

**United Kingdom-Willenhall: School catering services**  
**OJ S 52/2017 15/03/2017**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: County Bridge Primary School  
Postal address: Anson Road  
Town: Willenhall  
NUTS code: UKG3 West Midlands  
Postal code: WS2 0DH  
Country: United Kingdom  
E-mail: [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk)  
Telephone: +44 1276-673880  
**Internet address(es):**  
Main address: <http://www.countybridge.walsall.sch.uk/>

**I.1. Name and addresses**

Official name: Pool Hayes Primary School  
Postal address: Bridgnorth Grove  
Town: Willenhall  
NUTS code: UKG3 West Midlands  
Postal code: WV12 4RX  
Country: United Kingdom  
E-mail: [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk)  
Telephone: +44 1276-673880  
**Internet address(es):**  
Main address: <http://www.poolhayesprimary.co.uk>

**I.1. Name and addresses**

Official name: Old Church CofE Primary School  
Postal address: School Street  
Town: Wednesbury  
NUTS code: UKG3 West Midlands  
Postal code: WS10 8DL  
Country: United Kingdom  
E-mail: [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk)  
Telephone: +44 1276-673880  
**Internet address(es):**  
Main address: <http://www.old-church.walsall.sch.uk/>

**I.1. Name and addresses**

Official name: Salisbury Primary School  
Postal address: Salisbury Street  
Town: Darlaston

NUTS code: UKG3 West Midlands  
Postal code: WS10 8BQ  
Country: United Kingdom  
E-mail: [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk)  
Telephone: +44 1276-673880

**Internet address(es):**

Main address: <http://www.salisbury.walsall.sch.uk/>

**I.1. Name and addresses**

Official name: Pinfold Street Primary School  
Postal address: Pinfold Street Extension, Darlaston  
Town: Wednesbury  
NUTS code: UKG3 West Midlands  
Postal code: WS10 8PU  
Country: United Kingdom  
E-mail: [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk)  
Telephone: +44 1276-673880

**Internet address(es):**

Main address: <http://pinfoldschool.co.uk/>

**I.1. Name and addresses**

Official name: St Joseph's Catholic Primary School  
Postal address: Rough Hay Road  
Town: Darlaston  
NUTS code: UKG3 West Midlands  
Postal code: WS10 8HN  
Country: United Kingdom  
E-mail: [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk)  
Telephone: +44 1276-673880

**Internet address(es):**

Main address: <http://www.st-josephs.walsall.sch.uk/>

**I.2. Information about joint procurement**

The contract involves joint procurement

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [https://www.litmuspartnership.co.uk/project/darlaston\\_cluster](https://www.litmuspartnership.co.uk/project/darlaston_cluster)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Education

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Darlaston Cluster ~ Tender for Catering Services.

**II.1.2. Main CPV code**

55524000 School catering services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

The Litmus Partnership have been commissioned by the Cluster to manage this project to ensure best value principles are achieved.

The catering service provision at the above six schools has not been market tested in recent years and to ensure best value principles are applied the Headteachers and school sponsors / governors of each school have made a decision to tender their catering services.

County Bridge Primary, Old Church and St Joseph's all have production kitchens on site.

However, the other three schools will require a delivered-in food service and this should be taken into account when considering to tender for this project. It is expected all food served to pupils and staff will be freshly prepared on a daily basis including the delivered food option.

All six schools are in a radius of three miles of each other, thus making the logistics of managing the contract straightforward.

**II.1.5. Estimated total value**

Value excluding VAT: 1 750 000,00 GBP

**II.1.6. Information about lots**

This contract is divided into lots: yes

Tenders may be submitted for all lots

**II.2. Description**

**II.2.1. Title**

County Bridge Primary School

Lot No: 1

**II.2.2. Additional CPV code(s)**

55524000 School catering services

**II.2.3. Place of performance**

NUTS code: UKG3 West Midlands

Main site or place of performance: County Bridge Primary School. Willenhall. West Midlands. United Kingdom.

