

**Spain-Madrid: Office-support services**

OJ S 38/2022 23/02/2022

**Contract notice****Services****Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Rectorado de la Universidad Internacional Menéndez Pelayo

National registration number: Q2818022B

Postal address: C/ Isaac Peral, nº 23

Town: Madrid

NUTS code: ES300 Madrid

Postal code: 28040

Country: Spain

Contact person: Rectorado de la Universidad Internacional Menéndez Pelayo

E-mail: [expedientes@uimp.es](mailto:expedientes@uimp.es)

Telephone: +34 915920624

**Internet address(es):**Main address: <http://www.uimp.es>Address of the buyer profile: <https://contrataciondelestado.es/wps/poc?uri=deeplink:perfilContratante&idBp=0R6CRx8tGJ6rz3GQd5r6SQ%3D%3D>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: [https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle\\_licitacion&idEvl=g5Xm1pkhxJ3nSoTX3z%2F7wA%3D%3D](https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle_licitacion&idEvl=g5Xm1pkhxJ3nSoTX3z%2F7wA%3D%3D)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

Electronic communication requires the use of tools and devices that are not generally

available. Unrestricted and full direct access to these tools and devices is possible, free of

charge, at: <https://contrataciondelestado.es/wps/poc?uri=deeplink:perfilContratante&idBp=0R6CRx8tGJ6rz3GQd5r6SQ%3D%3D>**I.4. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.5. Main activity**

Education

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Servicio de asistencia en aulas, recepción, traslado de profesores y servicios auxiliares en la UIMP en Santander

Reference number: 48/2022

**II.1.2. Main CPV code**

79500000 Office-support services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Servicio de asistencia en aulas, recepción, traslado de profesores y servicios auxiliares en la UIMP en Santander

**II.1.5. Estimated total value**

Value excluding VAT: 333 454,88 EUR

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description**

**II.2.3. Place of performance**

NUTS code: ES130 Cantabria

**II.2.4. Description of the procurement**

Servicio de asistencia en aulas, recepción, traslado de profesores y servicios auxiliares en la UIMP en Santander

**II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Manual de trabajo / Weighting: 20

Quality criterion - Name: Memoria de calidad / Weighting: 20

Price - Weighting: 60

**II.2.6. Estimated value**

Value excluding VAT: 333 454,88 EUR

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 31/05/2022 End: 30/09/2022

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions for participation**

### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:  
Cifra anual de negocio

### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:  
- Trabajos realizados

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

#### **IV.2.1. Previous publication concerning this procedure**

Notice number in the OJ S: [2022/S 026-067119](#)

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 23/03/2022 Local time: 13:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Spanish

#### **IV.2.7. Conditions for opening of tenders**

Date: 07/04/2022 Local time: 10:00

Place:

UIMP On line

Datos de Dirección:

Calle:

CP:

Población:

País:

Information about authorised persons and opening procedure: Descripción:

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1.**

**Review body**

Official name: Tribunal Administrativo Central de Recursos Contractuales

Postal address: General Perón 38

Town: Madrid

Postal code: 28020

Country: Spain

E-mail: [tribunal\\_recursos.contratos@minhfp.es](mailto:tribunal_recursos.contratos@minhfp.es)

Telephone: +34 913491319

**VI.5. Date of dispatch of this notice**

18/02/2022