

Norway-Oslo: Software integration consultancy services

OJ S 59/2016 24/03/2016

Contract notice**Services****Directive 2004/18/EC****Section I: Contracting authority**

I.1. Name and addresses

Official name: Statsbygg Hovedkontor (The Directorate of Public Construction and Property Main Office)

National registration number: 971278374

Postal address: Postboks 8106 Dep. (Biskop Gunnerusgt. 6)

Town: Oslo

Postal code: 0032

Country: Norway

For the attention of: Sissel Skogen

E-mail: Sissel.Skogen@statsbygg.no

Telephone: +47 81555045

Fax: +47 22954001

Internet address(es):

General address of the contracting authority: <http://www.statsbygg.no/>

Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/2672>

Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/142126>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Other: building and construction works

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Archive assistance and consultancy for the implementation and management of a new Noark case archive system in the Directorate of Public Construction and Property.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services
Main site or place of performance: Oslo.
NUTS code NO Norge

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The Directorate of Public Construction and Property invites tenderers to participate in a competition for the procurement of a consultancy assignment for the provision of archive assistance and consultancy for the implementation and management of a new Noark case archive system in the Directorate of Public Construction and Property, including assistance with ongoing assignments concerning archives. Further information on the entity is available on our website www.statsbygg.no

The Directorate of Public Construction and Property is a government administration company. The Directorate of Public Construction and Property's assignment is to offer good and functional

premises for government entities, and to realise adopted socio-political targets as regards architecture, governmental planning interests, cultural memorial protection and environment. Statsbygg [Public Construction and Property Management] advises on the purchase or rental of premises, is the building commissioner on behalf of the state and ensure good management of the properties related to the state's rent programme.

Statsbygg shall also ensure governmental interests in major property development projects.

The Directorate of Public Construction and Property has approx. 900 employees. The main office is in Oslo, with separate regional offices in Oslo, Porsgrunn,

Bergen, Trondheim and Tromsø. The place of work for this assignment is the main office in

Oslo. To the degree that travel is required, travel expenses will be paid in accordance with the government's rates.

II.1.6. CPV code(s)

72227000 Software integration consultancy services, 79560000 Filing services, 92512000 Archive services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The project shall replace the current archive system by procuring and implementing a complete Noark 5 case archiving system that takes care of the laws, regulations and requirements that the Directorate of Public Construction and Property as a public entity is obliged to comply with. In addition the Directorate of Public Construction and Property portal (the entity portal) is to be completed with archive functionality, so that the Directorate of Public Construction and Property portal is a complete support system that takes care of the lifecycle

of all documentation that is critical for the entity.

— The project shall ensure that the Directorate of Public Construction and Property portal and other relevant trade systems are integrated with the new case archive system.

— The system shall ensure that employees in the entity have a sufficient overview of cases and case processing from their PCs/work stations/mobile units.

— Managers, archive personnel, case workers and other defined roles shall be able to extract reports and statistics and use the system as a management tool.

— Documentes and meta data connected to a case and its processing shall be available in electronic form for the entire lifecycle of the case and subsequently.

— The system shall be integrated with relevant trade systems and central joint registers such as the contact and reservation register, the Unit Register etc.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: The tenderer is required to have a legally established company.

Company Registration Certificate, foreign companies are required to have a corresponding certificate as prescribed by the laws of the country where the business is registered.

III.2.2. Economic and financial ability

List and brief description of conditions: The tenderer is required to have sufficient finances to fulfil the assignment.

Credit rating report, not older than six months, from Dun & Bradstreet, Lindorff Decision or equivalent approved credit rating agency.

If the credit report does not exist, the tenderer may alternatively enclose accounts, including the auditor's report, for the last accounting year.

III.2.3. Technical and professional ability

List and brief description of conditions:

- The offered consultant shall have sufficient capacity to complete the assignment.
- Considerable experience from carrying out equivalent assignments and expertise in project management, public archives and the rolling out and implementation of case archive systems for public entities.
- Self-declaration.

Companies with only 1 employee, who can fulfil this assignment, must enclose a written contract entered into with a different company, verifying that this company will take over the contractual obligations in the event of illness/death.

- Overview of the most central reference assignments carried out in the last ten years with a statement of the contracting authority, the assignment's size, contract value and date of execution, as well as a short description of the role and content in the execution of the assignment.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

201600890

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

28.4.2016 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 003 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

22.3.2016