

SE-Stockholm: Supply services of office personnel
OJ S 60/2013 26/03/2013
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Sveriges kommuner och Landsting (skl)
Postal address: Hornsgatan 20
Town: Stockholm
Postal code: SE-118 82
Country: Sweden
E-mail: mattias.lof@skl.se

Additional information can be obtained from:
the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Visma Opic AB
National registration number: 556533-8745
Postal address: Box 396
Town: Linköping
Postal code: SE-581 04
Country: Sweden
For the attention of: Beställning
E-mail: request@visma.com
Fax: +46 134747560
Internet address: <http://www.opic.com/notice.asp?req=dixmtdg>

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Other: Arbetsgivar-, och intresseorganisation för kommuner, landsting och regioner.

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Personaluthyrning av Information och kommunikationskonsulter

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 13: Advertising services

Main site or place of performance: Stockholms län
NUTS code SE110 Stockholms län

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Upphandlingen omfattar att täcka SKL:s behov av bemanningstjänster inom information och kommunikationsområdet. Denna upphandling omfattar bemanningstjänster inom följande två anbudsområden:

- Kommunikationskonsulter, Anbudsområde 1:
- Kommunikatör/Informatör
- Kommunikationskonsulter, Anbudsområde 2:
- Kommunikatör/Informatör - senior
- Projektledare
- Produktionsledare
- Webbredaktör

II.1.6. CPV code(s)

79621000 Supply services of office personnel, 79000000 Business services: law, marketing, consulting, recruitment, printing and security, 79340000 Advertising and marketing services, 79342000 Marketing services, 79413000 Marketing management consultancy services, 79600000 Recruitment services, 79610000 Placement services of personnel, 79620000 Supply services of personnel including temporary staff, 79900000 Miscellaneous business and business-related services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes
Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Ramavtalet gäller under två (2) år från datum för undertecknande. Därefter har Beställaren rätt att, på i övrigt oförändrade villkor, förlänga avtalet vid två (2) tillfällen med ett (1) år i taget, totalt fyra (4) år.

Estimated value excluding VAT: 23,00 SEK

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Information about lots

Lot No: 1

Lot title: Anbudsområde 1, Kommunikationskonsulter

1) Short description

Kommunikatör/informatör

2) CPV code(s)

79413000 Marketing management consultancy services, 79000000 Business services: law, marketing, consulting, recruitment, printing and security, 79300000 Market and economic research; polling and statistics, 79310000 Market research services, 79340000 Advertising and marketing services, 79342000 Marketing services, 79900000 Miscellaneous business and business-related services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Anbudsområde 2, Kommunikationskonsulter

1) Short description

- Kommunikatör/Informatör - senior
- Projektledare
- Produktionsledare
- Webbredaktör

2) CPV code(s)

79342000 Marketing services, 79000000 Business services: law, marketing, consulting, recruitment, printing and security, 79300000 Market and economic research; polling and statistics, 79310000 Market research services, 79340000 Advertising and marketing services, 79900000 Miscellaneous business and business-related services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Se de särskilda villkoren i förfrågningsunderlaget bl.a. Antidiskrimineringsklausulen.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Leverantören och eventuella underleverantörer ska uppfylla i Sverige eller i hemlandet lagenligt ställda krav avseende sina registrerings-, skatte- och avgiftsskyldigheter.

Namn ska anges på eventuella underleverantörer.

SKL tillämpar uteslutningsgrunder enligt 10 kap. 1-2 §§ LOU.

III.2.2. Economic and financial ability

List and brief description of conditions: SKL kommer att inhämta kreditvärdering från UC AB. Om kreditrating inte kan erhållas eller om Anbudsgivare har lägre kreditvärdering än det i upphandlingen efterfrågade ska ekonomisk stabilitet bevisas på annat sätt enligt krav i upphandlingen.

Uppgifter om leverantörens omsättning senaste två avslutade räkenskapsåren.

Minimum level(s) of standards possibly required: För att uppnå ekonomisk stabilitet ställer SKL krav på;

- Lägst kreditrating 3 från UC AB, samt

- Lägst omsättning om 3-9 miljoner per år de senaste två avslutade räkenskapsåren beroende på vilket/vilka anbudsområde som anbudet avser.

III.2.3. Technical and professional ability

List and brief description of conditions:

Bekräftelse att kraven uppfylls.

Beskrivning av företaget och redovisning av kravuppfyllnad.

Leverantören ska inkomma med uppgifter för att möjliggöra bedömningen av den tekniska kapaciteten.

Minimum level(s) of standards possibly required:

Erfarenhet av efterfrågad verksamhet omfattande helhetsåtagande och bedrivit verksamhet motsvarande den som efterfrågas enligt förfrågningsunderlaget.

För övriga krav se förfrågningsunderlaget.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Anbudspris
2. Avdrag för kvalitet genom referenser

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

Dnr 13/0509

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 29.4.2013

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

29.4.2013

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Swedish.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 5 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Eventuella frågor gällande förfrågningsunderlaget ska e-postas till: mattias.lof@skl.se
Ämnesraden märks Upphandling - informations- och kommunikationskonsulter Dnr 13/0509.
Samtliga svar på inkomna frågor publiceras genom www.opic.com. De leverantörer som registrerat sig på www.opic.com och laddat ner förfrågningsunderlaget från denna webbplats kommer att aviseras via e-post när ett svar på en fråga eller annan information har publicerats.

Visma Opic-annons: <http://www.opic.com/notice.asp?req=dixmtdg>

Anbudsgivaren bekostar beställning av papperskopior av förfrågningsunderlagen.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

21.3.2013