**II.2.4. Description of the procurement**

Current pupil roll numbers across all six sites is circa 1773:

— County Bridge Primary School: 204 pupils and 39 staff; annual turnover circa 45 000 GBP;

— Pool Hayes Primary School: 210 pupils and 38 staff; annual turnover circa 50 000 GBP;

— Old Church CofE Primary School: 360 pupils and 50 staff; annual turnover circa 60 000 GBP per annum

— Salisbury Primary School: 345 pupils and 40 staff; annual turnover circa 90 000 GBP per annum

— Pinfold Street Primary School: 418 pupils and 50 staff; annual turnover circa 64 000 GBP;

— St Joseph's Catholic Primary School: 236 pupils and 49 staff; annual turnover circa 40 000 GBP.

Current turnover value across all six locations is circa 350 000 GBP per annum including Free School Meals. Current uptake levels across all sites average out at circa 60 % and the schools firmly believe that with improved choice and quality there is a real opportunity to increase this level of uptake.

For the avoidance of doubt TUPE Regulations will apply to this contract and some of the current catering staff are in the Local Government Pension Scheme (LGPS).

County Bridge Primary School have their own arrangement in place with a contractor and Old Church, Salisbury, Pinfold Street and St Joseph's use another contractor. Pool Hayes' catering provision is currently managed by Walsall DSO.

The successful contractor will be expected to deliver a concise and detailed method of management reporting at the end of each month, thus updating the schools on contract performance. It is imperative that an open book policy is offered to ensure that each school has total clarity on financial performance.

The Cluster schools are seeking both innovation and the application of current food trends within the tender submissions and would expect as a result of this to be able to identify 'best value' and work in partnership with their chosen contractor going forward.

The schools have set seven key objectives which should be focused upon throughout the tender process. They are:

- All children enjoy a healthy, well balanced meal at lunch times ensuring meals fully comply with school meal nutritional standards,
- The service provision must be based on best value principles,
- To maximise the use of fresh food produce and minimise the use of convenience food products,
- Meet the cultural needs of all pupils and staff,
- Provide an appetising range of food for the children to choose from,
- The successful contractor must offer a high quality, cost effective and flexible catering service which meets all the children's needs and reinforces a consistent message of health lifestyles,
- The successful contractor must fully understand and implement safeguarding principles whilst carrying out the service provision.

The contract term will be for an initial period of 3 years and will be fixed price during the contract term and if any improvements to financial surpluses are generated then the contractor shall share these on an agreed percentage return. Free School Meals uptake and any ad hoc catering requirements will be invoiced on a monthly basis and detailed backup will be part of the accounting system.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 225 000,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/09/2017 End: 31/08/2022

This contract is subject to renewal: no

#### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5 Maximum number: 10 Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

**II.2.10. Information about variants**

Variants will be accepted: yes

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

**II.2. Description**

**II.2.1. Title**

Pool Hayes Primary School  
Lot No: 2

**II.2.2. Additional CPV code(s)**

55524000 School catering services

**II.2.3. Place of performance**

NUTS code: UKG3 West Midlands

Main site or place of performance: Pool Hayes Primary School. Willenhall. West Midlands.  
United Kingdom.

**II.2.4. Description of the procurement**

Current pupil roll numbers across all six sites is circa 1773:

- County Bridge Primary School: 204 pupils and 39 staff; annual turnover circa 45 000 GBP;
- Pool Hayes Primary School: 210 pupils and 38 staff; annual turnover circa 50 000 GBP;
- Old Church CofE Primary School: 360 pupils and 50 staff; annual turnover circa 60 000 GBP per annum;
- Salisbury Primary School: 345 pupils and 40 staff; annual turnover circa 90000 GBP per annum;
- Pinfold Street Primary School: 418 pupils and 50 staff; annual turnover circa 64 000 GBP;
- St Joseph's Catholic Primary School: 236 pupils and 49 staff; annual turnover circa 40 000 GBP.

Current turnover value across all six locations is circa 350 000 GBP per annum including Free School Meals. Current uptake levels across all sites average out at circa 60 % and the schools firmly believe that with improved choice and quality there is a real opportunity to increase this level of uptake.

