

Norway-Gjøvik: Estate and saloon cars  
OJ S 59/2016 24/03/2016  
Contract notice  
Supplies

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Anskaffelser Fellesenhhet Gjøvikregionen (Procurements Joint Unit for the Gjøvik Region)

National registration number: 912862089

Postal address: Kauffelds plass 1

Town: Gjøvik

Postal code: 2815

Country: Norway

For the attention of: Lars Erik Hveem

E-mail: [lars-erik.hveem@gjovik.kommune.no](mailto:lars-erik.hveem@gjovik.kommune.no)

Telephone: +47 61189794

**Internet address(es):**

Electronic access to information: <http://permalink.mercell.com/56789108.aspx>

Electronic submission of tenders and requests to participate: <http://permalink.mercell.com/56789108.aspx>

**Additional information can be obtained from:**

Official name: Mercell Norge AS

Postal address: Karihaugveien 89

Town: Oslo

Postal code: 1086

Country: Norway

E-mail: [support@mercell.com](mailto:support@mercell.com)

Internet address: <http://permalink.mercell.com/56789108.aspx>

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Mercell Norge AS

Postal address: Karihaugveien 89

Town: Oslo

Postal code: 1086

Country: Norway

E-mail: [support@mercell.com](mailto:support@mercell.com)

Internet address: <http://permalink.mercell.com/56789108.aspx>

**Tenders or requests to participate must be submitted:** Official name: Mercell Norge AS

Postal address: Karihaugveien 89

Town: Oslo

Postal code: 1086

Country: Norway

E-mail: [support@mercell.com](mailto:support@mercell.com)

Internet address: <http://permalink.mercell.com/56789108.aspx>

**I.2. Type of the contracting authority**

Regional or local authority

### **I.3. Main activity**

General public services

### **I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Gjøvik kommune

National registration number: 940 155 223

Postal address: Kauffeldts plass 1

Town: Gjøvik

Postal code: 2815

Country: Norway

Official name: Østre Toten kommune

National registration number: 964949859

Postal address: Rådhusgata 20

Town: Lena

Postal code: 2850

Country: Norway

Official name: Vestre Toten kommune

National registration number: 971 028 300

Postal address: Kirkevegen 8

Town: Raufoss

Postal code: 2830

Country: Norway

Official name: Søndre Land kommune

National registration number: 961 381 630

Postal address: Hovsbakken 1

Town: Hov

Postal code: 2860

Country: Norway

Official name: Nordre Land kommune

National registration number: 861 381 722

Postal address: Storgata 28

Town: Dokka

Postal code: 2870

## **Section II: Object of the contract**

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### **II.1. Description**

#### **II.1.1. Title attributed to the contract by the contracting authority**

Framework agreement for service vehicles for the municipalities of the Gjøvik region.

#### **II.1.2. Type of contract and place of performance or delivery**

Supplies

A combination of these

Main site or place of performance: Østre Toten, Vestre Toten, Søndre Land, Nordre Land and Gjøvik municipalities.

NUTS code NO022 Oppland

#### **II.1.3.**

## **Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

### **II.1.4. Information about framework agreement**

Framework agreement with a single operator

#### **Duration of the framework agreement**

Duration in years: 2

### **II.1.5. Short description of the contract or purchase(s)**

Framework agreement for the delivery of leasing/hire-vehicles and possible vehicles for purchase, for use in the municipalities' service production.

Services shall also be procured in connection with vehicle maintenance and follow up of the car fleet.

See the attached documents for a more detailed description of the procurement and the competition.

The agreement period is two years with an option for extension of 1 year + 1 year.

The Contracting Authority uses Mercell Sourcing Service. To express your interest and gain access to any documents, please click on the link below or copy and paste the link into your browser. [<http://permlink.mercell.com/56789108.aspx>]. Then follow the instructions on the website.

### **II.1.6. CPV code(s)**

34111000 Estate and saloon cars

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

Procurement of service vehicles by leasing or purchase for 5 municipalities in the Gjøvik region. The agreement period is 2 years with an option on for extension of 1 year + 1 year.

Estimated value excluding VAT:

Range: between 10000000 and 12000000 NOK

### **II.2.2. Information about options**

Options: yes

Description of options: Additional equipment on the vehicles. Possibility for 1 year extension of the 3 year or 4 years leasing contracts.

Provisional timetable for recourse to these options:  
in months: 24 (from the award of the contract)

### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

### **II.3. Duration of the contract or time limit for completion**

Start 1.6.2016. Completion 31.5.2018

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Tax and VAT certificate. Requirement: Tenderer must have submitted their tax, employer contributions and VAT assignments. Documented by: Tax and VAT certificate. The certificate must not be more than 6 months old from the deadline for submitting the application. Any arrears or other irregularities must be justified. If the tenderer is planning to use sub-providers, tax certificates must be provided for them as well.

Company Registration Certificate — Requirement: Tenderers should be a legally established company. Documentation: Company Registration Certificate or equivalent from the tenderer's home country.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Solidity Requirement: The tenderer shall have sufficient economic and financial solidity t be able to implement the contractual obligations. Tenderers must not be in debt negotiations or be bankrupt. Documentation requirement: Tenderers must submit Annual Financial Statement for the last two financial years, as well as the auditor's reports. Tenderers are requested to report any necessary conditions (for example deficiency and low equity to assets ratio etc.). Credit assessment/rating, carried out by a publicly approved credit rating institution, confirming that the tenderer is credit worthy. The credit rating shall not be older than six months from the deadline for receipt of tenders and it shall be based on the last known accounting figures. If for valid reasons the tenderer is unable to submit the documentation as requested by the Contracting Authority, the tenderer may prove their economic and financial standing with any other document that the Contracting Authority is able to accept.

The tenderer must have experience with similar municipality, county or state assignments. Documentation: The tenderer must provide a list of the 3 most important deliveries during the past 3 years, including information concerning value, date and recipient (name, telephone number and e-mail address for any contracting authority contact).

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

The tenderer must have experience from similar assignments for public contracting authorities. Documentation: The tenderer must provide a list of the 3 most important deliveries during the past 3 years, including information concerning value, date and recipient (name, telephone number and e-mail address for any contracting authority contact).

The tenderer must have the capacity to execute the contract. Documentation: Brief account of the tenderer's organisation, including delivery and service organisation for this contract.

Minimum level(s) of standards possibly required:

Experience form at least 3 similar assignment for municipal, county or state Contracting Authorities.

#### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

##### **III.3.2. Information about staff responsible for the performance of the contract**

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Open

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

16-504

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 2.5.2016 - 11:00

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

3.5.2016 - 13:00

##### **IV.3.5.**

**Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Other: Norwegian.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

until: 3.8.2016

**IV.3.8. Conditions for opening of tenders**

Date: 3.5.2016 - 14:00

Place:

Town Hall, Gjøvik.

Persons authorised to be present at the opening of tenders: no

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

22.3.2016