

**United Kingdom-Bridgwater: Building-cleaning services**

**OJ S 57/2015 21/03/2015**

**Contract notice**

**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Bridgwater College

Postal address: Bath Road

Town: Bridgwater

Postal code: TA6 4PZ

Country: United Kingdom

Contact person: Steve Redman

For the attention of: Procurement Manager

E-mail: [procurement@bridgwater.ac.uk](mailto:procurement@bridgwater.ac.uk)

Telephone: +44 1278455464

Fax: +44 1278444363

**Internet address(es):**

General address of the contracting authority: [www.bridgwater.ac.uk](http://www.bridgwater.ac.uk)

**Additional information can be obtained from:**

Official name: Bridgwater College

Postal address: Bath Road

Town: Bridgwater

Postal code: TA6 4PZ

Country: United Kingdom

Contact person: Steve Redman

For the attention of: Procurement Manager

E-mail: [procurement@bridgwater.ac.uk](mailto:procurement@bridgwater.ac.uk)

Telephone: +44 1278455464

Fax: +44 1278444363

Internet address: [www.bridgwater.ac.uk](http://www.bridgwater.ac.uk)

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Bridgwater College

Postal address: Bath Road

Town: Bridgwater

Postal code: TA6 4PZ

Country: United Kingdom

Contact person: Steve Redman

For the attention of: Procurement Manager

E-mail: [procurement@bridgwater.ac.uk](mailto:procurement@bridgwater.ac.uk)

Telephone: +44 1278455464

Fax: +44 1278444363

Internet address: [www.bridgwater.ac.uk](http://www.bridgwater.ac.uk)

**Tenders or requests to participate must be submitted:** Official name: Bridgwater College

Postal address: Bath Road

Town: Bridgwater  
Postal code: TA6 4PZ  
Country: United Kingdom  
Contact person: Steve Redman  
For the attention of: Procurement Manager  
E-mail: [procurement@bridgwater.ac.uk](mailto:procurement@bridgwater.ac.uk)  
Telephone: +44 1278455464  
Fax: +44 1278444363  
Internet address: [www.bridgwater.ac.uk](http://www.bridgwater.ac.uk)

**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Education

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Building Cleaning Services.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Bridgwater College, Bath Road, Bridgwater, TA6 4PZ.

NUTS code UKK23 Somerset

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

The Contracting Authority is looking for suitably qualified cleaning contractor for the daily, weekly, monthly, quarterly, 6 monthly and annual cleaning requirements to specific College requirements within their current sites and for the cleaning requirements to all their public buildings. A more detailed indication of this information will be included in the Invitation to Tender. The Contracting Authority is seeking a service provider who can provide a first class service from a single contractor provision with the possible addition of a site based manager to manage the services to both sites within this contract.

This is a 2 stage restricted procedure with a pre-qualification questionnaire (PQQ) as the first stage. Suppliers who are short listed will be taken forward to stage two which will be the invitation to tender stage (ITT).

The PQQ will be published to the secure area upon receipt of your expression of interest.

The closing date for the return of the PQQ is 20.4.2015 12 Noon GMT.

**II.1.6. CPV code(s)**

90911200 Building-cleaning services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

3 year contract with the scope for 2 possible 1 year extensions. Value below is estimated contract value range for the duration of the contract 3 year contract.

Estimated value excluding VAT:

Range: between 3 000 000 and 4 000 000 GBP

### **II.2.2. Information about options**

Options: yes

Description of options: The contract is for 3 years with two possible 1 year extensions.

Provisional timetable for recourse to these options:

in months: 36 (from the award of the contract)

### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

## **II.3. Duration of the contract or time limit for completion**

Start 1.8.2015.

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: In the first instance, candidates should obtain a pre tender qualification questionnaire which will need to be completed and returned as part of the request to participate process. Candidates will need to provide as part of the request to participate process details of enrolment on professional or trade registers and details on

whether bankruptcy, convictions of professional misconduct, non payment relating to social security contributions or taxes applies to the economic operator. Economic operators may be excluded from participation if any of these circumstances applies. Any candidate found to be guilty of serious misrepresentation in providing false or inaccurate information may be declared ineligible and not selected to continue with the process.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: In the first instance, candidates should obtain a pre tender qualification questionnaire which will need to be completed and returned as part of the request to participate process. Candidates will need to provide as part of the request to participate process details of turnover, profit and capital and reserves for previous 3 years. Any candidate found to be guilty of serious misrepresentation in providing false or inaccurate information may be declared ineligible and not selected to continue with the process.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

In the first instance, candidates should obtain a pre tender qualification questionnaire which will need to be completed and returned as part of the request to participate process. Candidates will need to provide as part of the request to participate process evidence of business quality standards, accreditations, and relevant experience. Any candidate found to be guilty of serious misrepresentation in providing false or inaccurate information may be declared ineligible and not selected to continue with the process.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 6

Objective criteria for choosing the limited number of candidates: The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

**IV.3. Administrative information**

**IV.3.1. File reference number attributed by the contracting authority**

SR/02/03/2015

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

20.4.2015

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

**IV.3.8. Conditions for opening of tenders**

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: The authority will incorporate a minimum 10 calendar day standstill period (or 15 days if non electronic methods used) at the point that information on the award of the contract is communicated to tenderers. If an appeal regarding the award of contract has not been successfully resolved then the Public Contracts Regulations 2006 provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take action in the High Court. Any such action must be brought promptly (generally within 3 months).

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

17.3.2015