

Norway-Steinkjer: Various office equipment and supplies

OJ S 57/2015 21/03/2015

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Nord-Trøndelag fylkeskommune

National registration number: 938967091

Postal address: Postboks 2560

Town: Steinkjer

Postal code: 7735

Country: Norway

For the attention of: Roar Pedersen

E-mail: innkjop@ntfk.no

Telephone: +47 74113600

Internet address(es):Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/3526>Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/129508>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Namdalseid kommune

National registration number: 940015456

Official name: Namsos kommune

National registration number: 942875967

Official name: Flatanger kommune

National registration number: 845153272

Official name: Overhalla kommune

National registration number: 939896600

Official name: Fosnes kommune

National registration number: 964982775

Official name: Leka kommune

National registration number: 944484574

Official name: Grong kommune

National registration number: 940010853

Official name: Lierne kommune
National registration number: 972417963
Official name: Snåsa kommune
National registration number: 964982031
Official name: Vikna kommune
National registration number: 944976728
Official name: Nærøy kommune
National registration number: 944350497
Official name: Leksvik kommune
National registration number: 944426124
Official name: Høylandet kommune
National registration number: 959220476
Official name: Namsskogan kommune
National registration number: 864982212
Official name: Røyrvik kommune
National registration number: 964982120
Official name: Midtre Namdal Samkommune
National registration number: 995012766
Official name: Nord-Trøndelag Elektrisitetsverk
National registration number: 992462841
Official name: Nord-Trøndelag Teater
National registration number: 994933787
Official name: Fylkesmannen i Nord-Trøndelag
National registration number: 974772108
Official name: Namdal Rehabilitering IKS
National registration number: 986923845
Official name: IKT Indre Namdal
National registration number: 985904332
Official name: Museet Midt IKS
National registration number: 991500502
Official name: KomSek Trøndelag IKS
National registration number: 967672196
Official name: Nord-Trøndelag Teater
National registration number: 994933787

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Office supplies, calendar and school material.

II.1.2. Type of contract and place of performance or delivery

Supplies

Purchase

Main site or place of performance: 7735.

NUTS code NO Norge

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 2

II.1.5. Short description of the contract or purchase(s)

Discount contract for the procurement of office supplies, calendar and school material.

II.1.6. CPV code(s)

30190000 Various office equipment and supplies, 30199000 Paper stationery and other items, 22817000 Diaries or personal organisers

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

NOK 14 000 000.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Duration in months: 024 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1.

Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Tax and VAT certificate

A signed self-declaration on compliance with the obligations in the wage and work terms regulations in public contracts.

Company registration certificate. Foreign companies: Proof that the company is registered in a trade or business register as prescribed by the law of the country where the supplier is established.

III.2.2. Economic and financial ability

List and brief description of conditions: The annual accounts for the last 2 years, including notes, the board's annual report and the auditor's statement from the last 2 years. The financial capacity will be assessed as regards turnover, operating margin, solidity and liquidity.

III.2.3. Technical and professional ability

List and brief description of conditions:

— A description of the most important equivalent contracts in the last 3 years. Including information about the value, time and recipient (name, telephone and e-mail). The contracting authority must be given the authority to contact the person in question. References will only be contacted if necessary.

— Suppliers shall, in their tender, confirm and account for their ability and capacity to fulfil the contract, the location of the main office, stores and storage capacity, service and distribution /dealer network as well as sub suppliers that the supplier cooperate with and who stock the products.

— An account of the supplier's quality assurance/management system and the quality handbook as well as any copy of a system certificate or equivalent documentation.

— An account of the supplier's environment management work. If the company is environmentally certified, a copy of a system certificate issued by a certified body can be enclosed with the tender.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

14/05793

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 5.5.2015 - 00:00
Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

5.5.2015 - 15:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

until: 5.9.2015

IV.3.8. Conditions for opening of tenders

Date: 6.5.2015 - 9:00

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

18.3.2015