

UK-Oxon: Accommodation, building and window cleaning services

OJ S 63/2013 29/03/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Advance Housing and Support Ltd

Postal address: 2 Witan Way, Witney

Town: Oxon

Postal code: OX28 6FH

Country: United Kingdom

Contact person: Housing

For the attention of: Joanne Day

E-mail: joanne.day@advanceuk.org

Telephone: +44 1162473900

Fax: +44 1162473901

Internet address(es):

General address of the contracting authority: www.advanceuk.org

Address of the buyer profile: http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA20782

Additional information can be obtained from:

Official name: Advance Housing and Support Ltd

Postal address: 86-92 Regent Road, Leicester

Town: Leicestershire

Postal code: LE17DD

Country: United Kingdom

Contact person: Housing

For the attention of: Joanne Day

E-mail: joanne.day@advanceuk.org

Telephone: +44 116243911

Fax: +44 1162473901

Internet address: www.advanceuk.org

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Advance Housing and Support Ltd

Postal address: 86-92 Regent Road, Leicester

Town: Leicestershire

Postal code: LE17DD

Country: United Kingdom

Contact person: Housing

For the attention of: Joanne Day

E-mail: joanne.day@advanceuk.org

Telephone: +44 1162473911

Fax: +44 1162473901

Internet address: www.advanceuk.org

Tenders or requests to participate must be submitted: Official name: Advance Housing and Support Ltd
Postal address: 86-92 Regent Road, Leicester
Town: Leicestershire
Postal code: LE17DD
Country: United Kingdom
Contact person: Housing
For the attention of: Joanne Day
E-mail: joanne.day@advanceuk.org
Telephone: +44 116243911
Fax: +44 1162473901
Internet address: www.advanceuk.org

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

The supply of building cleaning services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: England.

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Advance is a Registered Social Landlord providing accommodation to people predominantly with learning difficulties or mental health conditions. Advance works on a national basis and provides services to properties from Nottinghamshire to the south coast of England, and Kent through to Cornwall. Accommodation ranges from one bedroom flats through to shared housing, typically accommodating three to four adults with some staff to support. There are also larger shared homes for eight or more residents where there might be staff cover on a 24hour basis. Some of these are Registered Care Homes. The purpose of this contract is to deliver cleaning services to the communal areas of Advance properties. Further details of the properties can be found here <http://www.advanceuk.org/index.asp?m=2&s=9&t=key+facts>

At Advance's sole discretion separate contracts may be awarded for each combination of the contract areas or a contract covering all contract areas may be awarded to a single service

provider. bidders may at their option tender for an individual area a combination of areas or all areas.

Note: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at http://www.myTenders.org/Search/Search_Switch.aspx?ID=102916

II.1.6. CPV code(s)

90911000 Accommodation, building and window cleaning services, 90911300 Window-cleaning services, 90911200 Building-cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes
Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.4.2014. Completion 30.3.2018

Information about lots

Lot No: 1

Lot title: Lot 1 - General Cleaning -Oxfordshire, Berkshire, and Buckinghamshire

1) Short description

All properties within these counties, which require general cleaning services under the scope of this framework. Details of the properties and cleaning services required will be given in the Invite to Tender Document.

2) CPV code(s)

90911100 Accommodation cleaning services

3) Quantity or scope

24 properties.

Cleaning service specification may include:

Cleaning Floors:

Sweep

Remove surface debris and litter from hard floor surface keeping dust in the air to a minimum.

Mop/Scrub Clean

Clean hard floor surface using a cotton mop head, hot water and a neutral detergent or floor maintainer to the correct dilution, leave floor surface free of dirt, dust, marks, films, streaks and standing water. Scrub clean for non-slip flooring when mop cleaning is not sufficient. Remove

gum.

Hazard notices must be displayed whilst these operations are being carried out.

Vacuum Carpeted Floors:

Remove large items of litter, loose soilage and other debris from soft floor surface.

Suction clean using a suitable vacuum machine ensuring that the cleaned surface is free from visible dust and fluff.

Entrance, Barrier and Link Matting

Take up loose mats. Take outside building shake well or beat to remove all dust and soil from mat.

Vacuum mat-well or clean area beneath mat to remove all dust and debris.

Vacuum surface of fixed mats.

Skirting:

Damp wipe to remove dust, stains and marks, taking care to avoid marking surrounding paintwork or decorated surfaces.

Cleaning Walls (All Other surfaces)

Wash down using warm water and germicidal detergent and clean to remove finger marks, dust, dirt etc. (not non-washable wallpaper or emulsion).

Glass

Glass in walls, glazed screens, side panels, borrowed lights, vision panels, internal windows etc. (not exterior windows) wash leathered, or glass cleaner employed and dry polished to remove finger marks, dirt, etc. from both sides.

Service Pipes and Ducts

Cleaned to remove dust and dirt, including areas between and behind pipes where reasonably practicable

Cleaning Ceilings

Sweep, dust or vacuum to remove dust cobwebs etc.

Clean ledges and fittings

All surfaces generally, damp wipe, dust and polish including radiators, window cills and door frames, finger plate and kick plates, lift indicator panels, switches and door tracks, fire extinguishers pipe work etc.

All kitchen work surfaces to be thoroughly cleaned with neutral detergent or approved cleaner to provide clean and hygienic conditions.

Remove gum.

Metalwork (General/Ornamental/Architectural)

Clean with an appropriate metal polish or wadding and buff finish with a clean cloth.

Where surfaces are pre-treated damp wipe and buff finish with a clean cloth only.

Light Diffusers shades

Thoroughly wash, damp wipe or dust leaving surfaces smear free.

Take down and wash with anti static solution.

