

B-Brussels: Provision of facilities for the European Personnel Selection Office certification tests
OJ S 63/2013 29/03/2013
Contract award notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: European Commission, European Personnel Selection Office — EPSO 01 — e-Selection

Postal address: avenue de Cortenberg 25

Town: Brussels

Postal code: 1049

Country: Belgium

E-mail: hr-contrats-marches@ec.europa.eu

Fax: +32 22991924

I.2. Type of the contracting authority

European institution/agency or international organisation

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title

Provision of facilities for the European Personnel Selection Office certification tests.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: Contractors' premises.

NUTS code BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

II.1.3. Information about a framework agreement or a dynamic purchasing system (DPS)

II.1.4. Short description of the contract or purchase(s)

EPSO wishes to enter into a framework service contract for the provision of facilities for the EPSO certification tests for the years 2013, 2014, 2015 and 2016.

EPSO runs a yearly 'Certification' procedure, whereby a selected number of officials of the EU institutions (normally between 150 and 200) are required to go through a series of exams. 2 of the exams are written and take place on the same day and for all candidates at the same time. The first exam consists of a drafting exercise: candidates have to prepare in 3 hours — all at the same time — a report on a given (previously unknown) situation; the report has to be typed and formatted by each candidate on a PC in MS Word. Candidates use Azerty, Qwerty EN,

Qwerty FR or Qwertz keyboards. The second exam is a multiple-choice question exam containing approximately 15 questions also delivered on computer.

Services to be covered include:

— renting of premises, equipment and other logistics. The facilities must be situated in Brussels (Belgium) and must be of easy access by public transport. Access and facilities for special needs candidates (e.g. limited mobility) are indispensable,

— rental of a large hall (+/- 500 m²) equipped with approximately 200 working stations.

The hall and PCs will be available on the whole day of the exam, the afternoon of the working day before and, in advance, on another day for a dry run in order to test the systems. In case of problems encountered during the dry run, a second day for a second dry run has to be foreseen.

The testing hall must be quiet and undisturbed during testing day.

Qualified technical support during the dry run day; if needed also during the second dry run.

Qualified technical support throughout testing day.

II.1.5. CPV code(s)

80520000 Training facilities

II.1.6. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.2. Total value of the contract/lot

II.2.1. Total value of the contract/lot

Value: 97 000 EUR

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Negotiated without a call for competition

Justification for the award of the contract without prior publication of a call for competition in the Official Journal of the European Union:

Directive 2004/18/EC

1) Justification for the choice of the negotiated procedure without prior publication of a contract notice in the OJEU in accordance with Directive 2004/18/EC

No tenders or no suitable tenders/requests to participate in response to: restricted procedure

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of

1. Quality. Weighting 50

2. Price. Weighting 50

IV.2.2. Information about electronic auction

An electronic auction has been used: no

IV.3. Administrative information

IV.3.1.

File reference number attributed by the contracting authority

EPSO/01/PN/2012/104.

IV.3.2. Previous publication concerning this procedure

Contract notice

Notice number in the OJ S: [2012/S 108-178432](#) of 8.6.2012

Other previous publications

Notice number in the OJ S: [2012/S 211-346378](#) of 1.11.2012

Section V: Award of contract

Lot title: Provision of facilities for the European Personnel Selection Office certification tests

V.1. Date of conclusion of the contract

27.2.2013

V.2. Information about tenders

Number of tenders received: 1

V.3. Name and address of the contractor

Official name: SELOR, bureau de sélection de l'administration fédérale belge

Postal address: boulevard Bischoffsheim 15

Town: Brussels

Postal code: 1000

V.4. Information on value of the contract/lot

Total value of the procurement:

Value: 97 000 EUR

V.5. Information about subcontracting

Section VI: Complementary information

VI.1. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

VI.2. Additional information

VI.3. Procedures for review

VI.3.1. Review body

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: cfi.registry@curia.europa.eu

Telephone: +352 4303-1

Fax: +352 4303-2100

VI.3.2. Review procedure

Precise information on deadline(s) for review procedures: Within 2 months of the notification of the plaintiff, or, in absence thereof, of the day on which it came to the knowledge. A complaint

to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

VI.3.3. Service from which information about the review procedure may be obtained

VI.4. Date of dispatch of this notice

19.3.2013