

Norway-Haugesund: Accommodation, building and window cleaning services

OJ S 33/2023 15/02/2023

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Sjøfartsdirektoratet

National registration number: 974 761 262

Postal address: Smedasundet 50A

Town: HAUGESUND

NUTS code: NO Norge

Postal code: 5528

Country: Norway

E-mail: rbd@sdir.no**Internet address(es):**Main address: www.sdir.noAddress of the buyer profile: <https://eu.eu-supply.com/ctm/Company/CompanyInformation/Index/339443>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=353021&B=DFO

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=353021&B=DFO

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

National or federal agency/office

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Contest for cleaning services

Reference number: 2023/1104

II.1.2. Main CPV code

90911000 Accommodation, building and window cleaning services

II.1.3. Type of contract

Services

II.1.4. Short description

The Norwegian Maritime Directorate's current cleaning contract expires in spring 2023 and a new contest is thus being announced. The contracting authority requests tenders from companies with competence to carry out the operational services that are described in the tender documentation.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

90919000 Office, school and office equipment cleaning services

II.2.3. Place of performance

NUTS code: NO Norge

Main site or place of performance: Haugesund and along the coast.

II.2.4. Description of the procurement

The Norwegian Maritime Directorate's current cleaning contract expires in spring 2023 and a new contest is thus being announced. The contracting authority requests tenders from companies with competence to carry out the operational services that are described in the tender documentation.

The Norwegian Maritime Directorate has approx. 395 employees. More than 240 of these employees are working at the head office in Haugesund. The remaining employees work at the Norwegian Maritime Directorate's locations along the coast, at the supervisory and regional offices as well as at the department for Registration office for commercial vessels in Bergen.

The Norwegian Maritime Directorate would like to enter into a contract for cleaning services at our head office and at all our locations along the Norwegian coast. The contract includes regular cleaning with an option for additional services.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

2 years +1+1

II.2.13.

Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Requirement:

Tenderers must be registered in a company register, professional register or a trade register in the country where the tenderer is established.

Documentation requirement:

Norwegian companies: Company registration certificate

Foreign companies: Documentation verifying the company is registered in a company register, professional register or a trade register in the state where the tenderer is established.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

Requirement: Tenderers must have sufficient economic and financial capacity to fulfil the contract. A credit rating that concludes with Credit Worthy will be sufficient for fulfilment.

Minimum level(s) of standards possibly required:

Documentation requirement:

Credit rating based on the most recent accounting figures. The rating must be carried out by a credit rating agency with a licence to provide such service. The Norwegian Maritime Directorate will obtain credit appraisal of the tenderer.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

Requirement:

1) Tenderers must have experience from comparable cleaning assignments.

Requirement:

2) Tenderers are required to have a good and well-functioning quality assurance system for the services that will be provided.

Requirement:

3) Tenderers must be registered and approved in the Norwegian Labour Inspection Authority's cleaning register. Tenderers that are not yet authorised must have submitted an application subject to consideration. If the tenderer is not authorised by the Norwegian Labour Inspection Authority, the contract will be terminated with immediate effect.

Requirement:

4) Tenderers must have a system and routines to reduce the most important impacts on the environment when carrying out the cleaning. This must include a reduction in substances that are dangerous to health and the environment.

This can be done by the cleaning products, etc. having

- An environmental label with type 1 environmental label (e.g., the Swan Label), in addition to a system and routines for maintaining compliance with the requirement.

- An environment management system in accordance with ISO 14001 (such as Eco-Lighthouse or EMAS) or the environment management standard (ISO 14001)

Minimum level(s) of standards possibly required:

Documentation requirement:

1) Description of up to 3 of the tenderer's most relevant assignments in the last 3 years. The description must include a statement of the assignment value, dates and recipients (name, telephone number and e-mail address). It is the tenderer's responsibility to confirm relevance through the description.

Tenderers can document experience by referring to the competence of personnel at disposal for this assignment, including experience that has been acquired while personnel performed services for another supplier.

Documentation requirement:

2) A statement of the company's quality assurance system. If a tenderer is certified by a public certification body, it is sufficient to enclose a copy of an issued certificate. If the tenderer is not certified, the current quality assurance system must be documented, e.g. by attaching a quality control manual which describes the quality assurance system and how it is implemented in the organisation.

Documentation requirement:

3) Copy of a certificate issued by the Norwegian Labour Inspection Authority. Tenderers that are not yet authorised can attach a copy of the application/confirmation that an application has been sent.

Documentation requirement:

4) Tenderers must submit a description of their measures to reduce the most important impacts on the environment when carrying out the cleaning

- Certificate from a third party certified environment label type 1, for the entire cleaning service (e.g., the Swan Label). Tenderers must also attach a description to this documentation of their routines and measures for maintaining the requirement for environmentally friendly cleaning services as mentioned in this requirement.

- Environment management system or environment management standard that fulfils the requirement.

- Other documentation verifying that the tenderer fulfils the requirement.

- Other documentation verifying that the tenderer has environment management measures to reduce the total impact on the environment from the cleaning services.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 17/03/2023 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted
Norwegian

IV.2.7. Conditions for opening of tenders
Date: 17/03/2023 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Tingretten

Postal address: Sørhauggata 80

Town: Haugesund

Postal code: 5528

Country: Norway

E-mail: postmottak@sdir.no

VI.4.2. Body responsible for mediation procedures

Official name: Klagenemda for offentlige anskaffelser

Postal address: Postboks 511 sentrum

Town: Bergen

Postal code: 5805

Country: Norway

Internet address: <http://www.kofa.no>

VI.4.4. Service from which information about the review procedure may be obtained

Official name: Sjøfartsdirektoratet

Postal address: Smedasundet 50A

Town: Haugesund

Postal code: 5509

Country: Norway

Internet address: <http://www.sdir.no>

VI.5. Date of dispatch of this notice

10/02/2023