trafford
NUTS code: UKD North West (England)
Country: United Kingdom
E-mail: chris.atherton@trafford.gov.uk

Internet address(es):

Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Wigan Council

Town: Wigan

NUTS code: UKD North West (England)

Country: United Kingdom

E-mail: chris.atherton@trafford.gov.uk

Internet address(es):

Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Blackburn with Darwen Council

Town: Blackburn

NUTS code: UKD North West (England)

Country: United Kingdom

E-mail: chris.atherton@trafford.gov.uk

Internet address(es):

Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Blackpool Council

Town: Blackpool

NUTS code: UKD North West (England)

Country: United Kingdom

E-mail: chris.atherton@trafford.gov.uk

Internet address(es):

Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Cheshire East Council

Town: Cheshire

NUTS code: UKD North West (England)

Country: United Kingdom

E-mail: chris.atherton@trafford.gov.uk

Internet address(es):

Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Warrington Borough Council

Town: Warrington

NUTS code: UKD North West (England)

Country: United Kingdom

E-mail: chris.atherton@trafford.gov.uk

Internet address(es):

Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Transport for Greater Manchester

Town: Manchester

NUTS code: UKD North West (England)

Country: United Kingdom
E-mail: chris.atherton@trafford.gov.uk
Internet address(es):
Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Greater Manchester Fire Rescue Services
Town: Manchester
NUTS code: UKD North West (England)
Country: United Kingdom
E-mail: chris.atherton@trafford.gov.uk
Internet address(es):
Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Greater Manchester Police
Town: Manchester
NUTS code: UKD North West (England)
Country: United Kingdom
E-mail: chris.atherton@trafford.gov.uk
Internet address(es):
Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Greater Manchester Waste Disposal
Town: Manchester
NUTS code: UKD North West (England)
Country: United Kingdom
E-mail: chris.atherton@trafford.gov.uk
Internet address(es):
Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Solutions SK
Town: Stockport
NUTS code: UKD North West (England)
Country: United Kingdom
E-mail: chris.atherton@trafford.gov.uk
Internet address(es):
Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Stockport Homes
Town: Stockport
NUTS code: UKD North West (England)
Country: United Kingdom
E-mail: chris.atherton@trafford.gov.uk
Internet address(es):
Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Trafford Community Leisure Trust

Town: Trafford
NUTS code: UKD North West (England)
Country: United Kingdom
E-mail: chris.atherton@trafford.gov.uk
Internet address(es):
Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Rochdale Development Agency
Town: Rochdale
NUTS code: UKD North West (England)
Country: United Kingdom
E-mail: chris.atherton@trafford.gov.uk
Internet address(es):
Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Orbitas, Bereavement Services Ltd
Town: Cheshire
NUTS code: UKD North West (England)
Country: United Kingdom
E-mail: chris.atherton@trafford.gov.uk
Internet address(es):
Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: ANSA Environmental Services Ltd
Town: Cheshire
NUTS code: UKD North West (England)
Country: United Kingdom
E-mail: chris.atherton@trafford.gov.uk
Internet address(es):
Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: East Cheshire - Engine of the North
Town: Cheshire
NUTS code: UKD North West (England)
Country: United Kingdom
E-mail: chris.atherton@trafford.gov.uk
Internet address(es):
Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Bridgewater Community Healthcare NHS Foundation Trust
Town: Manchester
NUTS code: UKD North West (England)
Country: United Kingdom
E-mail: chris.atherton@trafford.gov.uk
Internet address(es):
Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Greater Manchester West Mental Health NHS Foundation Trust

Town: Manchester

NUTS code: UKD North West (England)

Country: United Kingdom

E-mail: chris.atherton@trafford.gov.uk

Internet address(es):

Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Pennine Care NHS Foundation TrustManchester

Town: Manchester

NUTS code: UKD North West (England)

Country: United Kingdom

E-mail: chris.atherton@trafford.gov.uk

Internet address(es):

Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Manchester Mental Health and Social Care NHS Foundation Trust

Town: Manchester

NUTS code: UKD North West (England)

Country: United Kingdom

E-mail: chris.atherton@trafford.gov.uk

Internet address(es):

Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: North West Ambulance Service NHS Trust

Town: Manchester

NUTS code: UKD North West (England)

Country: United Kingdom

E-mail: chris.atherton@trafford.gov.uk

Internet address(es):

Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Central Manchester University Hospitals NHS Foundation Trust

Town: Manchester

NUTS code: UKD North West (England)

Country: United Kingdom

E-mail: chris.atherton@trafford.gov.uk

Internet address(es):

Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: The Christie NHS Foundation Trust

Town: Manchester

NUTS code: UKD North West (England)

Country: United Kingdom

E-mail: chris.atherton@trafford.gov.uk

Internet address(es):

Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Pennine Acute Hospital NHS Trust

Town: Manchester

NUTS code: UKD North West (England)

Country: United Kingdom

E-mail: chris.atherton@trafford.gov.uk

Internet address(es):

Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Royal Bolton Hospital NHS Foundation Trust

Town: Bolton

NUTS code: UKD North West (England)

Country: United Kingdom

E-mail: chris.atherton@trafford.gov.uk

Internet address(es):

Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Stockport NHS Foundation Trust

