

**UK-Sheffield: operating-theatre drapes**  
**OJ S 64/2012 31/03/2012**  
**Contract notice**  
**Supplies**

**Directive 2004/18/EC**

## **Section I: Contracting authority**

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### **I.1. Name and addresses**

Official name: NHS Commercial Procurement Collaborative  
Postal address: Don Valley House. Savile Street East  
Town: Sheffield  
Postal code: S4 7UQ  
Country: United Kingdom  
For the attention of: James Platts  
E-mail: [james.platts@yhpcpc.nhs.uk](mailto:james.platts@yhpcpc.nhs.uk)

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

### **I.2. Type of the contracting authority**

Body governed by public law

### **I.3. Main activity**

Health

### **I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

## **Section II: Object of the contract**

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### **II.1. Description**

#### **II.1.1. Title attributed to the contract by the contracting authority**

Re-usable and disposable drapes and gown products and services including as a minimum the following e-class categories:

BWE Reusable gowns - theatre wear.

BWO disposable gowns & suits - theatre wear.

CJG bedgowns - unisex.

CJK gowns dressing gowns patient examination gowns & patient identification - unisex.

CKG bedgowns - children.

CKK dressing gowns - children.

CTB bedgowns - baby wear.

VEB drapes adhesive anaesthetic diathermy dressing instrument tray orthopaedic perineal surgeons vaginal etc surgical theatre trolley disposable theatre drapes single use theatre gowns.

VE disposable theatre drapes & wipes.

VEB drapes adhesive anaesthetic diathermy dressing instrument tray orthopaedic perineal surgeons vaginal etc surgical theatre trolley disposable theatre drapes single use theatre gowns.

VL non disposable theatre drapes & wipes.

## **II.1.2. Type of contract and place of performance or delivery**

Supplies

A combination of these

Main site or place of performance: Please see III.2.1 for the full user eligibility text.

The following entities shall be eligible to utilise any resulting agreement(s):

NHS CPC member bodies as listed at: <http://www.yhcpc.nhs.uk/node/208>, and any additional new CPC members for the duration of the contract, plus any other NHS/public sector bodies located in England, Wales, Scotland and Northern Ireland, subject to the approval of NHS CPC, including but not limited to Acute Trusts, Foundation Trusts, Ambulance Trusts, Primary Care Trusts, Care Trusts, NHS Hospital Trusts, Foundation Trusts, Strategic Health Authorities, Health Boards and other health organisations (Wales and Scotland), Health and Social Care Trusts (Northern Ireland), Mental Health Trusts, Special Health Authorities, Community Health Councils, Local Health Boards, Social Enterprises, NHS Collaborative Procurement Hubs/Organisations, GP Practices, Primary Care Commissioners, Department of Health, Public Health England and Local Authorities (where Local Authorities are engaged in the provision or commissioning of health related services, for example (but not limited to) the fields of healthcare, social care, early years care and public health).

For the avoidance of doubt the following is a list of our members on the date of publishing this notice.

NUTS code UK United Kingdom

## **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

## **II.1.4. Information about framework agreement**

### **Duration of the framework agreement**

Duration in years: 4

## **II.1.5. Short description of the contract or purchase(s)**

Re-usable and disposable Drapes and Gown products and services including as a minimum the following e-class categories:

BWE reusable gowns - theatre wear.

BWO disposable gowns & suits - theatre wear.

CJG bedgowns - unisex.

CJK gowns dressing gowns patient examination gowns & patient identification - unisex.

CKG bedgowns - children.

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VEB drapes adhesive anaesthetic diathermy dressing instrument tray orthopaedic perineal surgeons vaginal etc surgical theatre trolley disposable theatre drapes single use theatre

gowns.

VL non disposable theatre drapes & wipes.

**II.1.6. CPV code(s)**

39518100 Operating-theatre drapes, 39515200 Drapes, 39518200 Operating-theatre sheets, 18318200 Dressing gowns, 39518100 Operating-theatre drapes, 18100000 Occupational clothing, special workwear and accessories

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

**II.1.9. Information about variants**

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

**II.2.2. Information about options**

**II.2.3. Information about renewals**

**II.3. Duration of the contract or time limit for completion**

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Listings of the entities eligible to utilise any resulting agreement(s), subject to the approval of NHS CPC, can be found at:

Acute Trusts: <http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx>.

Primary Care Trusts: <http://www.nhs.uk/servicedirectories/Pages/PrimaryCareTrustListing.aspx>.

Mental Health Trusts: <http://www.nhs.uk/ServiceDirectories/Pages/MentalHealthTrustListing.aspx>.

Ambulance Trusts: <http://www.nhs.uk/ServiceDirectories/Pages/AmbulanceTrustListing.aspx>.

Care Trusts: <http://www.nhs.uk/ServiceDirectories/Pages/CareTrustListing.aspx>.

Strategic Health Authorities: <http://www.nhs.uk/ServiceDirectories/Pages/StrategicHealthAuthorityListing.aspx>.

Special Health Authorities: <http://www.nhs.uk/ServiceDirectories/Pages/SpecialHealthAuthorityListing.aspx>.

Other English NHS bodies: <http://www.nhs.uk/servicedirectories/Pages/ServiceSearch.aspx>.

Arms Length Bodies: <http://www.dh.gov.uk/en/Aboutus/OrganisationthatworkwithDH/Armslengthbodies/Categorisationofarmslengthbodies/index.htm>.