Clean Doors

Doors, Vision Panels and Frames generally including finger and kick plates

Cleaned to remove all dirty marks from both sides taking care not to damage paintwork and other finishes

Glazed Entrance Doors and Frames

Wash leathered and dry polished to remove finger marks, dirt etc. from both sides.

Clean Sanitary Utility & Kitchen Appliances & Fittings

All chromium fittings such as taps and handrails must be treated with a non abrasive cleaning agent.

All stainless steel or enamel fittings must be treated with an approved special purpose cleaner.

All areas must be hygienically cleaned to prevent the build up of uric acid, verdigris, or other

stains on any surface.

All cleaning equipment such as mops, pads and cloths used for cleaning toilet areas must be colour coded red and must not be used to clean other areas.

Toilet areas have the highest priority and must be effectively cleaned at all times.

Wash Basins and Sinks, Showers and Baths

The surfaces of the appliances and taps are to be washed with hot water and germicidal detergent, rinsed and buffed dry. Where necessary non abrasive or mildly abrasive cleaning cream or paste may be used on the inside surface of the appliances in accordance with the manufacturer's instructions. Wash down glazed splash back surfaces using germicidal detergent and clean shower curtains and fittings.

WC's

The insides of WC pan's are to be scrubbed down with a WC brush using neutral detergent. Particular attention is to be paid to WC traps and flushing rims. If necessary the germicidal detergent may be supplemented with non abrasive or mildly abrasive cleaning cream or paste. The outside of WC pans and seats are to be washed down with hot water and neutral detergent. Particular attention is to be given to the back of the pan and seat hinges. Seats are to be dry polished after cleaning.

Solid tablets of "freshener" are to be replenished.

Toilet Roll Holders

Wiped clean using warm water and germicidal detergent, replace toilet rolls as necessary.

Sanitary Towel disposal Units

Exteriors wiped clean using warm water and germicidal detergent.

Estimated value excluding VAT: 23 000,00 GBP

4) Indication about different time frame or duration

Start 1.4.2014. Completion 30.3.2018

5) Additional information about lots

Lot No: 2

Lot title: Lot 2 -General Cleaning Leicestershire, Rutland & Northamptonshire

1) Short description

All properties within these counties which require general cleaning services under the scope of this framework. Details of the properties and cleaning services required will be given in the Invite to Tender Document.

2) CPV code(s)

90911100 Accommodation cleaning services

3) Quantity or scope

46 Properties.

Cleaning service specification may include:

Cleaning Floors

Sweep

Remove surface debris and litter from hard floor surface keeping dust in the air to a minimum.

Mop/Scrub Clean

Clean hard floor surface using a cotton mop head, hot water and a neutral detergent or floor maintainer to the correct dilution, leave floor surface free of dirt, dust, marks, films, streaks and standing water. Scrub clean for non-slip flooring when mop cleaning is not sufficient. Remove gum.

Hazard notices must be displayed whilst these operations are being carried out.

Vacuum Carpeted Floors

Remove large items of litter, loose soilage and other debris from soft floor surface.
Suction clean using a suitable vacuum machine ensuring that the cleaned surface is free from visible dust and fluff.

Entrance, Barrier and Link Matting
Take up loose mats. Take outside building shake well or beat to remove all dust and soil from mat.
Vacuum mat-well or clean area beneath mat to remove all dust and debris.
Vacuum surface of fixed mats.

Skirting
Damp wipe to remove dust, stains and marks, taking care to avoid marking surrounding paintwork or decorated surfaces.

Cleaning Walls (All Other surfaces)
Wash down using warm water and germicidal detergent and clean to remove finger marks, dust, dirt etc. (not non-washable wallpaper or emulsion).

Glass
Glass in walls, glazed screens, side panels, borrowed lights, vision panels, internal windows etc. (not exterior windows) wash leathered, or glass cleaner employed and dry polished to remove finger marks, dirt, etc. from both sides.

Service Pipes and Ducts
Cleaned to remove dust and dirt, including areas between and behind pipes where reasonably practicable

Cleaning Ceilings
Sweep, dust or vacuum to remove dust cobwebs etc.
Clean ledges and fittings
All surfaces generally, damp wipe, dust and polish including radiators, window cills and door frames, finger plate and kick plates, lift indicator panels, switches and door tracks, fire extinguishers pipe work etc.
All kitchen work surfaces to be thoroughly cleaned with neutral detergent or approved cleaner to provide clean and hygienic conditions.

Remove gum.

Metalwork (General/Ornamental/Architectural)
Clean with an appropriate metal polish or wadding and buff finish with a clean cloth.
Where surfaces are pre-treated damp wipe and buff finish with a clean cloth only.

Light Diffusers shades
Thoroughly wash, damp wipe or dust leaving surfaces smear free.
Take down and wash with anti static solution.

Clean Doors
Doors, Vision Panels and Frames generally including finger and kick plates
Cleaned to remove all dirty marks from both sides taking care not to damage paintwork and other finishes

Glazed Entrance Doors and Frames
Wash leathered and dry polished to remove finger marks, dirt etc. from both sides.

Clean Sanitary Utility & Kitchen Appliances & Fittings
All chromium fittings such as taps and handrails must be treated with a non abrasive cleaning agent.
All stainless steel or enamel fittings must be treated with an approved special purpose cleaner.
All areas must be hygienically cleaned to prevent the build up of uric acid, verdigris, or other stains on any surface.
All cleaning equipment such as mops, pads and cloths used for cleaning toilet areas must be colour coded red and must not be used to clean other areas.

Toilet areas have the highest priority and must be effectively cleaned at all times.

