

UK-Newbury: Computer equipment and supplies
OJ S 63/2013 29/03/2013
Contract notice
Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Sovereign Housing Association Limited

Postal address: Woodlands, 90 Bartholomew Street

Town: Newbury

Postal code: RG14 5EE

Country: United Kingdom

For the attention of: Martin Thain

E-mail: martin.thain@sovereign.org.uk

Telephone: +44 1635277894

Internet address(es):

General address of the contracting authority: <http://www.sovereign.org.uk>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Framework agreement for the provision of IT Products and Services and a Business Continuity / Disaster Recovery and Backup solution.

II.1.2. Type of contract and place of performance or delivery

Supplies

Purchase

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement
: 5

Duration of the framework agreement

Duration in months: 48

II.1.5. Short description of the contract or purchase(s)

The framework agreement will be let to a group of suppliers and will be structured into two lots.

All suppliers must tender for both lots.

Lot 1 - IT Products and Services

This will include the provision of desktop hardware, infrastructure products, 'off-the-shelf' software, IT consumables and IT consultancy services

Lot 2 - Business Continuity / Disaster Recovery and Backup Solution

A business continuity solution for business critical services. A disaster recovery planning tool.

A scalable, future-proofed, centrally managed, backup solution.

II.1.6. CPV code(s)

30200000 Computer equipment and supplies, 30230000 Computer-related equipment,
48000000 Software package and information systems, 72000000 IT services: consulting,
software development, Internet and support

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for all lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Sovereign Housing Association are unable to insert an accurate value - it is very difficult to predict future quantities and values.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: IT Products and Services

1) Short description

Sovereign intends to call-off contracts for the procurement of the IT Products and Services as described below over the term of the framework agreement. Call-off contracts for various IT Products and Services will be awarded to individual suppliers on an ad-hoc basis. A mini

competition between the suppliers within the group to which the framework agreement has been let may be held for each call-off.

IT Products and Services:

Desktop Hardware - Personal computing products including but not limited to: desktops; laptops; printers; monitors; keyboards and mice.

IT Infrastructure - Hardware equipment including but not limited to: servers; routers; switches and hubs

Software - The supply of a wide range of commercial, open source, off-the-shelf software and software licenses.

Associated Services – These services will be directly related to the purchased IT products including but not limited to: pre-sales support such as specification clarification and post-sale services such as installation, configuration, maintenance services, support, helpdesk and training, post sales support

IT Consumables – Stationery; ink cartridges (original, remanufactured and compatible); Toner cartridges (original and remanufactured); data media storage products - CDs, DVDs and memory sticks

IT Consultancy Services – IT consultancy service including but not limited to: business analysis, application specification and development, IT infrastructure management, procurement support, project management

2) CPV code(s)

30200000 Computer equipment and supplies, 30230000 Computer-related equipment, 48000000 Software package and information systems, 72000000 IT services: consulting, software development, Internet and support

3) Quantity or scope

Estimated value excluding VAT:

Range: between 250 000,00 and 2 000 000,00 GBP

4) Indication about different time frame or duration

Duration in months: 3 (from the award of the contract)

5) Additional information about lots

Lot No: 2

Lot title: Business Continuity/Disaster Recovery and Backup Solution

1) Short description

The call-off contract for this lot will be awarded contemporaneously with the award of the framework agreement following the standstill period.

Sovereign have completed a Business Intelligence (BI) workshop which highlighted some vulnerabilities within the current IT estate. Sovereign requires a solution that provides the following objectives:

— The use of Industry standard technologies and best practices which will provide a solid platform for future projects and applications

— Simplification and automation of application delivery, backup and the disaster recovery process

The current issues include:

— Sovereign are starting to outgrow the existing hardware and software in place for Backup.

— The existing backup solution is administration heavy and therefore placing additional pressure on the IT Team.

— The existing business continuity and disaster recovery solution does not meet with the businesses recovery time and recovery point objectives. Taking statistics from the BI exercise,

based on 7,5 hours days, it would take approximately 2 weeks to reinstate all business critical systems. This poses a risk to the business should Sovereign suffer any catastrophic issues at its main site or any of their remote sites. The downtime that would be experienced would have significant impact on the business both in pure financial terms and to our ability to service its customers.

— Having grown by acquisition, over time this has made the infrastructure complex meaning the support and general maintenance required on the existing estates is larger than can be reasonably be managed by the IT Team.

— As the business has become more and more reliant on IT Support it has identified additional requirements to eliminate single points of failure such as single power feeds and generator protection.

2) CPV code(s)

72000000 IT services: consulting, software development, Internet and support

3) Quantity or scope

To be determined.

Estimated value excluding VAT:

Range: between 500 000,00 and 1 000 000,00 GBP

4) Indication about different time frame or duration

Start 28.3.2013. Completion 25.7.2013

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

n/a

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

n/a

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Where a consortium or other grouping of suppliers submits a bid, such consortia or grouping must nominate a lead organisation to deal with Sovereign Housing Association Limited on all matters relating to the Framework Agreement. All consortium members or grouping will be required to be jointly and severally liable in respect to the obligations and liabilities relating to the Framework Agreement. No specific legal form is required.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Details are contained in the tender documents.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Details are contained in the PQQ.

III.2.2. Economic and financial ability

List and brief description of conditions: Details are contained in the PQQ.

III.2.3. Technical and professional ability

List and brief description of conditions:
Details are contained in the PQQ.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates: The suppliers will be required to meet the initial financial and performance criteria.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

6.5.2013 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

The request to participate provided by suppliers should contain the following information: contact name, email address, business/company name and any company registration number (if applicable), postal address, telephone number, fax number. PQQs will be issued in or around 7 days after the date given in IV.3.4 ('Time limit for receipt of tenders or requests to participate') and will be reviewed over a 7 day period. Invitations to tender will be issued to in or around 13.5.2013. The date for receipt of tenders will be in or around 13.6.2013.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Sovereign will incorporate a minimum 10 day calendar standstill period after notification of unsuccessful applicants of the award decision. The period allows unsuccessful applicants / suppliers to seek a debrief from Sovereign before the Agreements are entered into and to provide an opportunity to seek to challenge the award decision before it is implemented. A nominated point to request a debrief will be included in the notification letter.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

27.3.2013