For the avoidance of doubt TUPE Regulations will apply to this contract and some of the current catering staff are in the Local Government Pension Scheme (LGPS).

County Bridge Primary School have their own arrangement in place with a contractor and Old Church, Salisbury, Pinfold Street and St Joseph's use another contractor. Pool Hayes' catering provision is currently managed by Walsall DSO.

The successful contractor will be expected to deliver a concise and detailed method of management reporting at the end of each month, thus updating the schools on contract performance. It is imperative that an open book policy is offered to ensure that each school has total clarity on financial performance.

The Cluster schools are seeking both innovation and the application of current food trends within the tender submissions and would expect as a result of this to be able to identify 'best value' and work in partnership with their chosen contractor going forward.

The schools have set seven key objectives which should be focused upon throughout the tender process. They are:

- All children enjoy a healthy, well balanced meal at lunch times ensuring meals fully comply with school meal nutritional standards,
- The service provision must be based on best value principles,
- To maximise the use of fresh food produce and minimise the use of convenience food products,
- Meet the cultural needs of all pupils and staff,
- Provide an appetising range of food for the children to choose from,
- The successful contractor must offer a high quality, cost effective and flexible catering service which meets all the children's needs and reinforces a consistent message of health lifestyles,
- The successful contractor must fully understand and implement safeguarding principles whilst carrying out the service provision.

The contract term will be for an initial period of 3 years and will be fixed price during the contract term and if any improvements to financial surpluses are generated then the contractor shall share these on an agreed percentage return. Free School Meals uptake and any ad hoc catering requirements will be invoiced on a monthly basis and detailed backup will be part of the accounting system.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 250 000,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/09/2017 End: 31/08/2022

This contract is subject to renewal: no

#### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5 Maximum number: 10 Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

#### **II.2.10. Information about variants**

Variants will be accepted: yes

#### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Old Church CofE Primary School  
Lot No: 3

##### **II.2.2. Additional CPV code(s)**

55524000 School catering services

##### **II.2.3. Place of performance**

NUTS code: UKG3 West Midlands

Main site or place of performance: Old Church CofE Primary School. Wednesbury. West Midlands. United Kingdom.

##### **II.2.4. Description of the procurement**

Current pupil roll numbers across all six sites is circa 1773:

- County Bridge Primary School: 204 pupils and 39 staff; annual turnover circa 45 000 GBP,
- Pool Hayes Primary School: 210 pupils and 38 staff; annual turnover circa 50 000 GBP,
- Old Church CofE Primary School: 360 pupils and 50 staff; annual turnover circa 60 000 GBP per annum,
- Salisbury Primary School: 345 pupils and 40 staff; annual turnover circa 90 000 GBP per annum,
- Pinfold Street Primary School: 418 pupils and 50 staff; annual turnover circa 64 000 GBP,
- St Joseph's Catholic Primary School: 236 pupils and 49 staff; annual turnover circa 40 000 GBP.

Current turnover value across all six locations is circa 350 000 GBP per annum including Free School Meals. Current uptake levels across all sites average out at circa 60 % and the schools firmly believe that with improved choice and quality there is a real opportunity to increase this level of uptake.

For the avoidance of doubt TUPE Regulations will apply to this contract and some of the current catering staff are in the Local Government Pension Scheme (LGPS).

County Bridge Primary School have their own arrangement in place with a contractor and Old Church, Salisbury, Pinfold Street and St Joseph's use another contractor. Pool Hayes' catering provision is currently managed by Walsall DSO.

The successful contractor will be expected to deliver a concise and detailed method of management reporting at the end of each month, thus updating the schools on contract performance. It is imperative that an open book policy is offered to ensure that each school has total clarity on financial performance.

The Cluster schools are seeking both innovation and the application of current food trends within the tender submissions and would expect as a result of this to be able to identify 'best value' and work in partnership with their chosen contractor going forward.