Wash Basins and Sinks, Showers and Baths

The surfaces of the appliances and taps are to be washed with hot water and germicidal detergent, rinsed and buffed dry. Where necessary non abrasive or mildly abrasive cleaning cream or paste may be used on the inside surface of the appliances in accordance with the manufacturer's instructions. Wash down glazed splash back surfaces using germicidal detergent and clean shower curtains and fittings.

WC's

The insides of WC pan's are to be scrubbed down with a WC brush using neutral detergent. Particular attention is to be paid to WC traps and flushing rims. If necessary the germicidal detergent may be supplemented with non abrasive or mildly abrasive cleaning cream or paste. The outside of WC pans and seats are to be washed down with hot water and neutral detergent. Particular attention is to be given to the back of the pan and seat hinges. Seats are to be dry polished after cleaning.

Solid tablets of "freshener" are to be replenished.

Toilet Roll Holders

Wiped clean using warm water and germicidal detergent, replace toilet rolls as necessary.

Sanitary Towel disposal Units

Exteriors wiped clean using warm water and germicidal detergent.

Estimated value excluding VAT: 15 000,00 GBP

4) Indication about different time frame or duration

Start 1.4.2014. Completion 30.3.2018

5) Additional information about lots

Lot No: 3

Lot title: Lot 3 General Cleaning - Lincolnshire & Nottinghamshire

1) Short description

All properties within these counties which require general cleaning services under the scope of this framework. Details of the properties and cleaning services required will be given in the Invite to Tender Document.

2) CPV code(s)

90911100 Accommodation cleaning services

3) Quantity or scope

42 Properties.

Cleaning service specification may include:

Cleaning Floors

Sweep

Remove surface debris and litter from hard floor surface keeping dust in the air to a minimum.

Mop/Scrub Clean

Clean hard floor surface using a cotton mop head, hot water and a neutral detergent or floor maintainer to the correct dilution, leave floor surface free of dirt, dust, marks, films, streaks and standing water. Scrub clean for non-slip flooring when mop cleaning is not sufficient. Remove gum.

Hazard notices must be displayed whilst these operations are being carried out.

Vacuum Carpeted Floors

Remove large items of litter, loose soilage and other debris from soft floor surface.

Suction clean using a suitable vacuum machine ensuring that the cleaned surface is free from visible dust and fluff.

Entrance, Barrier and Link Matting

Take up loose mats. Take outside building shake well or beat to remove all dust and soil from mat.

Vacuum mat-well or clean area beneath mat to remove all dust and debris.

Vacuum surface of fixed mats.

Skirting

Damp wipe to remove dust, stains and marks, taking care to avoid marking surrounding paintwork or decorated surfaces.

Cleaning Walls (All Other surfaces)

Wash down using warm water and germicidal detergent and clean to remove finger marks, dust, dirt etc. (not non-washable wallpaper or emulsion).

Glass

Glass in walls, glazed screens, side panels, borrowed lights, vision panels, internal windows etc. (not exterior windows) wash leathered, or glass cleaner employed and dry polished to remove finger marks, dirt, etc. from both sides.

Service Pipes and Ducts

Cleaned to remove dust and dirt, including areas between and behind pipes where reasonably practicable

Cleaning Ceilings

Sweep, dust or vacuum to remove dust cobwebs etc.

Clean ledges and fittings

All surfaces generally, damp wipe, dust and polish including radiators, window cills and door frames, finger plate and kick plates, lift indicator panels, switches and door tracks, fire extinguishers pipe work etc.

All kitchen work surfaces to be thoroughly cleaned with neutral detergent or approved cleaner to provide clean and hygienic conditions.

Remove gum.

Metalwork (General/Ornamental/ Architectural)

Clean with an appropriate metal polish or wadding and buff finish with a clean cloth.

Where surfaces are pre-treated damp wipe and buff finish with a clean cloth only.

Light Diffusers shades

Thoroughly wash, damp wipe or dust leaving surfaces smear free.

Take down and wash with anti static solution.

Clean Doors

Doors, Vision Panels and Frames generally including finger and kick plates

Cleaned to remove all dirty marks from both sides taking care not to damage paintwork and other finishes

Glazed Entrance Doors and Frames

Wash leathered and dry polished to remove finger marks, dirt etc. from both sides.

Clean Sanitary Utility & Kitchen Appliances & Fittings

All chromium fittings such as taps and handrails must be treated with a non abrasive cleaning agent.

All stainless steel or enamel fittings must be treated with an approved special purpose cleaner.

All areas must be hygienically cleaned to prevent the build up of uric acid, verdigris, or other stains on any surface.

All cleaning equipment such as mops, pads and cloths used for cleaning toilet areas must be colour coded red and must not be used to clean other areas.

Toilet areas have the highest priority and must be effectively cleaned at all times.

Wash Basins and Sinks, Showers and Baths

The surfaces of the appliances and taps are to be washed with hot water and germicidal detergent, rinsed and buffed dry. Where necessary non abrasive or mildly abrasive cleaning cream or paste may be used on the inside surface of the appliances in accordance with the manufacturer's instructions. Wash down glazed splash back surfaces using germicidal detergent and clean shower curtains and fittings.

WC's

The insides of WC pan's are to be scrubbed down with a WC brush using neutral detergent. Particular attention is to be paid to WC traps and flushing rims. If necessary the germicidal detergent may be supplemented with non abrasive or mildly abrasive cleaning cream or paste. The outside of WC pans and seats are to be washed down with hot water and neutral detergent. Particular attention is to be given to the back of the pan and seat hinges. Seats are to be dry polished after cleaning.

Solid tablets of "freshener" are to be replenished.

Toilet Roll Holders

Wiped clean using warm water and germicidal detergent, replace toilet rolls as necessary.

Sanitary Towel disposal Units

Exteriors wiped clean using warm water and germicidal detergent

Mirrors

Wiped with damp leather and dry polished.

