

Norway-Oslo: Exhibition, fair and congress organisation services

OJ S 38/2021 24/02/2021

Contract notice**Services****Legal Basis:**

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Direktoratet for byggkvalitet

National registration number: 974760223

Postal address: Mariboegate 13

Town: Oslo

NUTS code: NO Norge

Postal code: 0179

Country: Norway

Contact person: Anne Bente Skaarud

E-mail: abs@dibk.no

Telephone: +47 40200197

Internet address(es):Main address: <https://permalink.mercell.com/149578753.aspx>Address of the buyer profile: <http://www.dibk.no/>**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://permalink.mercell.com/149578753.aspx>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://permalink.mercell.com/149578753.aspx>**I.4. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Framework Agreement for Event Services

Reference number: 2021/1320

II.1.2. Main CPV code

79950000 Exhibition, fair and congress organisation services

II.1.3. Type of contract

Services

II.1.4. Short description

Direktoratet for byggkvalitet (DiBK) (the Directorate for Building Quality) wants to enter into a framework agreement with a supplier of event services who can assist in planning and implementation of conferences, subject days and larger webinars.

The tenderer must be able to contribute with professional advice and competence, handle agreements with sub-contractors, including financial management and invoicing. The delivery also includes handling of registrations and invoicing of conference participants.

II.1.5. Estimated total value

Value excluding VAT: 10 000 000,00 NOK

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

79951000 Seminar organisation services, 79952000 Event services

II.2.3. Place of performance

NUTS code: NO011 Oslo

II.2.4. Description of the procurement

The Directorate for Building Quality will contribute to the efficient, safe environmentally friendly and accessible residences and buildings being built, and that construction requirements are followed. We are working to simplify the regulations, digitise the building application process and disseminate knowledge aimed at the construction industry, the municipalities and private persons. We have around 90 employees at the main office in Oslo as well as an end-user department at Gjøvik.

So that the knowledge about the regulation work can be disseminated and discussed, we are dependent on creating good arenas where professionals can meet. The arenas can be both physical and digital, or a combination of these. The framework agreement we now want to enter into includes planning and implementation of conferences, subject days and large webinars. The delivery also includes handling of registrations and invoicing of conference participants.

The event agency we enter into a framework agreement with must be able to contribute with the following:

- participate in the planning and events and conference that will be held physically, digitally or as a combination;
- be responsible for progress plan and project management. Ensure good documentation in all phases;
- be responsible for coordination of progress and implementation with sub-contractors;
- collect offers and handle contracts with compère, presenters, speakers or the like in cooperation with DiBK. Safeguard coordination with compère/meeting chair for direction, dramaturgy etc.;
- assist with the choice of catering/dinner and implementation of this;
- multiple camera production of conferences. TV production of conferences;
- develop and produce graphics, supprints, posters, vignettes and graphic material;
- offer digital platforms for submission of questions from the public;
- contribute to stage training and preparation of speakers;
- offer registration solution and invoice participant fee.

For more information about the procurement, see Annex 01 Description of the procurement.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 10 000 000,00 NOK

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 20/05/2021 End: 19/05/2023

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

1 year + 1 year.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 19/03/2021 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Norwegian

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 30/07/2021

IV.2.7. Conditions for opening of tenders

Date: 19/03/2021 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic payment will be used

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Oslo Tingrett

Postal address: Postboks 2106 Vika

Town: Oslo

Postal code: 0125

Country: Norway

VI.5. Date of dispatch of this notice

19/02/2021