

United Kingdom-West Malling: Chemical products

OJ S 59/2015 25/03/2015

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Commercial Services

Postal address: Head Office, 1 Abbey Wood Road, Kings Hill

Town: West Malling

Postal code: ME19 4YT

Country: United Kingdom

For the attention of: Mr Michael Smith

E-mail: michael.smith@procurementsservicesgroup.org.uk**Additional information can be obtained from:**

Official name: Commercial Services

Postal address: Head Office, 1 Abbey Wood Road, Kings Hill

Town: West Malling

Postal code: ME19 4YT

Country: United Kingdom

For the attention of: Mr Michael Smith

E-mail: michael.smith@procurementsservicesgroup.org.uk**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Commercial Services

Postal address: Head Office, 1 Abbey Wood Road, Kings Hill

Town: West Malling

Postal code: ME19 4YT

Country: United Kingdom

For the attention of: Mr Michael Smith

E-mail: michael.smith@procurementsservicesgroup.org.uk**Tenders or requests to participate must be submitted:** Official name: Commercial Services

Postal address: Head Office, 1 Abbey Wood Road, Kings Hill

Town: West Malling

Postal code: ME19 4YT

Country: United Kingdom

For the attention of: Mr Michael Smith

E-mail: michael.smith@procurementsservicesgroup.org.uk**I.2. Type of the contracting authority**

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Hampshire
Postal address: County Supplies
Town: Winchester
Postal code: SO23 9NR
Country: United Kingdom
Official name: ESPO
Postal address: Barnsdale Way, Grove Park, Enderby
Town: Leicester
Postal code: LE19 1ES
Country: United Kingdom
Official name: Hertfordshire Supplies
Postal address: Hertfordshire Business Services, Mundells, Herts
Town: Welwyn Garden City
Postal code: AL7 1FT
Country: United Kingdom

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Cleaning Chemicals, Soap and Sanitisers.

II.1.2. Type of contract and place of performance or delivery

Supplies

Purchase

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number envisaged maximum number of participants to the framework agreement
: 30

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 14 000 000 and 18 000 000 GBP

II.1.5. Short description of the contract or purchase(s)

Commercial Services is one of the largest trading organisations of its kind in the UK with a turnover currently in excess of 600 000 000 GBP pa and employing over 800 people from its base in Kent. With its Schools Supplies Division set up nearly 70 years ago by Kent County Council, it has grown organically since then to supply an ever-increasing range of best value goods and services to other publicly funded organisations. These include local government, education establishments, the care sector and emergency services.

KCS is a trading unit of Commercial Services and provides a purchasing, warehousing and distribution service to a wide ranging customer base within local government and associated public bodies in Kent, neighbouring counties and across the UK.

Kent County Council (the Council) is the largest local authority in England covering an area of

3 500 km². It has an annual expenditure of over 1 000 000 000 GBP on goods and services and a population of 1 300 000. The Council provides a wide range of personal and strategic services on behalf of its residents, operating in partnership with 12 district councils and 289 parish/town councils.

The Eastern Shires Purchasing Organisation (ESPO) is a Local Authority purchasing and distribution consortium jointly owned by Leicester City Council, Peterborough City Council and by the County Councils of Leicestershire, Lincolnshire, Warwickshire, Cambridgeshire and Norfolk. ESPO was established by the Member Authorities to provide a comprehensive procurement and supply service to their spending departments and other eligible customers. ESPO has an annual turnover of approximately 600 000 000 GBP across a whole range of goods and services purchased on behalf of its customers.

The Central Buying Consortium (CBC) is a group of County, Borough and City Councils. The purpose of which is to improve the effectiveness, by co-ordination, of local authority purchasing with the object of effecting savings in public expenditure for the benefit of its members. CBC procures approximately 750 000 000 GBP goods and services per annum. In accordance with best procurement practice, EU and UK Procurement Directives and Regulations, the CBC and ESPO, through KCS, wishes to create a Framework Agreement (the Agreement) for the supply and delivery of Cleaning Chemicals, Soap and Sanitisers.

II.1.6. CPV code(s)

24000000 Chemical products, 39830000 Cleaning products

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

There are 5 individual product LOTs with individual groups or categories. These are:

1. Branded Cleaning Chemicals excluding Soap and Sanitisers

(for Suppliers with a wide range of products of which the brand or product name is recognised in the domestic market and available in retail outlets).

2. Branded Soap and Sanitisers

(for Suppliers with a wide range of products of which the brand or product name is recognised in the domestic market and available in retail outlets).

3. Non-Branded Cleaning Chemicals excluding Soap and Sanitisers

(for Suppliers with a limited range of products that are targeted at the Commercial market).

4. Non-Branded Soap and Sanitisers

(for Suppliers with a limited range of products that are targeted at the Commercial market).

5. Environmentally Friendly Cleaning Chemicals, Soap and Sanitisers.

Estimated value excluding VAT:

Range: between 14 000 000 and 18 000 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Branded Cleaning Chemicals excluding Soap and Sanitisers

1) Short description

For Suppliers with a wide range of products of which the brand or product name is recognised in the domestic market and available in retail outlets.