Kitchen/Utility Rooms inside surfaces of sink units, kitchen units, , laundry equipment, draining boards, taps etc.

Clean with neutral detergent or where necessary non-abrasive or mildly abrasive cleaning cream or paste.

Scouring powder must not be used.

The outside surfaces of the units and appliances generally are to be washed down with hot water and neutral detergent.

fridge/freezers The outside surfaces of the units and appliances generally are to be washed down with hot water and neutral detergent mildly abrasive cleaning cream or paste.

Scouring powder must not be used.

Clean Cookers

Clean out side of cookers, ovens and grills ensuring that all deposits of fat and grease are removed use neutral detergent, mildly abrasive cleaning cream or paste or alkali oven cleaner.

Pull Out Cookers

Pull out cookers and fridges and wash sides, back and adjacent walls and units. Sweep, mop and scrub clean floor beneath appliance.

Remove Bagged Refuse

Empty waste paper bins or other waste receptacles bag rubbish and remove to Paladins.

Clean Furniture & Equipment

Metal and Wooden Furniture

Damp wipe using warm water containing neutral detergent and polish dry. Apply an appropriate polish and dust to a shine.

Upholstered Cloth Furniture

Brushed and, or, vacuum clean furnishings and remove stains

Telephones

Wipe clean with a damp cloth and clean mouthpiece with an anti-bacterial wipe.

Estimated value excluding VAT: 21 000,00 GBP

4) Indication about different time frame or duration

Start 1.4.2014. Completion 30.3.2018

5) Additional information about lots

Lot No: 4

Lot title: Lot 4 General Cleaning - West Midlands, Staffordshire, & Worcestershire

1) Short description

All properties within these counties which require general cleaning services under the scope of this framework. Details of the properties and cleaning services required will be given in the Invite to Tender Document

2) CPV code(s)

90911100 Accommodation cleaning services

3) Quantity or scope

14 properties

Cleaning service specification may include:

Cleaning Floors

Sweep

Remove surface debris and litter from hard floor surface keeping dust in the air to a minimum.

Mop/Scrub Clean

Clean hard floor surface using a cotton mop head, hot water and a neutral detergent or floor maintainer to the correct dilution, leave floor surface free of dirt, dust, marks, films, streaks and standing water. Scrub clean for non-slip flooring when mop cleaning is not sufficient. Remove gum.

Hazard notices must be displayed whilst these operations are being carried out

Vacuum Carpeted Floors

Remove large items of litter, loose soilage and other debris from soft floor surface.

Suction clean using a suitable vacuum machine ensuring that the cleaned surface is free from visible dust and fluff.

Entrance, Barrier and Link Matting

Take up loose mats. Take outside building shake well or beat to remove all dust and soil from mat.

Vacuum mat-well or clean area beneath mat to remove all dust and debris.

Vacuum surface of fixed mats.

Skirting

Damp wipe to remove dust, stains and marks, taking care to avoid marking surrounding paintwork or decorated surfaces.

Cleaning Walls

(All Other surfaces)

Wash down using warm water and germicidal detergent and clean to remove finger marks, dust, dirt etc. (not non-washable wallpaper or emulsion).

Glass

Glass in walls, glazed screens, side panels, borrowed lights, vision panels, internal windows etc. (not exterior windows) wash leathered, or glass cleaner employed and dry polished to remove finger marks, dirt, etc. from both sides.

Service Pipes and Ducts

Cleaned to remove dust and dirt, including areas between and behind pipes where reasonably practicable

Cleaning Ceilings

Sweep, dust or vacuum to remove dust cobwebs etc.

Clean ledges and fittings

All surfaces generally, damp wipe, dust and polish including radiators, window cills and door

frames, finger plate and kick plates, lift indicator panels, switches and door tracks, fire extinguishers pipe work etc.

All kitchen work surfaces to be thoroughly cleaned with neutral detergent or approved cleaner to provide clean and hygienic conditions.

Remove gum.

Metalwork (General/Ornamental/
Architectural)

Clean with an appropriate metal polish or wadding and buff finish with a clean cloth.

Where surfaces are pre-treated damp wipe and buff finish with a clean cloth only.

Light Diffusers shades

Thoroughly wash, damp wipe or dust leaving surfaces smear free.

Take down and wash with anti static solution.

Clean Doors

Doors, Vision Panels and Frames generally including finger and kick plates

Cleaned to remove all dirty marks from both sides taking care not to damage paintwork and other finishes

Glazed Entrance Doors and Frames

Wash leathered and dry polished to remove finger marks, dirt etc. from both sides.

Clean Sanitary Utility & Kitchen Appliances & Fittings

All chromium fittings such as taps and handrails must be treated with a non abrasive cleaning agent.

All stainless steel or enamel fittings must be treated with an approved special purpose cleaner.

All areas must be hygienically cleaned to prevent the build up of uric acid, verdigris, or other stains on any surface.

All cleaning equipment such as mops, pads and cloths used for cleaning toilet areas must be colour coded red and must not be used to clean other areas.

Toilet areas have the highest priority and must be effectively cleaned at all times.

Wash Basins and Sinks, Showers and Baths

The surfaces of the appliances and taps are to be washed with hot water and germicidal detergent, rinsed and buffed dry. Where necessary non abrasive or mildly abrasive cleaning cream or paste may be used on the inside surface of the appliances in accordance with the manufacturer's instructions. Wash down glazed splash back surfaces using germicidal detergent and clean shower curtains and fittings.

WC's

The insides of WC pan's are to be scrubbed down with a WC brush using neutral detergent.

Particular attention is to be paid to WC traps and flushing rims. If necessary the germicidal detergent may be supplemented with non abrasive or mildly abrasive cleaning cream or paste.

