

Belgium-Schaerbeek: Graphic design services

OJ S 59/2016 24/03/2016

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Société Mutualiste Solimut

Postal address: Chaussée de Haecht 579, BP 40

Town: Schaerbeek

Postal code: 1030

Country: Belgium

For the attention of: Cody Kimberley

E-mail: achat.al@mc.be

Telephone: +32 2462675

Internet address(es):General address of the contracting authority: <http://www.mc.be>Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=229896>Electronic submission of tenders and requests to participate: <https://eten.publicprocurement.be/etendering/viewWorkspacesBasedOnExtUrl.do?wsName=Solimut-2016-10015-F02>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

National or federal agency/office

I.3. Main activity**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: MC Assure

Postal address: Chaussée de Haecht 579

Town: Bruxelles

Postal code: 1030

Country: Belgium

Official name: ANMC AO Communication

Postal address: Chaussée de Haecht 579

Town: Bruxelles

Postal code: 1030

Country: Belgium

Official name: Solival

Postal address: Chaussée de Haecht 579

Town: Bruxelles

Postal code: 1030
Country: Belgium
Official name: Altéo
Postal address: Chaussée de Haecht 579
Town: Bruxelles
Postal code: 1030
Country: Belgium

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Prestation de graphistes.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 15: Publishing and printing services on a fee or contract basis

NUTS code BE3 Région wallonne, BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement
: 4

Duration of the framework agreement

Duration in years: 1

II.1.5. Short description of the contract or purchase(s)

Prestation de graphistes.

II.1.6. CPV code(s)

79822500 Graphic design services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 3

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Voir cahier des charges.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

III.2.3. Technical and professional ability

List and brief description of conditions:

Le soumissionnaire démontre sa capacité technique par la transmission des références suivantes:

— par l'indication des titres d'études ou professionnels du prestataire de services et, en particulier, du ou des responsables qui peuvent être chargés de la prestation de services conformément aux conditions suivantes:

Minimum level(s) of standards possibly required:

— Un graphiste au moins sera proposé (minimum 1 CV),

— Minimum un an d'étude en graphisme ou équivalent,

— Ces personnes de contact doivent maîtriser parfaitement le français (minimum B2 du niveau européen ou langue maternelle),

— Le CV du graphiste sera complété par des références personnelles réalisées au cours des 4 dernières années démontrant leur capacité technique (minimum 4 références pertinentes dont une des 4 en lien avec le domaine de la santé).

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

Solimut-2016-10015-F02_0

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 16.5.2016 - 11:00

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

16.5.2016 - 11:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

French.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 120 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 16.5.2016 - 11:00

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Les soumissionnaires.

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

21.3.2016