The schools have set seven key objectives which should be focused upon throughout the tender process. They are:

- All children enjoy a healthy, well balanced meal at lunch times ensuring meals fully comply with school meal nutritional standards,
- The service provision must be based on best value principles,

- To maximise the use of fresh food produce and minimise the use of convenience food products,
- Meet the cultural needs of all pupils and staff,
- Provide an appetising range of food for the children to choose from,
- The successful contractor must offer a high quality, cost effective and flexible catering service which meets all the children's needs and reinforces a consistent message of health lifestyles,
- The successful contractor must fully understand and implement safeguarding principles whilst carrying out the service provision.

The contract term will be for an initial period of 3 years and will be fixed price during the contract term and if any improvements to financial surpluses are generated then the contractor shall share these on an agreed percentage return. Free School Meals uptake and any ad hoc catering requirements will be invoiced on a monthly basis and detailed backup will be part of the accounting system.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 300 000,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/09/2017 End: 31/08/2022

This contract is subject to renewal: no

#### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5 Maximum number: 10 Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

#### **II.2.10. Information about variants**

Variants will be accepted: yes

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

#### **II.2.14. Additional information**

##### **II.2. Description**

##### **II.2.1. Title**

Salisbury Primary School

Lot No: 4

##### **II.2.2.**

## **Additional CPV code(s)**

55524000 School catering services

### **II.2.3. Place of performance**

NUTS code: UKG3 West Midlands

Main site or place of performance: Salisbury Primary School. Darlaston. West Midlands. United Kingdom.

### **II.2.4. Description of the procurement**

Current pupil roll numbers across all six sites is circa 1773:

- County Bridge Primary School: 204 pupils and 39 staff; annual turnover circa 45 000 GBP,
- Pool Hayes Primary School: 210 pupils and 38 staff; annual turnover circa 50 000 GBP,
- Old Church CofE Primary School: 360 pupils and 50 staff; annual turnover circa 60 000 GBP per annum,
- Salisbury Primary School: 345 pupils and 40 staff; annual turnover circa 90 000 GBP per annum,
- Pinfold Street Primary School: 418 pupils and 50 staff; annual turnover circa 64 000 GBP,
- St Joseph's Catholic Primary School: 236 pupils and 49 staff; annual turnover circa 40 000 GBP.

Current turnover value across all six locations is circa 350 000 GBP per annum including Free School Meals. Current uptake levels across all sites average out at circa 60 % and the schools firmly believe that with improved choice and quality there is a real opportunity to increase this level of uptake.

For the avoidance of doubt TUPE Regulations will apply to this contract and some of the current catering staff are in the Local Government Pension Scheme (LGPS).

County Bridge Primary School have their own arrangement in place with a contractor and Old Church, Salisbury, Pinfold Street and St Joseph's use another contractor. Pool Hayes' catering provision is currently managed by Walsall DSO.

The successful contractor will be expected to deliver a concise and detailed method of management reporting at the end of each month, thus updating the schools on contract performance. It is imperative that an open book policy is offered to ensure that each school has total clarity on financial performance.

The Cluster schools are seeking both innovation and the application of current food trends within the tender submissions and would expect as a result of this to be able to identify 'best value' and work in partnership with their chosen contractor going forward.

The schools have set seven key objectives which should be focused upon throughout the tender process. They are:

- All children enjoy a healthy, well balanced meal at lunch times ensuring meals fully comply with school meal nutritional standards,
- The service provision must be based on best value principles,
- To maximise the use of fresh food produce and minimise the use of convenience food products,
- Meet the cultural needs of all pupils and staff,
- Provide an appetising range of food for the children to choose from,
- The successful contractor must offer a high quality, cost effective and flexible catering service which meets all the children's needs and reinforces a consistent message of health lifestyles,
- The successful contractor must fully understand and implement safeguarding principles whilst carrying out the service provision

The contract term will be for an initial period of 3 years and will be fixed price during the contract term and if any improvements to financial surpluses are generated then the contractor shall share these on an agreed percentage return. Free School Meals uptake and any ad hoc catering requirements will be invoiced on a monthly basis and detailed backup will be part of the accounting system.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 450 000,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/09/2017 End: 31/08/2022

This contract is subject to renewal: no

#### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5 Maximum number: 10 Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

#### **II.2.10. Information about variants**

Variants will be accepted: yes

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

#### **II.2.14. Additional information**

##### **II.2. Description**

##### **II.2.1. Title**

Pinfold Street Primary School

Lot No: 5

##### **II.2.2. Additional CPV code(s)**

55524000 School catering services

##### **II.2.3. Place of performance**

NUTS code: UKG3 West Midlands

Main site or place of performance: Pinfold Street Primary School. Wednesbury. West Midlands. United Kingdom.