The outside of WC pans and seats are to be washed down with hot water and neutral detergent. Particular attention is to be given to the back of the pan and seat hinges. Seats are to be dry polished after cleaning.

Solid tablets of "freshener" are to be replenished.

Toilet Roll Holders

Wiped clean using warm water and germicidal detergent, replace toilet rolls as necessary.

Sanitary Towel disposal Units

Exteriors wiped clean using warm water and germicidal detergent

Estimated value excluding VAT: 48 000,00 GBP

4) Indication about different time frame or duration

Start 1.4.2014. Completion 30.3.2018

5) Additional information about lots

Lot No: 5

Lot title: Lot 5 General Cleaning - Greater London, Hertfordshire, Kent, and Essex

1) Short description

All properties within these counties which require general cleaning services under the scope of this framework. Details of the properties and cleaning services required will be given in the Invite to Tender Document

2) CPV code(s)

90911100 Accommodation cleaning services

3) Quantity or scope

12 properties

Cleaning service specification may include:

Cleaning Floors

Sweep

Remove surface debris and litter from hard floor surface keeping dust in the air to a minimum.

Mop/Scrub Clean

Clean hard floor surface using a cotton mop head, hot water and a neutral detergent or floor maintainer to the correct dilution, leave floor surface free of dirt, dust, marks, films, streaks and standing water. Scrub clean for non-slip flooring when mop cleaning is not sufficient. Remove gum.

Hazard notices must be displayed whilst these operations are being carried out

Vacuum Carpeted Floors

Remove large items of litter, loose soilage and other debris from soft floor surface.

Suction clean using a suitable vacuum machine ensuring that the cleaned surface is free from visible dust and fluff.

Entrance, Barrier and Link Matting

Take up loose mats. Take outside building shake well or beat to remove all dust and soil from mat.

Vacuum mat-well or clean area beneath mat to remove all dust and debris.

Vacuum surface of fixed mats.

Skirting

Damp wipe to remove dust, stains and marks, taking care to avoid marking surrounding paintwork or decorated surfaces.

Cleaning Walls

(All Other surfaces)

Wash down using warm water and germicidal detergent and clean to remove finger marks, dust, dirt etc. (not non-washable wallpaper or emulsion).

Glass

Glass in walls, glazed screens, side panels, borrowed lights, vision panels, internal windows etc. (not exterior windows) wash leathered, or glass cleaner employed and dry polished to remove finger marks, dirt, etc. from both sides.

Service Pipes and Ducts

Cleaned to remove dust and dirt, including areas between and behind pipes where reasonably practicable

Cleaning Ceilings

Sweep, dust or vacuum to remove dust cobwebs etc.

Clean ledges and fittings

All surfaces generally, damp wipe, dust and polish including radiators, window cills and door

frames, finger plate and kick plates, lift indicator panels, switches and door tracks, fire extinguishers pipe work etc.

All kitchen work surfaces to be thoroughly cleaned with neutral detergent or approved cleaner to provide clean and hygienic conditions.

Remove gum.

Metalwork (General/Ornamental/
Architectural)

Clean with an appropriate metal polish or wadding and buff finish with a clean cloth.

Where surfaces are pre-treated damp wipe and buff finish with a clean cloth only.

Light Diffusers shades

Thoroughly wash, damp wipe or dust leaving surfaces smear free.

Take down and wash with anti static solution.

Clean Doors

Doors, Vision Panels and Frames generally including finger and kick plates

Cleaned to remove all dirty marks from both sides taking care not to damage paintwork and other finishes

Glazed Entrance Doors and Frames

Wash leathered and dry polished to remove finger marks, dirt etc. from both sides.

Clean Sanitary Utility & Kitchen Appliances & Fittings

All chromium fittings such as taps and handrails must be treated with a non abrasive cleaning agent.

All stainless steel or enamel fittings must be treated with an approved special purpose cleaner.

All areas must be hygienically cleaned to prevent the build up of uric acid, verdigris, or other stains on any surface.

All cleaning equipment such as mops, pads and cloths used for cleaning toilet areas must be colour coded red and must not be used to clean other areas.

Toilet areas have the highest priority and must be effectively cleaned at all times.

Wash Basins and Sinks, Showers and Baths

The surfaces of the appliances and taps are to be washed with hot water and germicidal detergent, rinsed and buffed dry. Where necessary non abrasive or mildly abrasive cleaning cream or paste may be used on the inside surface of the appliances in accordance with the manufacturer's instructions. Wash down glazed splash back surfaces using germicidal detergent and clean shower curtains and fittings.

WC's

The insides of WC pan's are to be scrubbed down with a WC brush using neutral detergent.

Particular attention is to be paid to WC traps and flushing rims. If necessary the germicidal detergent may be supplemented with non abrasive or mildly abrasive cleaning cream or paste.

The outside of WC pans and seats are to be washed down with hot water and neutral detergent. Particular attention is to be given to the back of the pan and seat hinges. Seats are to be dry polished after cleaning.

Solid tablets of "freshener" are to be replenished.

Toilet Roll Holders

Wiped clean using warm water and germicidal detergent, replace toilet rolls as necessary.

Sanitary Towel disposal Units

Exteriors wiped clean using warm water and germicidal detergent

Estimated value excluding VAT: 28 000,00 GBP

4) Indication about different time frame or duration

Start 1.4.2014. Completion 30.3.2018

5) Additional information about lots

Lot No: 6

Lot title: Lot 6 General Cleaning - Hampshire & Dorset

1) Short description

All properties within these counties which require general cleaning services under the scope of this framework. Details of the properties and cleaning services required will be given in the Invite to Tender Document

2) CPV code(s)

90911100 Accommodation cleaning services

3) Quantity or scope

10 properties

Cleaning service specification may include:

Cleaning Floors

Sweep

Remove surface debris and litter from hard floor surface keeping dust in the air to a minimum.

