

UK-Huntingdon: payroll management services
OJ S 63/2012 30/03/2012
Contract award notice
Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Hinchingsbrooke Health Care NHS Trust
Postal address: Hinchingsbrooke Hospital, Hinchingsbrooke Park
Town: Huntingdon
Postal code: PE28 5QF
Country: United Kingdom
Contact person: Jan Thistleton
E-mail: jan.thistleton@hinchingsbrooke.nhs.uk
Telephone: +44 1480418788
Fax: +44 14804187
Internet address(es):
Address of the buyer profile: www.hinchingsbrooke.nhs.uk

I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

Health

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title

Payroll and Pension Service.

II.1.2. Type of contract and place of performance or delivery

Supplies
Purchase
NUTS code UKH East of England

II.1.3. Information about a framework agreement or a dynamic purchasing system (DPS)

II.1.4. Short description of the contract or purchase(s)

Payroll management services. Payroll and pension services, separate lots for e-rostering and bank management system.

II.1.5. CPV code(s)

79211110 Payroll management services

II.1.6. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.2. Total value of the contract/lot

II.2.1. Total value of the contract/lot

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Accelerated restricted

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Credibility and experience of organisation - financial rating, esr quality of servicee as provided by reference, certified and authorised to use n3 network, experience of similar work in a similar nhs acute trust environment. Weighting 10

Understanding of ESR and the trusts current and future requirements - inc experience and understanding of esr, interfaces, reporting, self service, implications of change, pro active approach. Weighting 15

Cost effectiveness - most economicall advantageous, incl through life cost benefits, flexibility in price in service delivery to/from. Weighting 30

Quality assurance and risk - flexibility, understanding of quality assurance and risk management, evidence of systems, processes and monitoring, requinessed by appropriate standards, robust business continuity plan and disaster recovery, and change management plan. Weighting 5

Performance standards and KPI's - range of performanace measurements which offers the trust an acceptable level of service, robust reporting mechanisms and remedies, complaints procedures. Weighting 10

Human resources and management - policies and procedures, providing a framework for good practice. appropriate resources and management, evidence of equal opportunities. Weighting 5

Management and plan for transition - understanding/experience of transition process and clear project plan, identified project manager, resources and timetable tupe plan where applicable. Weighting 5

Security confidentiality and data protection - explicit confirmation protocols are in place to ensure security, confidentiality and data protection of trust and employee information. acceptable processes for management of system security and measures for the security premises. Weighting 5

Audit provision of audit standards and processes. Weighting 5

Contract compliance - level of understand and compliance with the specification and contract terms and conditions. Weighting 10

IV.2.2. Information about electronic auction

An electronic auction has been used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

Section V: Award of contract

Contract No: HINCON/JT/00045

Lot No: 1

- Lot title: Pension and payroll services.

V.1. Date of conclusion of the contract

22.12.2011

V.2. Information about tenders

Number of tenders received: 10

Number of tenders received by electronic means: 10

V.3. Name and address of the contractor

Official name: NHS Payroll Services

Postal address: Northumbria House, Unit 7-8 Silver Fox Way

Town: Newcastle Upon Tyne

Postal code: NE27 0QJ

Country: United Kingdom

V.4. Information on value of the contract/lot

Total value of the procurement:

Lowest offer 81 000 and Highest offer 96 000 GBP

If annual or monthly value:

Number of years: 3

V.5. Information about subcontracting

The contract is likely to be subcontracted: no

V.1. Date of conclusion of the contract

V.2. Information about tenders

V.3. Name and address of the contractor

V.4. Information on value of the contract/lot

V.5. Information about subcontracting

Section VI: Complementary information

VI.1. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.2. Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender.

Please note lots 2 and 3 are not being awarded and these lots are cancelled. GO Reference: GO-2012327-PRO-3812353.

VI.3. Procedures for review

VI.3.1. Review body

Official name: Hinchingbrooke Health Care NHS Trust
Postal address: Hinchingbrooke Hospital, Hinchingbrooke Park
Town: Huntingdon
Postal code: PE29 6NT
Country: United Kingdom
Telephone: +44 1480416416
Fax: +44 1480478778

VI.3.2. Review procedure

VI.3.3. Service from which information about the review procedure may be obtained

VI.4. Date of dispatch of this notice

27.3.2012