The NHS Commissioning Board and other organisations involved in commissioning or overseeing General Practitioner services and GP consortia which will be responsible for commissioning most aspects of NHS care (or equivalent body/bodies established pursuant to legislation enacted as a result of, or in connection with, the white paper, equity and excellence: liberating the NHS published July 2010.

GP practices: <http://www.nhs.uk/servicedirectories/Pages/ServiceSearch.aspx>, and: <http://www.general-practitioners-uk.co.uk/>.

And any other provider of primary medical services:

a) Who are a party to any of the following contracts:

— General medical services (GMS),

— Personal medical services (PMS),

— Alternative provider medical services (APMS) and/or

b) Commissioned by the NHS Commissioning Board or other organisations involved in commissioning or overseeing General Practitioner services, as described above. Social

Enterprises: [http://www.dh.gov.uk/prod\\_consum\\_dh/groups/dh\\_digitalassets/@dh/@en/documents/digitalasset/dh\\_119228.pdf](http://www.dh.gov.uk/prod_consum_dh/groups/dh_digitalassets/@dh/@en/documents/digitalasset/dh_119228.pdf)

Local authorities:

[http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/AToZOfLocalCouncils/DG\\_AZ](http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/AToZOfLocalCouncils/DG_AZ)

NHS Wales (National Health Service for Wales) including but not limited to: Welsh Health Boards, Primary care services - GPs, pharmacies, dentists and optometrists, Hospital services, and community services, including those provided through community health centres and mental health services:

<http://www.nhsdirect.wales.nhs.uk/localservices/localhealthboards/>

NHS Scotland (National Health Service for Scotland) including but not limited to: NHS Boards, Hospitals, Primary care Services GPs, pharmacies, dentists and optometrists, Hospital services, and community services, including those provided through community health centres and mental health services:

<http://www.show.scot.nhs.uk/organisations/index.aspx>

NHS Northern Ireland (National Health Service for Northern Ireland) including but not limited to: Health and Social Care Trusts, Primary care Services GPs, pharmacies, dentists and optometrists, Hospital services, social care services and community services, including those provided through community health centres and mental health services:

<http://www.n-i.nhs.uk/>

### III.2.2. Economic and financial ability

List and brief description of conditions: Candidates may be rejected who do not respond in accordance with the format and instructions of this requirement. Prior to entering your general information & Expressing an Interest in this requirement candidates are requested to provide their profile in Sid4health. The Yorkshire & Humber CPC utilizes the NHS Supplier Information Database (sid4health) to manage & assess general pre-qualification info in the form of a profile. To register your profile on Sid4health you must:

i) Obtain a Dun & Bradstreet (D&B) DUNS(R) Number to enable registration on sid4health. Normally its provided within 48 hours but may take up to 5 days. The DUNS(R) No. is the standard supplier coding for the NHS & must be obtained for trading with the NHS. Check if your company has a DUNS(R) No on the Sid4health registration page;

- ii) Go to [www.sid4health.nhs.uk](http://www.sid4health.nhs.uk) and select Register Supplier Organisation & enter the first part or the whole of your organisation name or DUNS number. Click on Search, follow instructions to complete the registration or select an existing registration to create a new user account. (Candidates must publish at least one validated profile to make their profile available for buyers to view generally - see Help page on Sid4health within Profile Management for details);
  - iii) Ensure all mandatory fields of their Sid4health profile are completed. D&B data will be supplied automatically by D&B;
  - iv) Where access to Sid4health is unavailable, contact the sid4health Helpdesk: [helpsid4health@eurodyn.com](mailto:helpsid4health@eurodyn.com).
- Once your sid4health profile has been completed & validated progress to express interest in this tender as per Section VI.3) Please ensure YOU keep your profile updated within Sid4health regularly.

### **III.2.3. Technical and professional ability**

### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

#### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 3

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 11.5.2012 - 17:00  
Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

11.5.2012 - 17:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

#### **IV.3.8. Conditions for opening of tenders**

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about European Union funds**

#### **VI.3. Additional information**

Instructions how to express interest in this tender:

1. Register your company on the eSourcing portal (this is only required once),

— Browse to the eSourcing Portal: <https://yhpcpc.bravosolution.co.uk> and click the link to register,

— Accept the terms and conditions and click 'Continue',

— Enter your correct business and user details,

— Note the username you chose and click 'Save' when complete,

— You will shortly receive an e-mail with your unique password (please keep this secure).

Once registered, please follow the steps to import your sid4health profile, the instructions to do so are in the 'Supplier Import guide' once logged in. You will then be able to express interest in the tender exercise that is of interest to you.

2. Express an Interest in the tender:

— Login to the portal with the username/password,

— Click the 'PQQs / ITTs Open To All Suppliers' link. (These are pre-qualification questionnaires or invitations to tender open to any registered supplier),

— Click on the relevant PQQ/ ITT to access the content,

— Click the 'Express Interest' button at the top of the page,

— This will move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (This is a secure area reserved for your projects only),

— You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ ITT Details' box.

3. Responding to the tender:

— Click 'My Response' under 'PQQ/ ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining),

— You can now use the 'Messages' function to communicate with the buyer and seek any clarification,

— Note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ ITT,

— There may be a mixture of online and offline actions for you to perform (there is detailed online help available). You must then submit your reply using the 'Submit Response' button at

the top of the page. If you require any further assistance please consult the online help or contact the eTendering help desk.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

##### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: The YHCPC will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into.

The Public Contracts Regulations 2006 (SI 2006 No 5) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

##### **VI.4.3. Service from which information about the review procedure may be obtained**

##### **VI.5. Date of dispatch of this notice**

26.3.2012