Mop/Scrub Clean

Clean hard floor surface using a cotton mop head, hot water and a neutral detergent or floor maintainer to the correct dilution, leave floor surface free of dirt, dust, marks, films, streaks and standing water. Scrub clean for non-slip flooring when mop cleaning is not sufficient. Remove gum.

Hazard notices must be displayed whilst these operations are being carried out

Vacuum Carpeted Floors

Remove large items of litter, loose soilage and other debris from soft floor surface.

Suction clean using a suitable vacuum machine ensuring that the cleaned surface is free from visible dust and fluff.

Entrance, Barrier and Link Matting

Take up loose mats. Take outside building shake well or beat to remove all dust and soil from mat.

Vacuum mat-well or clean area beneath mat to remove all dust and debris.

Vacuum surface of fixed mats.

Skirting

Damp wipe to remove dust, stains and marks, taking care to avoid marking surrounding paintwork or decorated surfaces.

Cleaning Walls

(All Other surfaces)

Wash down using warm water and germicidal detergent and clean to remove finger marks, dust, dirt etc. (not non-washable wallpaper or emulsion).

Glass

Glass in walls, glazed screens, side panels, borrowed lights, vision panels, internal windows etc. (not exterior windows) wash leathered, or glass cleaner employed and dry polished to remove finger marks, dirt, etc. from both sides.

Service Pipes and Ducts

Cleaned to remove dust and dirt, including areas between and behind pipes where reasonably practicable

Cleaning Ceilings

Sweep, dust or vacuum to remove dust cobwebs etc.

Clean ledges and fittings

All surfaces generally, damp wipe, dust and polish including radiators, window cills and door

frames, finger plate and kick plates, lift indicator panels, switches and door tracks, fire extinguishers pipe work etc.

All kitchen work surfaces to be thoroughly cleaned with neutral detergent or approved cleaner to provide clean and hygienic conditions.

Remove gum.

Metalwork (General/Ornamental/
Architectural)

Clean with an appropriate metal polish or wadding and buff finish with a clean cloth.

Where surfaces are pre-treated damp wipe and buff finish with a clean cloth only.

Light Diffusers shades

Thoroughly wash, damp wipe or dust leaving surfaces smear free.

Take down and wash with anti static solution.

Clean Doors

Doors, Vision Panels and Frames generally including finger and kick plates

Cleaned to remove all dirty marks from both sides taking care not to damage paintwork and other finishes

Glazed Entrance Doors and Frames

Wash leathered and dry polished to remove finger marks, dirt etc. from both sides.

Clean Sanitary Utility & Kitchen Appliances & Fittings

All chromium fittings such as taps and handrails must be treated with a non abrasive cleaning agent.

All stainless steel or enamel fittings must be treated with an approved special purpose cleaner.

All areas must be hygienically cleaned to prevent the build up of uric acid, verdigris, or other stains on any surface.

All cleaning equipment such as mops, pads and cloths used for cleaning toilet areas must be colour coded red and must not be used to clean other areas.

Toilet areas have the highest priority and must be effectively cleaned at all times.

Wash Basins and Sinks, Showers and Baths

The surfaces of the appliances and taps are to be washed with hot water and germicidal detergent, rinsed and buffed dry. Where necessary non abrasive or mildly abrasive cleaning cream or paste may be used on the inside surface of the appliances in accordance with the manufacturer's instructions. Wash down glazed splash back surfaces using germicidal detergent and clean shower curtains and fittings.

WC's

The insides of WC pan's are to be scrubbed down with a WC brush using neutral detergent.

Particular attention is to be paid to WC traps and flushing rims. If necessary the germicidal detergent may be supplemented with non abrasive or mildly abrasive cleaning cream or paste.

The outside of WC pans and seats are to be washed down with hot water and neutral detergent. Particular attention is to be given to the back of the pan and seat hinges. Seats are to be dry polished after cleaning.

Solid tablets of "freshener" are to be replenished.

Toilet Roll Holders

Wiped clean using warm water and germicidal detergent, replace toilet rolls as necessary.

Sanitary Towel disposal Units

Exteriors wiped clean using warm water and germicidal detergent

Estimated value excluding VAT: 23 000,00 GBP

4) Indication about different time frame or duration

Start 1.4.2014. Completion 30.3.2018

5) Additional information about lots

Lot No: 7

Lot title: Lot 7 General Cleaning - Gloucestershire, Herefordshire & Somerset

1) Short description

All properties within these counties which require general cleaning services under the scope of this framework. Details of the properties and cleaning services required will be given in the Invite to Tender Document

2) CPV code(s)

90911100 Accommodation cleaning services

3) Quantity or scope

4 properties

Cleaning service specification may include:

Cleaning Floors

Sweep

Remove surface debris and litter from hard floor surface keeping dust in the air to a minimum.

Mop/Scrub Clean

Clean hard floor surface using a cotton mop head, hot water and a neutral detergent or floor maintainer to the correct dilution, leave floor surface free of dirt, dust, marks, films, streaks and standing water. Scrub clean for non-slip flooring when mop cleaning is not sufficient. Remove gum.

Hazard notices must be displayed whilst these operations are being carried out

Vacuum Carpeted Floors

Remove large items of litter, loose soilage and other debris from soft floor surface.

Suction clean using a suitable vacuum machine ensuring that the cleaned surface is free from visible dust and fluff.

Entrance, Barrier and Link Matting

Take up loose mats. Take outside building shake well or beat to remove all dust and soil from mat.

