

United Kingdom-Belfast: Business services: law, marketing, consulting, recruitment, printing and security

OJ S 47/2018 08/03/2018

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Health Safety Executive For Northern Ireland

Postal address: 83 Ladas Drive

Town: Belfast

NUTS code: UK United Kingdom

Postal code: BT6 9FR

Country: United Kingdom

E-mail: martin.hall@finance-ni.gov.uk**Internet address(es):**Main address: <https://etendersni.gov.uk/epps>Address of the buyer profile: <https://etendersni.gov.uk/epps>**I.1. Name and addresses**

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E-mail: martin.hall@finance-ni.gov.uk**Internet address(es):**Main address: <https://etendersni.gov.uk/epps>Address of the buyer profile: <https://etendersni.gov.uk/epps>**I.2. Information about joint procurement**

The contract involves joint procurement

I.3. CommunicationThe procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendersni.gov.uk/epps>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://etendersni.gov.uk/epps>**I.4. Type of the contracting authority**

Body governed by public law

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

HSENI – Provision of Graphic Design, Artwork and Print Management Services

II.1.2. Main CPV code

79000000 Business services: law, marketing, consulting, recruitment, printing and security

II.1.3. Type of contract

Services

II.1.4. Short description

HSENI wishes to appoint competent contractors to provide graphic design, artwork and print management. The selected contractor will be required to provide a print management function. This contract will be awarded to the 2 highest ranked tenderers with the first ranked tenderer being awarded all of the work outlined within Annex A in line with the prices quoted within the pricing schedule.

II.1.5. Estimated total value

Value excluding VAT: 180 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

79800000 Printing and related services, 79810000 Printing services, 79820000 Services related to printing, 79811000 Digital printing services, 79821000 Print finishing services, 79822000 Composition services, 79822500 Graphic design services, 79823000 Printing and delivery services

II.2.3. Place of performance

NUTS code: UKN Northern Ireland

II.2.4. Description of the procurement

HSENI wishes to appoint competent contractors to provide graphic design, artwork and print management. The selected contractor will be required to provide a print management function. This contract will be awarded to the two highest ranked tenderers with the first ranked tenderer being awarded all of the work outlined within Annex A in line with the prices quoted within the pricing schedule.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

It is anticipated that this contract will commence on 28.5.2018 for a duration of 1 year. The client may at any time before the completion of the contract period invite the contractor to agree to extend for any period up to and including 36 months commencing from the termination date of the original contract period.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

It is anticipated that this contract will commence on 28.5.2018 for a duration of 1 year. The client may at any time before the completion of the contract period invite the contractor to agree to extend for any period up to and including 36 months commencing from the termination date of the original contract period.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

The figure in II.1.5 represents the upper limit of an estimated contract value, including all extension periods which ranges from 120 000 GBP to 180 000 GBP. This reflects the potential scale of the contract such changes to the scope /and or scale which may result from future requirements. The pricing strategy applied and setting of cost /profit margins are a commercial decision for economic operators.

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

List and brief description of selection criteria:

As per tender documentation.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

As per tender documentation.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2.

Time limit for receipt of tenders or requests to participate

Date: 09/04/2018 Local time: 15:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 08/07/2018

IV.2.7. Conditions for opening of tenders

Date: 09/04/2018 Local time: 15:30

Information about authorised persons and opening procedure: Only CPD Procurement Staff with access to the project on eTendersNI.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

As required following the expiry of this contract.

VI.3. Additional information

The successful contractor's performance on the contract will be regularly monitored. Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in CPD for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a certificate of unsatisfactory performance and the contract may be terminated. The issue of a certificate of unsatisfactory performance will result in the contractor being excluded from all procurement competitions being undertaken by centres of procurement expertise on behalf of bodies covered by the Northern Ireland Procurement Policy for a period of twelve months from the date of issue of the certificate. The authority expressly reserves the rights:

I— not to award any contract as a result of the procurement process commenced by publication of this notice,

II— to make whatever changes it may see fit to the content and structure of the tendering competition,

III— to award (a) contract(s) in respect of any part(s) of the services covered by this notice, and

IV— to award contract(s) in stages, and in no circumstances will the authority be liable for any costs incurred by candidates.

VI.4. Procedures for review

VI.4.1. Review body

Official name: The UK does not have any such bodies with responsibility for appeal /mediation procedures.

Town: UK

Country: United Kingdom

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

CPD will comply with the public contracts Regulations 2015 and, where appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of contract is communicated to tenderers. That notification will provide full information on the award decision. This provides time for the unsuccessful tenderers to challenge the award decision before the contract is entered into.

VI.5. Date of dispatch of this notice

06/03/2018