##### **II.2.4. Description of the procurement**

Current pupil roll numbers across all six sites is circa 1773:

— County Bridge Primary School: 204 pupils and 39 staff; annual turnover circa 45 000 GBP,

- Pool Hayes Primary School: 210 pupils and 38 staff; annual turnover circa 50 000 GBP,
- Old Church CofE Primary School: 360 pupils and 50 staff; annual turnover circa 60 000 GBP per annum,
- Salisbury Primary School: 345 pupils and 40 staff; annual turnover circa 90 000 GBP per annum,
- Pinfold Street Primary School: 418 pupils and 50 staff; annual turnover circa 64 000 GBP,
- St Joseph's Catholic Primary School: 236 pupils and 49 staff; annual turnover circa 40 000 GBP.

Current turnover value across all six locations is circa 350 000 GBP per annum including Free School Meals. Current uptake levels across all sites average out at circa 60 % and the schools firmly believe that with improved choice and quality there is a real opportunity to increase this level of uptake.

For the avoidance of doubt TUPE Regulations will apply to this contract and some of the current catering staff are in the Local Government Pension Scheme (LGPS).

County Bridge Primary School have their own arrangement in place with a contractor and Old Church, Salisbury, Pinfold Street and St Joseph's use another contractor. Pool Hayes' catering provision is currently managed by Walsall DSO.

The successful contractor will be expected to deliver a concise and detailed method of management reporting at the end of each month, thus updating the schools on contract performance. It is imperative that an open book policy is offered to ensure that each school has total clarity on financial performance.

The Cluster schools are seeking both innovation and the application of current food trends within the tender submissions and would expect as a result of this to be able to identify 'best value' and work in partnership with their chosen contractor going forward.

The schools have set seven key objectives which should be focused upon throughout the tender process. They are:

- All children enjoy a healthy, well balanced meal at lunch times ensuring meals fully comply with school meal nutritional standards,
- The service provision must be based on best value principles,
- To maximise the use of fresh food produce and minimise the use of convenience food products,
- Meet the cultural needs of all pupils and staff,
- Provide an appetising range of food for the children to choose from,
- The successful contractor must offer a high quality, cost effective and flexible catering service which meets all the children's needs and reinforces a consistent message of health lifestyles,
- The successful contractor must fully understand and implement safeguarding principles whilst carrying out the service provision.

The contract term will be for an initial period of 3 years and will be fixed price during the contract term and if any improvements to financial surpluses are generated then the contractor shall share these on an agreed percentage return. Free School Meals uptake and any ad hoc catering requirements will be invoiced on a monthly basis and detailed backup will be part of the accounting system.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 320 000,00 GBP

## **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/09/2017 End: 31/08/2022

This contract is subject to renewal: no

## **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5Maximum number: 10Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

## **II.2.10. Information about variants**

Variants will be accepted: yes

## **II.2.11. Information about options**

Options: no

## **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

## **II.2.14. Additional information**

### **II.2. Description**

#### **II.2.1. Title**

St Joseph's Catholic Primary School

Lot No: 6

#### **II.2.2. Additional CPV code(s)**

55524000 School catering services

#### **II.2.3. Place of performance**

NUTS code: UKG3 West Midlands

Main site or place of performance: St Joseph's Catholic Primary School. Darlaston. West Midlands. United Kingdom.