Vacuum mat-well or clean area beneath mat to remove all dust and debris.

Vacuum surface of fixed mats.

Skirting

Damp wipe to remove dust, stains and marks, taking care to avoid marking surrounding paintwork or decorated surfaces.

Cleaning Walls

(All Other surfaces)

Wash down using warm water and germicidal detergent and clean to remove finger marks, dust, dirt etc. (not non-washable wallpaper or emulsion).

Glass

Glass in walls, glazed screens, side panels, borrowed lights, vision panels, internal windows etc. (not exterior windows) wash leathered, or glass cleaner employed and dry polished to remove finger marks, dirt, etc. from both sides.

Service Pipes and Ducts

Cleaned to remove dust and dirt, including areas between and behind pipes where reasonably practicable

Cleaning Ceilings

Sweep, dust or vacuum to remove dust cobwebs etc.

Clean ledges and fittings

All surfaces generally, damp wipe, dust and polish including radiators, window cills and door

frames, finger plate and kick plates, lift indicator panels, switches and door tracks, fire extinguishers pipe work etc.

All kitchen work surfaces to be thoroughly cleaned with neutral detergent or approved cleaner to provide clean and hygienic conditions.

Remove gum.

Metalwork (General/Ornamental/
Architectural)

Clean with an appropriate metal polish or wadding and buff finish with a clean cloth.

Where surfaces are pre-treated damp wipe and buff finish with a clean cloth only.

Light Diffusers shades

Thoroughly wash, damp wipe or dust leaving surfaces smear free.

Take down and wash with anti static solution.

Clean Doors

Doors, Vision Panels and Frames generally including finger and kick plates

Cleaned to remove all dirty marks from both sides taking care not to damage paintwork and other finishes

Glazed Entrance Doors and Frames

Wash leathered and dry polished to remove finger marks, dirt etc. from both sides.

Clean Sanitary Utility & Kitchen Appliances & Fittings

All chromium fittings such as taps and handrails must be treated with a non abrasive cleaning agent.

All stainless steel or enamel fittings must be treated with an approved special purpose cleaner.

All areas must be hygienically cleaned to prevent the build up of uric acid, verdigris, or other stains on any surface.

All cleaning equipment such as mops, pads and cloths used for cleaning toilet areas must be colour coded red and must not be used to clean other areas.

Toilet areas have the highest priority and must be effectively cleaned at all times.

Wash Basins and Sinks, Showers and Baths

The surfaces of the appliances and taps are to be washed with hot water and germicidal detergent, rinsed and buffed dry. Where necessary non abrasive or mildly abrasive cleaning cream or paste may be used on the inside surface of the appliances in accordance with the manufacturer's instructions. Wash down glazed splash back surfaces using germicidal detergent and clean shower curtains and fittings.

WC's

The insides of WC pan's are to be scrubbed down with a WC brush using neutral detergent.

Particular attention is to be paid to WC traps and flushing rims. If necessary the germicidal detergent may be supplemented with non abrasive or mildly abrasive cleaning cream or paste.

The outside of WC pans and seats are to be washed down with hot water and neutral detergent. Particular attention is to be given to the back of the pan and seat hinges. Seats are to be dry polished after cleaning.

Solid tablets of "freshener" are to be replenished.

Toilet Roll Holders

Wiped clean using warm water and germicidal detergent, replace toilet rolls as necessary.

Sanitary Towel disposal Units

Exteriors wiped clean using warm water and germicidal detergent

Estimated value excluding VAT: 59 000,00 GBP

4) Indication about different time frame or duration

Start 1.4.2014. Completion 30.3.2018

5) Additional information about lots

Lot No: 8

Lot title: Lot 8 General Cleaning - Cornwall

1) Short description

All properties within Cornwall which require general cleaning services under the scope of this framework. Details of the properties and cleaning services required will be given in the Invite to Tender Document

2) CPV code(s)

90911100 Accommodation cleaning services

3) Quantity or scope

1 property

Cleaning service specification may include:

Cleaning Floors

Sweep

Remove surface debris and litter from hard floor surface keeping dust in the air to a minimum.

Mop/Scrub Clean

Clean hard floor surface using a cotton mop head, hot water and a neutral detergent or floor maintainer to the correct dilution, leave floor surface free of dirt, dust, marks, films, streaks and standing water. Scrub clean for non-slip flooring when mop cleaning is not sufficient. Remove gum.

Hazard notices must be displayed whilst these operations are being carried out

Vacuum Carpeted Floors

Remove large items of litter, loose soilage and other debris from soft floor surface.

Suction clean using a suitable vacuum machine ensuring that the cleaned surface is free from visible dust and fluff.

Entrance, Barrier and Link Matting

Take up loose mats. Take outside building shake well or beat to remove all dust and soil from mat.

Vacuum mat-well or clean area beneath mat to remove all dust and debris.

Vacuum surface of fixed mats.

Skirting

Damp wipe to remove dust, stains and marks, taking care to avoid marking surrounding paintwork or decorated surfaces.

Cleaning Walls

(All Other surfaces)

Wash down using warm water and germicidal detergent and clean to remove finger marks, dust, dirt etc. (not non-washable wallpaper or emulsion).

Glass

Glass in walls, glazed screens, side panels, borrowed lights, vision panels, internal windows etc. (not exterior windows) wash leathered, or glass cleaner employed and dry polished to remove finger marks, dirt, etc. from both sides.

Service Pipes and Ducts

Cleaned to remove dust and dirt, including areas between and behind pipes where reasonably practicable

Cleaning Ceilings

Sweep, dust or vacuum to remove dust cobwebs etc.

Clean ledges and fittings

All surfaces generally, damp wipe, dust and polish including radiators, window cills and door

frames, finger plate and kick plates, lift indicator panels, switches and door tracks, fire extinguishers pipe work etc.

