

**P-Lisbon: Travel agency and similar services**

OJ S 58/2013 22/03/2013

**Contract notice****Services****Directive 2004/18/EC****Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Agência para o Investimento e Comércio Externo de Portugal, EPE

Postal address: Av. 5 de Outubro, 101

Town: Lisboa

Postal code: 1050-051

Country: Portugal

Contact person: [www.vortalgov.pt](http://www.vortalgov.pt)

For the attention of: PLC – Património, Logística e Compras

E-mail: [aicep@portugalglobal.pt](mailto:aicep@portugalglobal.pt)

Telephone: +351 217909500

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Other: Entidade pública empresarial

**I.3. Main activity**

Other: Outras atividades de consultadoria p/ negócios e gestão

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Aquisição de serviços de viagens, alojamentos e serviços conexos.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 27: Other services

Main site or place of performance: Portugal e estrangeiro

NUTS code PT171 Grande Lisboa

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Aquisição de serviços de viagens, alojamentos e serviços conexos.

**II.1.6. CPV code(s)**

63510000 Travel agency and similar services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Estimated value excluding VAT: 700 000,00 EUR

**II.2.2. Information about options**

**II.2.3. Information about renewals**

**II.3. Duration of the contract or time limit for completion**

Duration in months: 12 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

**III.2.2. Economic and financial ability**

**III.2.3. Technical and professional ability**

**III.2.4. Information about reserved contracts**

**III.3. Conditions specific to services contracts**

**III.3.1. Information about a particular profession**

**III.3.2. Information about staff responsible for the performance of the contract**

## Section IV: Procedure

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### IV.1. Type of procedure

#### IV.1.1. Type of procedure

Open

#### IV.1.2. Information about the limits on the number of candidates to be invited

#### IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

### IV.2. Award criteria

#### IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### IV.2.2. Information about electronic auction

An electronic auction will be used: no

### IV.3. Administrative information

#### IV.3.1. File reference number attributed by the contracting authority

05/2013 - PLC

#### IV.3.2. Previous publication concerning this procedure

no

#### IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: yes

Price: 184,50 EUR

Terms and method of payment: Pagamento por transferência bancária para o NIB 078101120000000457717 do IGCP.

#### IV.3.4. Time limit for receipt of tenders or requests to participate

6.5.2013 - 23:59

#### IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

#### IV.3.6. Languages in which tenders or requests to participate may be submitted

Portuguese.

#### IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 120 (from the date stated for receipt of tender)

#### IV.3.8. Conditions for opening of tenders

Date: 7.5.2013 - 10:00

## Section VI: Complementary information

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### VI.1. Information about recurrence

### VI.2. Information about European Union funds

**VI.3. Additional information**

O presente procedimento será integralmente disponibilizado na plataforma eletrónica de contratação pública Vortalgov, com o endereço [www.vortalgov.pt](http://www.vortalgov.pt).

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

19.3.2013