

**Norway-Engerdal: Portfolio management services**

OJ S 60/2014 26/03/2014

Contract notice

Services

**Directive 2004/18/EC****Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Engerdal, Trysil, Stor-Elvdal, Åmot, Alvdal, Folldal, Rendalen og Tynset kommuner

Postal address: Abakus as, Postboks 128

Town: Engerdal

Postal code: 2440

Country: Norway

For the attention of: Thorstein Olsen

E-mail: [thorstein.olsen@abakus.as](mailto:thorstein.olsen@abakus.as)

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

HO-14-03: Administration services concessionary power.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: The municipalities mentioned in point I.1.

NUTS code NO021 Hedmark

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

### **II.1.5. Short description of the contract or purchase(s)**

The municipalities in the procurement cooperation intend to enter into a contract for the procurement of services connected to the administration of concessionary power.

The municipalities intend to achieve the highest possible income from their rights, at the same time as keeping the risk at a moderate level. Both the contracting authority and the service provider of the administration services ought to have a joint interest in this aim. The service provider will, therefore, be an important strategic partner in the coming years.

In recent years the municipalities have had an incentive based administration contract that is based on a model with profit distribution between the municipalities and the service provider. This is a practice that the municipalities have good experience of and would like to continue with.

The contracting authority's rights are stated in the attached overview and are summarised in the remuneration model.

The contracting authority uses Mercell Sourcing Service. To express your interest and gain access to any documents, please click on the link below or copy and paste the link into your browser. [<http://permalink.mercell.com/43890016.aspx>]. Then follow the instructions on the website.

### **II.1.6. CPV code(s)**

66140000 Portfolio management services, 09310000 Electricity

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

See the tender documents and appendices.

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

## **II.3. Duration of the contract or time limit for completion**

Start 1.1.2015. Completion 31.12.2017

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Company Registration Certificate.

Requirement to submit Tax Certificate for VAT (National requirement).

Requirement to submit Tax Certificate for tax (National requirement).

Requirement to submit declaration in accordance with Regulations attachment 2 on HSE (National requirement).

Tenderer must fulfil the requirement for good conducted in accordance with PPR §§ 11-10 (1) e, or 20-12 (1) e. Form for declaration of conduct can be collected at the following website: [http://www.abakus.as/images/stories/mal/Egenerklring\\_om\\_vandel.doc](http://www.abakus.as/images/stories/mal/Egenerklring_om_vandel.doc)

**III.2.2. Economic and financial ability**

List and brief description of conditions: Tenderers shall have adequate financial capacity for completion of the contract. Extended report from AAA Soliditet. The report shall be dated after the notice publication date for the competition. If this is not attached, confirmation shall be given that Abakus AS has the authority to obtain an extended report from Soliditet Online and base their assessment of the tenderer's economic and financial situation on this information. Information on the tender date applies.

Minimum level(s) of standards possibly required: A credit rating like or better than "A" of "AN" is required to participate in the competition.

**III.2.3. Technical and professional ability**

List and brief description of conditions:

Statement regarding company's quality assurance system/quality management system.

The tenderer shall have experience from similar contracts Tendering firms must document 3 equivalent contracts during the last 3 years. Equivalent contracts mean administration services connected to concessionary power. The documentation shall include the name of the contracting authority, extent, content and delivery date.

Tenderers must have a very good execution ability. This shall be documented by:-An overview of the service provider's total manpower.-Information on established cooperation partners or sub suppliers that have an influence on this delivery.

The tenderer shall have an environmental management system to ensure a low environmental impact when carrying out the delivery. The service provider shall document an environment management system that, as a minimum, consists of routines for seeing to the following elements: - The company's environment aims and environment policy - Environment strategy - Provision of the service in an environmentally responsible way, e.g. waste sorting and transport. A declaration from the company may be submitted which describes how the routines have been implemented and how they function. The submission of a valid certificate is sufficient in cases where the procedures are described in the organisation's quality or environmental management system in accordance with the Eco-lighthouse Program, ISO 14001, EMAS or an equivalent third party verified system.

#### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Open

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

6.5.2014 - 12:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Other: Norwegian

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

until: 4.8.2014

##### **IV.3.8. Conditions for opening of tenders**

Persons authorised to be present at the opening of tenders: no

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Abakus as  
Postal address: Postboks 128  
Town: Engerdal  
Postal code: 2440  
Country: Norway

#### **VI.4.2. Review procedure**

#### **VI.4.3. Service from which information about the review procedure may be obtained**

### **VI.5. Date of dispatch of this notice**

21.3.2014