2) CPV code(s)

24955000 Chemical toilets, 39831200 Detergents, 39831210 Dishwasher detergents, 39831250 Rinsing solutions, 39831300 Floor cleaners, 39831400 Screen cleaners, 39831600 Toilet cleaners, 39833000 Anti-dust products, 39834000 Jewellery cleaning solutions

3) Quantity or scope

Estimated value excluding VAT: 0,00 GBP

4) Indication about different time frame or duration

Duration in months: 0 (from the award of the contract)

5) Additional information about lots

The Agreement is for the supply and delivery of a wide range of Cleaning Chemical products for use in educational, care, industrial and commercial premises to Participating Authorities' central stores.

It will be the decision of each Participating Authority to determine how many of the awarded ranges from individual Suppliers will be taken and stocked.

Lot No: 2

Lot title: Branded Soap and Sanitisers

1) Short description

For Suppliers with a wide range of products of which the brand or product name is recognised in the domestic market and available in retail outlets.

2) CPV code(s)

24955000 Chemical toilets, 39831200 Detergents, 39831210 Dishwasher detergents, 39831250 Rinsing solutions, 39831300 Floor cleaners, 39831400 Screen cleaners, 39831600 Toilet cleaners, 39833000 Anti-dust products, 39834000 Jewellery cleaning solutions

3) Quantity or scope

Estimated value excluding VAT: 0,00 GBP

4) Indication about different time frame or duration

Duration in months: 0 (from the award of the contract)

5) Additional information about lots

The Agreement is for the supply and delivery of a wide range of Cleaning Chemical products for use in educational, care, industrial and commercial premises to Participating Authorities' central stores.

It will be the decision of each Participating Authority to determine how many of the awarded ranges from individual Suppliers will be taken and stocked.

Lot No: 3

Lot title: Non-Branded Cleaning Chemicals excluding Soap and Sanitisers

1) Short description

For Suppliers with a limited range of products that are targeted at the Commercial market.

2) CPV code(s)

24955000 Chemical toilets, 39831200 Detergents, 39831210 Dishwasher detergents, 39831240 Cleaning compounds, 39831250 Rinsing solutions, 39831300 Floor cleaners, 39831400 Screen cleaners, 39831600 Toilet cleaners, 39833000 Anti-dust products, 39834000 Jewellery cleaning solutions

3) Quantity or scope

Estimated value excluding VAT: 0,00 GBP

4) Indication about different time frame or duration

Duration in months: 0 (from the award of the contract)

5) Additional information about lots

The Agreement is for the supply and delivery of a wide range of Cleaning Chemical products for use in educational, care, industrial and commercial premises to Participating Authorities' central stores.

It will be the decision of each Participating Authority to determine how many of the awarded ranges from individual Suppliers will be taken and stocked.

Lot No: 4

Lot title: Non-Branded Soap and Sanitisers

1) Short description

For Suppliers with a limited range of products that are targeted at the Commercial market.

2) CPV code(s)

24955000 Chemical toilets, 39831200 Detergents, 39831210 Dishwasher detergents, 39831240 Cleaning compounds, 39831250 Rinsing solutions, 39831300 Floor cleaners, 39831400 Screen cleaners, 39831600 Toilet cleaners, 39833000 Anti-dust products, 39834000 Jewellery cleaning solutions

3) Quantity or scope

Estimated value excluding VAT: 0,00 GBP

4) Indication about different time frame or duration

Duration in months: 0 (from the award of the contract)

5) Additional information about lots

The Agreement is for the supply and delivery of a wide range of Cleaning Chemical products for use in educational, care, industrial and commercial premises to Participating Authorities' central stores.

It will be the decision of each Participating Authority to determine how many of the awarded ranges from individual Suppliers will be taken and stocked.

Lot No: 5

Lot title: Environmentally Friendly Cleaning Chemicals, Soap and Sanitisers

1) Short description

Environmentally Friendly Cleaning Chemicals, Soap and Sanitisers.

2) CPV code(s)

24955000 Chemical toilets, 39831200 Detergents, 39831210 Dishwasher detergents, 39831240 Cleaning compounds, 39831250 Rinsing solutions, 39831300 Floor cleaners, 39831400 Screen cleaners, 39831600 Toilet cleaners, 39833000 Anti-dust products, 39834000 Jewellery cleaning solutions

3) Quantity or scope

Estimated value excluding VAT: 0,00 GBP

4) Indication about different time frame or duration

Duration in months: 0 (from the award of the contract)

5) Additional information about lots

The Agreement is for the supply and delivery of a wide range of Cleaning Chemical products for use in educational, care, industrial and commercial premises to Participating Authorities' central stores.

It will be the decision of each Participating Authority to determine how many of the awarded ranges from individual Suppliers will be taken and stocked.

