

UK-Hull: cleaning services  
OJ S 61/2012 28/03/2012  
Contract notice  
Services

Directive 2004/18/EC

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: Hull College Group  
Postal address: Queens Gardens, Wilberforce Drive  
Town: Hull  
Postal code: HU1 3DG  
Country: United Kingdom

#### Internet address(es):

General address of the contracting authority: <http://www.hull-college.ac.uk>  
Address of the buyer profile: <https://in-tendhost.co.uk/hull-college/asp/home>

#### Additional information can be obtained from:

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

### I.2. Type of the contracting authority

Other: Education

### I.3. Main activity

Education

### I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Cleaning services.

#### II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Hull and surrounding area.

NUTS code UKE Yorkshire and the Humber

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

#### II.1.4. Information about framework agreement

### **II.1.5. Short description of the contract or purchase(s)**

Hull College Group is seeking a cleaning services provider for some of its sites in Hull. A full list of sites is detailed in the Specification.

The proposed contract will commence on 1.8.2012 and will be for an initial period of two years; following successful reviews the contract may be extended annually for a further two years, until 31.7.2016.

The specification provides detailed information on cleaning requirements and performance standards.

### **II.1.6. CPV code(s)**

90910000 Cleaning services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

Estimated value excluding VAT:

Range: between 400 000 and 500 000 GBP

### **II.2.2. Information about options**

Options: yes

Description of options: The contract has the option to extend for up to a further 24 months. The total estimated values stated in section II.1.4 include the option period.

### **II.2.3. Information about renewals**

### **II.3. Duration of the contract or time limit for completion**

Start 1.8.2012. Completion 31.7.2014

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Joint and several liability.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: As detailed in the tender documents.

**III.2.2. Economic and financial ability**

Minimum level(s) of standards possibly required: As detailed in the tender documents.

**III.2.3. Technical and professional ability**

Minimum level(s) of standards possibly required:  
As detailed in the tender documents.

**III.2.4. Information about reserved contracts**

**III.3. Conditions specific to services contracts**

**III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

**III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

**Section IV: Procedure**

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**IV.1. Type of procedure**

**IV.1.1. Type of procedure**

Restricted

**IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 4: and Maximum number 8

**IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

**IV.2. Award criteria**

**IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

**IV.3. Administrative information**

**IV.3.1. File reference number attributed by the contracting authority**

T/12/222/HULL/EST

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 19.4.2012 - 23:59  
Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

24.4.2012 - 12:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

#### **IV.3.8. Conditions for opening of tenders**

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

#### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **VI.3. Additional information**

- 1) The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out in the tender documents, and the contract will be awarded on the basis of the most economically advantageous tender;
- 2) The Hull College Group uses In-tend, an electronic tendering systems, for its formal tenders. Economic operators must be registered with In-tend in order to participate in this tender. Registration and use of In-tend is free and unrestricted. <https://in-tendhost.co.uk/hull-college.aspx/Home>;
- 3) If an Interested Party's documentation is accepted, the College cannot guarantee that the documents will remain confidential. The College may be obliged to disclose information provided by Interested Parties in response to this OJEU notice under the Freedom of Information Act 2000, all subordinate legislation made under this and the Environmental Information Regulations 2004 ("the Freedom of Information Legislation"). Interested Parties should be aware that the information they provide could be disclosed in response to a request under the Freedom of Information Legislation. The College will proceed on the basis of disclosure unless an appropriate exemption applies. Interested Parties should be aware that despite the availability of some exemptions, information may still be disclosed if the public interest in its disclosure outweighs the public interest in maintaining the exemption. No response to this PQQ and any subsequent invitation to tender documentation should be covered by a general statement regarding its overall confidentiality. Instead Interested Parties should highlight information in their responses which they consider to be commercially sensitive or confidential in nature, and should state the precise reasons why they consider this. The College accepts no liability for loss as a result of any information disclosed in response to a request under the Freedom of Information Legislation. The College will use reasonable endeavours to consult with Interested Parties over the release of information which is highlighted by them as commercially sensitive or confidential;
- 4) Trading names/invoicing: Where invoices will be rendered by, or payments made to, an entity whose title differs in any respect from the title in which the documentation is submitted, full details must be provided in a letter accompanying the documents. Failure to provide these details may result in rejection of the Interested Party's application;

5) Interested Parties will be required to confirm acceptance of the College's Standard Terms and Conditions of Contract. Failure to accept the College's Terms and Conditions of Contract may result in Interested Parties being disqualified from taking any further part in this process.

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

23.3.2012