Town: Stockport

NUTS code: UKD North West (England)

Country: United Kingdom

E-mail: chris.atherton@trafford.gov.uk

Internet address(es):

Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Salford Royal NHS Foundation Trust

Town: Salford

NUTS code: UKD North West (England)

Country: United Kingdom

E-mail: chris.atherton@trafford.gov.uk

Internet address(es):

Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Tameside Hospital NHS Foundation Trust

Town: Tameside

NUTS code: UKD North West (England)

Country: United Kingdom

E-mail: chris.atherton@trafford.gov.uk

Internet address(es):

Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: University Hospital of South Manchester NHS Foundation Trust

Town: Manchester

NUTS code: UKD North West (England)

Country: United Kingdom

E-mail: chris.atherton@trafford.gov.uk

Internet address(es):

Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: Wrightington, Wigan & Leigh NHS Foundation Trust

Town: Wigan

NUTS code: UKD North West (England)

Country: United Kingdom

E-mail: chris.atherton@trafford.gov.uk

Internet address(es):

Main address: www.the-chest.org.uk

I.1. Name and addresses

Official name: East Lancashire Hospitals NHS Foundation

Town: Lancashire

NUTS code: UKD North West (England)

Country: United Kingdom

E-mail: chris.atherton@trafford.gov.uk

Internet address(es):

Main address: www.the-chest.org.uk

I.2. Information about joint procurement

The contract involves joint procurement

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Hosted Electronic Solution for the Administration of Disclosure and Barring Service (DBS)

Checks

Reference number: DN354992

II.1.2. Main CPV code

79600000 Recruitment services

II.1.3. Type of contract

Services

II.1.4. Short description

Greater Manchester Combined Authority (GMCA) on behalf of members and members of Association of Greater Manchester Authorities (AGMA) invited quotations for the provision of a hosted electronic solution for the administration of Disclosure and Barring Service (DBS) checks. GMCA is a partnership between local authorities and other public sector bodies within the Grtr Mcr area. GMCA membership may change over the life of the agreement, and hence either expand or contract the list of contracting bodies eligible to use this agreement, this will

also be available for other named organisations outside of Grtr Mcr. Should changes occur, the details of such changes will be made available to interested parties. The following 10 Councils have fully committed to the solution; Blackpool Council, Blackburn and Darwen Council, Bury Council, Bolton Council, Oldham Council, Rochdale Council, Salford Council, Tameside Council, Trafford Council, Wigan Council and Manchester Council to on board in 2nd year.

II.1.6. Information about lots

This contract is divided into lots: no

II.1.7. Total value of the procurement

Lowest offer: 800 000,00 GBP / Highest offer: 1 000 000,00 GBP taken into consideration

II.2. Description

II.2.3. Place of performance

NUTS code: UKD North West (England)

II.2.4. Description of the procurement

The number of DBS checks per year across the 10 authorities is circa 31 000 does not include Manchester City Council including schools, licensing, volunteers and external clients. The second year may increase to 41 000 circa.

Typical (high-level) DBS processes for organisations within GMCA involve:

- identity verification for new staff (occasionally this will be done by the recruiting manager at interview). For existing staff and umbrella body checks, identity verification is carried out by the service requesting the check,
- route 2 checks, if required, are conducted by external providers,
- resolving errors and/or queries on completed application forms,
- invoicing, receiving and recording payment (for schools and umbrella body service clients). There can be significant time and manual intervention needed to reconcile checks and payments,
- recording full details of each application,
- forwarding applications to the DBS,
- applications for new starters are tracked on the DBS website,
- the applicant takes the disclosure to the recruiting manager,
- manager/HR initiates rechecks,
- full administration of the DBS update service to enable regular checks on existing employees. Times to be agreed with individual organisations,
- requirement for support when re registering with Ministry of Justice as a registered body.

II.2.5. Award criteria

Quality criterion - Name: Quality / Weighting: 65

Cost criterion - Name: Price / Weighting: 35

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.1. Previous publication concerning this procedure

Notice number in the OJ S: [2018/S 143-327167](#)

IV.2.8. Information about termination of dynamic purchasing system

IV.2.9. Information about termination of call for competition in the form of a prior information notice

Section V: Award of contract

Contract No: Hosted Electronic Solution for the Administration of Disclosure and Barring Service (DBS) Checks

Lot No: 1

A contract/lot is awarded: yes

V.2. Award of contract

V.2.1. Date of conclusion of the contract

22/02/2019

V.2.2. Information about tenders

Number of tenders received: 5

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: no

V.2.3. Name and address of the contractor

Official name: Complete Background Screening

Postal address: CBS House, 40 Robert Street

Town: Mid Glamorgan

NUTS code: UKD North West (England)

Postal code: CF37 3DY

Country: United Kingdom

The contractor is an SME: yes

V.2.4. Information on value of the contract/lot

Lowest offer: 800 000,00 GBP / Highest offer: 1 000 000,00 GBP taken into consideration

V.2.5. Information about subcontracting

Section VI: Complementary information

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Greater Manchester Combined Authority

Town: Manchester

Country: United Kingdom

VI.5. Date of dispatch of this notice

22/02/2019