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 0: and Maximum number 30

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

Y15029

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 24.4.2015 - 12:00
Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

24.4.2015 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

24.4.2015

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 120 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 24.4.2015 - 14:30

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

This opportunity will be completed electronically via ProContract, a site run by Due North. Interested organisations should go to www.kentbusinessportal.org.uk to register and express interest. Once you have successfully expressed interest via the portal you will be sent an email directing you to the ProContract site from which you will be able to access and download the invitation to tender documentation and any other relevant information. This email should be retained, as it will contain your direct link to the ProContract portal, for information purposes only the link is www.kentbusinessportal.org.uk/procontract/supplier.nsf DO NOT USE THIS LINK NOW. Tenderers should also note that final submissions must be made via ProContract, no other submission route is permitted. Failure to follow this path will result in the tender submission being disregarded. Any questions or clarifications must be submitted through the ProContract portal no later than 17th April 2015. The Contracting Authority will endeavor to answer all questions and clarification requests prior to the submission date, however those received after the 17.4.2015 may not be answered. ALL DOCUMENTS PERTAINING TO THIS OPPORTUNITY WILL BE AVAILABLE FOR DOWNLOAD VIA THE PROCONTRACT PORTAL FROM THE OUTSET. Please ensure you are able to download all files immediately after accessing the ProContract portal. Those Authorities or buying organisations that will be using the Agreement from the outset are: Hertfordshire County Council Hampshire County Council Commercial Services (via KCS) — a wholly owned business of Kent County Council ESPO Other public bodies will have access to this Agreement but may only do so with the agreement of the Contracting Authority. Those organisations who may wish to access this Agreement will be members, affiliates and associates of the CBC Group, the Pro5 Group, the Police Service, the Fire Service, the NHS & NHS Trusts, third sector organisations, academic centres (including Academies), publicly funded organisations and publicly owned private companies, operating within the geographic boundaries of the United Kingdom, Channel Islands and Northern Ireland. Whilst principally for use by the CBC and ESPO Groups, the Agreement will also be open for use by all other local authorities and public sector bodies. Full details of the classification of potential Contracting Bodies and End User's geographical areas and organisation classifications are detailed as follows: Regions in England: Main Regions: — East Midlands; West Midlands; East of England; South East; South West; North West; North East; Yorkshire & Humber; London or to individual administering Councils. See link: <http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>Northern Ireland: Administered across 26 Districts of Northern Ireland. See link:<http://www.nidirect.gov.uk/local-councils-in-northern-ireland>Scotland: Administered across 32 Council areas. See link: <http://www.cosla.gov.uk/scottish-local-government>Wales: Administered across 22 Council areas. See link:<http://wales.gov.uk/topics/localgovernment/?skip=1&lang=en>Classification of End User Organisations <http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>Educational Establishments: Nursery School, Primary School, Middle or High School, Secondary School, Academy, Special School, Pupil Referral Unit (PRU), Further Education College, University. See links:<http://www.schoolswbdirectory.co.uk/index.php><http://www.ukschoolsdirectory.net>www.edubase www.hefce.ac.uk <http://www.universitiesuk.ac.uk/aboutus/members/Pages/default.aspx>Police, Fire & Rescue & Maritime & Coastguard Agency Emergency Services: See links:<http://www.police.uk/forces.htm><http://www.fireservice.co.uk><http://www.nifrs.org><http://www.mcga.gov.uk/c4mca/mcga07-home.htm>NHS Bodies, the HSC (Northern Ireland) and Ambulance Services: See

links:<http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx><http://www.hscni.net/index.php?link=trusts><http://www.show.scot.nhs.uk/organisations/index.aspx><http://www.scottishambulance.com/AboutUs/HowWeOrganised.aspx><http://www.wales.nhs.uk/nhswalesaboutus/structureCentral> Government Departments & their Agencies: See link: <http://www.direct.gov.uk/en/DI1/Directories/A-ZOfCentralGovernment/index.htm> Registered Charities: See links: <http://apps.charitycommission.gov.uk/showcharity/registerofcharities/RegisterHomePage.aspx> <http://www.oscr.org.uk/charities/search-scottish-charity-register>http://www.dsdni.gov.uk/index/dsd_contact_us/dsd_our_offices.htm Registered Social Landlords: Government-funded, not-for-profit organisations that provide affordable housing. They include housing associations, trusts and cooperatives. See link: <http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm><http://www.nhfdirectory.co.uk> <http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm> Scotland: Administered across 32 Council areas. See link: <http://www.cosla.gov.uk/scottish-local-government> Wales: Administered across 22 Council areas. See link: <http://wales.gov.uk/topics/localgovernment/?skip=1&lang=en> www.espo.org Suppliers are advised that the Contracting Authority, its affiliates and/or authorised users, reserve the right to supply the tendered products, services, and commodities to companies that have a majority public sector ownership by any of the public sector bodies referred to above during the Agreement period as stated in this document, for the purpose of selling to other public, private and third sector organisations. Tenderers are advised that the Contracting Authority, CBC and ESPO members, its affiliates and/or authorised users, reserve the right to supply the tendered products, services and or commodities to companies or organisations directly that have a majority public sector ownership or acting in a contractual capacity (i.e. Outsourced) on behalf of the accessible organisations by any of the bodies referred to in the document during the Agreement period as stated in this document.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

20.3.2015