#### **II.2.4. Description of the procurement**

Current pupil roll numbers across all six sites is circa 1773:

— County Bridge Primary School: 204 pupils and 39 staff; annual turnover circa 45 000 GBP;

— Pool Hayes Primary School: 210 pupils and 38 staff; annual turnover circa 50 000 GBP;

— Old Church CofE Primary School: 360 pupils and 50 staff; annual turnover circa 60 000 GBP per annum;

— Salisbury Primary School: 345 pupils and 40 staff; annual turnover circa 90 000 GBP per annum;

— Pinfold Street Primary School: 418 pupils and 50 staff; annual turnover circa 64 000 GBP;

— St Joseph's Catholic Primary School: 236 pupils and 49 staff; annual turnover circa 40 000 GBP;

Current turnover value across all six locations is circa 350 000 GBP per annum including Free School Meals. Current uptake levels across all sites average out at circa 60 % and the schools firmly believe that with improved choice and quality there is a real opportunity to increase this level of uptake.

For the avoidance of doubt TUPE Regulations will apply to this contract and some of the current catering staff are in the Local Government Pension Scheme (LGPS).

County Bridge Primary School have their own arrangement in place with a contractor and Old Church, Salisbury, Pinfold Street and St Joseph's use another contractor. Pool Hayes' catering provision is currently managed by Walsall DSO.

The successful contractor will be expected to deliver a concise and detailed method of management reporting at the end of each month, thus updating the schools on contract performance. It is imperative that an open book policy is offered to ensure that each school has total clarity on financial performance.

The Cluster schools are seeking both innovation and the application of current food trends within the tender submissions and would expect as a result of this to be able to identify 'best value' and work in partnership with their chosen contractor going forward.

The schools have set seven key objectives which should be focused upon throughout the tender process. They are:

- All children enjoy a healthy, well balanced meal at lunch times ensuring meals fully comply with school meal nutritional standards,
- The service provision must be based on best value principles,
- To maximise the use of fresh food produce and minimise the use of convenience food products,
- Meet the cultural needs of all pupils and staff,
- Provide an appetising range of food for the children to choose from,
- The successful contractor must offer a high quality, cost effective and flexible catering service which meets all the children's needs and reinforces a consistent message of health lifestyles,
- The successful contractor must fully understand and implement safeguarding principles whilst carrying out the service provision.

The contract term will be for an initial period of 3 years and will be fixed price during the contract term and if any improvements to financial surpluses are generated then the contractor shall share these on an agreed percentage return. Free School Meals uptake and any ad hoc catering requirements will be invoiced on a monthly basis and detailed backup will be part of the accounting system.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 200 000,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/09/2017 End: 31/08/2022

This contract is subject to renewal: no

#### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5 Maximum number: 10 Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

**II.2.10. Information about variants**

Variants will be accepted: yes

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions for participation**

**III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

**Section IV: Procedure**

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**IV.1. Description**

**IV.1.1. Type of procedure**

Restricted procedure

**IV.1.3. Information about a framework agreement or a dynamic purchasing system**

**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**IV.2. Administrative information**

**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 21/04/2017 Local time: 12:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 05/05/2017

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

**Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.3. Additional information**

Interest in the selection process should be expressed via email only to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk) clearly stating within this email which contract / notice you are referring to. Please also provide, as a minimum, a contact name, full company postal address and telephone number. The Selection Questionnaire and associated documents can be obtained at: [https://www.litmuspartnership.co.uk/project/darlaston\\_cluster](https://www.litmuspartnership.co.uk/project/darlaston_cluster)

The closing date for receipt of the Selection Questionnaire is 21.4.2017 (12:00). Suppliers are required to ensure that documents are obtained and returned to The Litmus Partnership Limited, by email to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk) by the above closing date and time. Documents in respect of economic / financial standing (where indicated in the Selection Questionnaire) shall be returned to The Litmus Partnership Limited, by email to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk) by the above closing date and time.

It will be the Supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this Contract Notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: County Bridge Primary School; Pool Hayes Primary School; Old Church CofE Primary; Pinfold Street Primary School; Salisbury Primary School; St Joseph's Catholic Primary School

Town: West Midlands

Country: United Kingdom

#### **VI.5. Date of dispatch of this notice**

13/03/2017