

**Belgium-Brussels: Assessment of voluntary schemes and agreements used for sustainability claims**

OJ S 60/2015 26/03/2015

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Directorate-General for Energy

Postal address: rue Jean-André Demot 24–26

Town: Brussels

Postal code: 1049

Country: Belgium

Contact person: Bernd Kuepker

E-mail: [ener-c1-tenders@ec.europa.eu](mailto:ener-c1-tenders@ec.europa.eu)**Internet address(es):**General address of the contracting authority: <http://ec.europa.eu/energy/en>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

European institution/agency or international organisation

**I.3. Main activity**

Other: Energy.

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Assessment of voluntary schemes and agreements used for sustainability claims.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 8: Research and development services

Main site or place of performance: Brussels.

NUTS code

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **II.1.4. Information about framework agreement**

Framework agreement with a single operator

##### **Duration of the framework agreement**

Duration in months: 48

##### **Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT: 600 000 EUR

#### **II.1.5. Short description of the contract or purchase(s)**

The subject matter of the FWC is to assist the Commission in assessing voluntary schemes and agreements used for sustainability claims, further improve the methodology of such assessment, to develop new approaches for sustainability certification and to review the operation of the current regime.

#### **II.1.6. CPV code(s)**

73200000 Research and development consultancy services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

Estimated value excluding VAT: 600 000 EUR

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

This contract is subject to renewal: no

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Please refer to tender documents.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Please refer to tender documents.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

## **III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Please also refer to tender documents.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: — Copy of the profit & loss account for the last 2 years for which accounts have been closed,

— failing that, appropriate statements from banks,

— if applicable, evidence of professional risk indemnity insurance.

If, for some exceptional reason which the contracting authority considers justified, a tenderer is unable to provide 1 or the other of the above documents, he or she may prove his or her economic and financial capacity by any other document which the contracting authority considers appropriate. In any case, the contracting authority must at least be notified of the exceptional reason and its justification in the tender. The Commission reserves the right to request any other document enabling it to verify the tenderer's economic and financial capacity. Please refer to tender documents for details.

Minimum level(s) of standards possibly required: The annual turnover of the last 2 financial years is above 500 000 EUR.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

— List of relevant services provided in the past 3 years, with sums, dates and recipients, public or private. The most important services shall be accompanied by certificates of satisfactory execution, specifying that they have been carried out in a professional manner and have been fully completed,

— the educational and professional qualifications of the persons who will provide the service for this tender (CVs), including the management staff. Each CV provided should indicate the intended function in the delivery of the service.

Please refer to tender documents for details.

Minimum level(s) of standards possibly required:

a. Criteria relating to tenderers:

Tenderers (in the case of a joint tender the combined capacity of all tenderers and identified subcontractors) must comply with the following criteria:

— the tenderer must prove experience in the field of renewable energy and biofuel sustainability with at least 3 projects delivered in this field in the last 3 years,

— the tenderer must prove experience of working in the English language with at least 3 projects delivered in the last 3 years showing the necessary language coverage,

— the tenderer must prove capacity to draft reports in English.

b. Criteria relating to the team delivering the service:

The team delivering the service should include, as a minimum, the following profiles:

project manager: at least 3 years' experience in project management, including overseeing project delivery, quality control of the delivered service, client orientation and conflict resolution experience in a project of a similar size (at least 100 000 EUR) and coverage (geographical scope at least half of the one subject to this call for tenders), with experience in management of a team of at least 3 people;

expert in EU sustainability scheme for biofuels and biofuel sustainability: relevant higher education degree and/or 5 years' professional experience in the field of biofuel sustainability;

language quality check: at least 3 members of the team should have proficiency level language skills in English or equivalent, as guaranteed by a certificate or past relevant

experience.

Please refer to tender documents for details.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

ENER/C1/2015/542.

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 20.4.2015  
Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

4.5.2015 - 17:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Any EU official language

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 9 (from the date stated for receipt of tender)

#### **IV.3.8. Conditions for opening of tenders**

Date: 18.5.2015

Place:

rue Jean-André Demot 24–26, 1049 Brussels, BELGIUM.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Tenderers may attend the meeting but be represented by not more than 1 person.

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about European Union funds**

#### **VI.3. Additional information**

Tender documents will be available for download at the address indicated under heading I.1.

The website will be updated regularly and it is the tenderers' responsibility to check for updates and modifications during the tendering period.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: General Court

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: [generalcourt.registry@curia.europa.eu](mailto:generalcourt.registry@curia.europa.eu)

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

##### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge of the plaintiff. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

##### **VI.4.3. Service from which information about the review procedure may be obtained**

##### **VI.5. Date of dispatch of this notice**

16.3.2015