

United Kingdom-East Kilbride: Foreign economic-aid-related services

OJ S 61/2016 26/03/2016

Contract notice

Services

Directive 2004/18/EC**Section I: Contracting authority**

I.1. Name and addresses

Official name: Department of International Development

Postal address: Abercrombie House, Eaglesham Road

Town: East Kilbride

Country: United Kingdom

E-mail: r-salisbury@dfid.gov.uk**Internet address(es):**General address of the contracting authority: www.supplierportal.dfid.gov.uk**I.2. Type of the contracting authority**

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities**Section II: Object of the contract**

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Capacity Building Support to the Assistance Coordination Unit (ACU).

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: South Lanarkshire.

NUTS code UKM38 South Lanarkshire

II.1.3. Information about a framework agreement or a dynamic purchasing system**II.1.4. Information about framework agreement****II.1.5. Short description of the contract or purchase(s)**

Subject to programme design and funding approval, the UK's Department for International Development (DFID) will be seeking a partner or consortium to implement from April 2016 a successor project to the recently completed programme of capacity building support to the Turkey-based Information Management Unit (IMU) of the Assistance Coordination Unit (ACU) project. We intend to start the tender process in the January — March 2016. It is envisaged that the programme will run for 2-3 years subject to supplier performance, continuing need and sustained funding. As part of HMGs commitment to build Syrian capacity and institutions and meeting urgent humanitarian needs, DFID has been supporting capacity development of the

Assistance Coordination Unit (ACU), a Syrian institution based in Gaziantep, Turkey. Most recently, support has been focused on improving the capacity of the information management unit to meet urgent information needs and thereby contributing to improved delivery of aid and assistance.

II.1.6. CPV code(s)

75211200 Foreign economic-aid-related services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Based on the draft theory of change for the proposed programme (see Annex 1), the SP will be required to deliver outputs to contribute to the following outcomes: — The ACU has an improved business model (including a more sustainable funding model) — The IMU produces more timely and relevant reporting supporting humanitarian and non-humanitarian activities in Syria, and meeting the requirements of key stakeholders — The ACU has a clear role that is understood by humanitarian and non-humanitarian actors — The ACU is a more sustainable and resilient Syrian-led organisation that is better able to support and deliver activities contributing to stabilisation, development and humanitarian activities. This programme will support the IMU to diversify in its provision of information and better support non-humanitarian and stabilisation activities. However, the SP should also consider how it can also protect investment made by DFID through the current programme and the IMU's contribution to humanitarian information needs (see annexes 2 and 3 for more details). Suggested Output Areas: — Agreed finalised strategic plan for the ACU (including a funding plan), and agreed process for implementation of plan — Agreed strategic plan for the IMU which reflects the ACU's strategic plan and agreed process for implementation of plan — Improved technical processes (potentially including data quality assurance processes) and systems of the ACU/IMU — Improved technical skills of IMU staff (and possibly other key technical ACU staff) — Improved understanding by the IMU of information needs and gaps in the humanitarian and non-humanitarian sector — Improved medium-term financial stability of ACU and IMU — Increased capacity of the ACU to attract donor funding Whilst specific outputs will be agreed during the inception phase, suppliers should comment on the suggested output areas in their tender and propose a methodology around how they might deliver these outputs. The ACU is currently in process of conducting stakeholder analysis and analytical work to better understand how it can best position itself as an organisation in the humanitarian and non-humanitarian sector, particularly in supporting stabilisation activities. DFID is supporting this work as part of the current programme. The supplier will be expected to support the ACU to help finalise or review the strategic plan, support the implementation of this plan, and work with the ACU to develop suitable review processes. This work will include development of an improved funding model and helping the ACU to understand barriers to attracting funding from diverse sources. The supplier will also be expected to support the IMU to develop a strategic plan which reflects the ACU's wider strategy. The programme will also support IMU office staff and enumerator staff costs. This support should create the space and stability to allow the

ACU to take strategic decisions and develop and implement a funding model to build a more sustainable organisation. In line with this objective, suppliers should consider how support to salary and office costs can be phased out over the course of the programme and supported by other projects or by the ACU itself. This means that the proportion of the programme budget that goes towards support to salary and office costs should decrease over the programme cycle. Suppliers should demonstrate in their tenders how their proposed methodology will help ensure this. DFID support is based upon principles of sustainability and national ownership. The ACU will be supported to develop its capacity, with the ACU taking the lead strategic role and deciding on its own priorities. Suppliers should reflect on/critique the programme's draft theory of change in their tenders and may include a refined theory of change based on their proposed methodology. The theory of change will then be finalised in agreement with DFID following completion of any analytical work required (including initial discussions with the ACU) during the inception period. This approach is intended to allow potential SPs to draw on their experience and technical knowledge to provide innovative and contextually appropriate solutions to deliver the envisaged outcomes. The chosen supplier will develop and agree project a log-frame during the inception phase, based on the agreed theory of change.

II.2.2. Information about options

Options: yes

Description of options: Possible 12 months.

II.2.3. Information about renewals

This contract is subject to renewal: yes

II.3. Duration of the contract or time limit for completion

Duration in months: 24 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

7444

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 25.4.2016 - 00:00
Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

25.4.2016 - 14:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

until: 25.4.2016

IV.3.8. Conditions for opening of tenders

Date: 25.4.2016 - 14:00

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Please complete Mandatory and Discretionary questions to be able to submit a tender. Those who do not provide this information will not be marked.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Michael Ross

Postal address: DFID Abercrombie House, Eaglesham Road

Town: East Kilbride

Country: United Kingdom

Telephone: +44 1355843313

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

24.3.2016