

**UK-Glasgow: repair and maintenance services of central heating**

OJ S 58/2012 23/03/2012

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: North Glasgow Housing Association Ltd.

Postal address: 51 Reidhouse Street

Town: Glasgow

Postal code: G21 4LS

Country: United Kingdom

For the attention of: Mr Stephen Nugent

Telephone: +44 1413533531

**Internet address(es):**Address of the buyer profile: [http://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA13703](http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA13703)**Additional information can be obtained from:**

Official name: Ewing Somerville Partnership Ltd.

Postal address: 40 Speirs Wharf

Town: Glasgow

Postal code: G4 9TH

Country: United Kingdom

For the attention of: Ms Geraldine McCann

E-mail: [gmccann@ewing-somerville.com](mailto:gmccann@ewing-somerville.com)

Telephone: +44 1413533531

Fax: +44 1413531155

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Ewing Somerville Partnership Ltd.

Postal address: 40 Speirs Wharf

Town: Glasgow

Postal code: G4 9TH

Country: United Kingdom

For the attention of: Ms Geraldine McCann

E-mail: [gmccann@ewing-somerville.com](mailto:gmccann@ewing-somerville.com)

Telephone: +44 1413533531

Fax: +44 1413531155

**Tenders or requests to participate must be submitted:** Official name: Ewing Somerville Partnership Ltd.

Postal address: 40 Speirs Wharf

Town: Glasgow

Postal code: G4 9TH

Country: United Kingdom

For the attention of: Ms Geraldine McCann

E-mail: [gmccann@ewing-somerville.com](mailto:gmccann@ewing-somerville.com)

Telephone: +44 1413533531

Fax: +44 1413531155

**I.2. Type of the contracting authority**

Other: Housing Association

**I.3. Main activity**

Housing and community amenities

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

North Glasgow H.A. Gas annual inspection & maintenance contract 1.7.2012 to 30.6.2015 area B.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 1: Maintenance and repair services

Main site or place of performance: Various properties located in North Glasgow.

NUTS code UKM34 Glasgow City

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

North Glasgow Housing Association Ltd. is a not for profit social housing provider and is a registered social landlord based in the north side of Glasgow.

It is the Association's intention to enter into a contract with one contractor to deliver their 3 star gas annual inspection and reactive maintenance contract to their properties in "Area B" of their property list in North Glasgow.

A small amount of gas heating installation works will also form part of the contract. The total number of units owned by the Association included within this contract is approximately 2 217. The contract is to be let for a period of 3 years with an option to extend the contract on a yearly basis for a further 2 years.

It is envisaged that the initial contract will commence circa the 1.7.2012.

Note: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland web site at [http://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=224407](http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=224407).

The awarding authority has indicated that it will accept electronic responses to this notice via a "Tender Submission Postbox" facility. Further details of this facility are available at [http://www.publiccontractsscotland.gov.uk/PostBox/Postbox\\_ Explain.aspx?ID=224407](http://www.publiccontractsscotland.gov.uk/PostBox/Postbox_ Explain.aspx?ID=224407).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems. The postbox closes precisely at the time stated.

**II.1.6. CPV code(s)**

50720000 Repair and maintenance services of central heating

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

The total number of units owned by the Association included within this contract is approximately 2 217.

**II.2.2. Information about options**

Options: yes

Description of options: There will be an option to extend the contract on a yearly basis for a further 2 years.

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Contractors wishing to apply for this contract must be able to provide evidence of experience in successfully working on at least 3 other gas annual inspections and reactive maintenance contracts in the last 3 years of a similar nature to the one described within the notice and this pre-qualification questionnaire. The contracts put forward as evidence for this must have been ongoing for at least 12 months and the Association must be able to obtain references from the respective employers attesting to this. In addition the following requirements must be met:

The contractor must be able to provide the IT capability as set out in the pre-qualification questionnaire prior to contract commencement.

All gas engineers employed on the contract must carry the appropriate gas safe qualification.

The Company must be a registered member of Niceic or Select.

The company must be able to provide an in house directly employed call handling facility during normal working hours.

The company must be able to provide an in house directly employed out of hours call handling facility.

The client would also advise that a turnover of 1 500 000,00 GB would be considered a minimum requirement for organisations replying to the pre-qualification questionnaire. The contractor will be expected to have attained this limit on each of the last 3 years.

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent;

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process;

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession;

(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession;

(5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register;

(6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process;

(7) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation;

(8) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established;

(9) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

Further information is provided in the pre-qualification questionnaire.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: (1) All candidates will be required to provide a reference from their bank;

(2) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice;

(3) All candidates will be required to provide statements of accounts or extracts from those

accounts relating to their business.

Further information is provided in the pre-qualification questionnaire.

Minimum level(s) of standards possibly required: The client would also advise that a turnover of 1 500 000,00 GB would be considered a minimum requirement for organisations replying to the pre-qualification questionnaire. The contractor will be expected to have attained this limit on each of the last 3 years. However, where you are a member of a group structure and the ultimate holding company is willing to act as a guarantor of your ability to deliver the contract, you may qualify given a lower turnover figure (providing the ultimate holding company meets the qualifying criteria).

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

- (1) A statement of the candidate's average annual number of staff and managerial staff over the previous 3 years;
- (2) Details of the educational and professional qualifications of their managerial staff; and those of the person(s) who would be responsible for providing the services or carrying out the work or works under the contract;
- (3) A statement of the principal goods sold or services provided by the supplier or the services provider in the past 3 years, detailing the dates on which the goods were sold or the services provided; the consideration received; the identity of the person to whom the goods were sold or the services were provided;
- (4) A check may be carried out by the contracting authority or by a competent official body of the State in which the candidate is established, to verify the technical capacity of the candidate; and if relevant, on the candidates study and research facilities and quality control measures;
- (5) A statement of the candidate's technical facilities; measures for ensuring quality; and their study and research facilities;
- (6) An indication of the proportion of the contract which the services provider intends possibly to subcontract;
- (7) A statement of the technicians or technical services available to the candidate to carry out the work under the contract; or be involved in the production of goods or the provision of services under the contract; particularly those responsible for quality control, whether or not they are independent of the candidate;
- (8) A statement of the tools, plant or technical equipment available to the service provider or contractor for carrying out the contract;
- (9) A list of works carried out over the past 5 years, detailing the value of the consideration received; when and where the work or works were carried out; and whether they were carried out according to the rules of the trade or profession and properly completed.

Further information is provided in the pre-qualification questionnaire.

Minimum level(s) of standards possibly required:

Further information is provided in the pre-qualification questionnaire.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: All gas maintenance staff must be gas safe qualified to the appropriate standard for the work they are performing.

##### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

20.4.2012 - 12:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

7.5.2012

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

#### **IV.3.8. Conditions for opening of tenders**

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

### **VI.2. Information about European Union funds**

### **VI.3. Additional information**

(SC Ref:224407).

### **VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: An economic operator that suffers, or risks suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland) Regulations 2006 (SSI 2006/1) (as amended) may bring proceedings in the Sheriff Court or the Court of Session.

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

21.3.2012