All kitchen work surfaces to be thoroughly cleaned with neutral detergent or approved cleaner to provide clean and hygienic conditions.

Remove gum.

Metalwork (General/Ornamental/
Architectural)

Clean with an appropriate metal polish or wadding and buff finish with a clean cloth.

Where surfaces are pre-treated damp wipe and buff finish with a clean cloth only.

Light Diffusers shades

Thoroughly wash, damp wipe or dust leaving surfaces smear free.

Take down and wash with anti static solution.

Clean Doors

Doors, Vision Panels and Frames generally including finger and kick plates

Cleaned to remove all dirty marks from both sides taking care not to damage paintwork and other finishes

Glazed Entrance Doors and Frames

Wash leathered and dry polished to remove finger marks, dirt etc. from both sides.

Clean Sanitary Utility & Kitchen Appliances & Fittings

All chromium fittings such as taps and handrails must be treated with a non abrasive cleaning agent.

All stainless steel or enamel fittings must be treated with an approved special purpose cleaner.

All areas must be hygienically cleaned to prevent the build up of uric acid, verdigris, or other stains on any surface.

All cleaning equipment such as mops, pads and cloths used for cleaning toilet areas must be colour coded red and must not be used to clean other areas.

Toilet areas have the highest priority and must be effectively cleaned at all times.

Wash Basins and Sinks, Showers and Baths

The surfaces of the appliances and taps are to be washed with hot water and germicidal detergent, rinsed and buffed dry. Where necessary non abrasive or mildly abrasive cleaning cream or paste may be used on the inside surface of the appliances in accordance with the manufacturer's instructions. Wash down glazed splash back surfaces using germicidal detergent and clean shower curtains and fittings.

WC's

The insides of WC pan's are to be scrubbed down with a WC brush using neutral detergent.

Particular attention is to be paid to WC traps and flushing rims. If necessary the germicidal detergent may be supplemented with non abrasive or mildly abrasive cleaning cream or paste.

The outside of WC pans and seats are to be washed down with hot water and neutral detergent. Particular attention is to be given to the back of the pan and seat hinges. Seats are to be dry polished after cleaning.

Solid tablets of "freshener" are to be replenished.

Toilet Roll Holders

Wiped clean using warm water and germicidal detergent, replace toilet rolls as necessary.

Sanitary Towel disposal Units

Exteriors wiped clean using warm water and germicidal detergent

Estimated value excluding VAT: 7 000,00 GBP

4) Indication about different time frame or duration

Start 1.4.2014. Completion 30.3.2018

5) Additional information about lots

Lot No: 9

Lot title: Lot 9 Window Cleaning - Oxfordshire, Berkshire, and Buckinghamshire

1) Short description

All properties within these counties which require window cleaning services under the scope of this framework. Details of the properties and cleaning services required will be given in the Invite to Tender Document

2) CPV code(s)

90911300 Window-cleaning services

3) Quantity or scope

96 Properties

External Window cleaning

Wash leathered and dry polished to remove finger marks, dirt etc. from glass panels. Wipe and clean window frames taking care not to damage paintwork and other finishes

Estimated value excluding VAT: 37 000,00 GBP

4) Indication about different time frame or duration

Start 1.4.2014. Completion 30.3.2018

5) Additional information about lots

Lot No: 10

Lot title: Lot 10 Window Cleaning - Leicestershire, Rutland & Northamptonshire

1) Short description

All properties within these counties which require window cleaning services under the scope of this framework. Details of the properties and cleaning services required will be given in the Invite to Tender Document

2) CPV code(s)

90911300 Window-cleaning services

3) Quantity or scope

50 Properties

External Window Cleaning

Wash leathered and dry polished to remove finger marks, dirt etc. from glass panels. Wipe and clean window frames taking care not to damage paintwork and other finishes

Estimated value excluding VAT: 56 000,00 GBP

4) Indication about different time frame or duration

Start 1.4.2014. Completion 30.3.2018

5) Additional information about lots

Lot No: 11

Lot title: Lot 11 Window Cleaning- Lincolnshire & Nottinghamshire

1) Short description

All properties within these counties which require window cleaning services under the scope of this framework. Details of the properties and cleaning services required will be given in the Invite to Tender Document

2) CPV code(s)

90911300 Window-cleaning services

3) Quantity or scope

37 Properties

External Window cleaning

Wash leathered and dry polished to remove finger marks, dirt etc. from glass panels. Wipe and clean window frames taking care not to damage paintwork and other finishes

Estimated value excluding VAT: 45 000,00 GBP

4) Indication about different time frame or duration

Start 1.4.2014. Completion 30.3.2018

5) Additional information about lots

Lot No: 12

Lot title: Lot 12 Window Cleaning- West Midlands, Staffordshire, & Worcestershire

1) Short description

All properties within these counties which require window cleaning services under the scope of this framework. Details of the properties and cleaning services required will be given in the Invite to Tender Document

2) CPV code(s)

90911300 Window-cleaning services

3) Quantity or scope

15 properties

External Window cleaning

Wash leathered and dry polished to remove finger marks, dirt etc. from glass panels. Wipe and clean window frames taking care not to damage paintwork and other finishes

Estimated value excluding VAT: 15 000,00 GBP

4) Indication about different time frame or duration

Start 1.4.2014. Completion 30.3.2018

5) Additional information about lots

Lot No: 13

Lot title: Lot 13 Window Cleaning- Greater London, Hertfordshire, Kent, and Essex

1) Short description

All properties within these counties which require window cleaning services under the scope of this framework. Details of the properties and cleaning services required will be given in the Invite to Tender Document

2) CPV code(s)

90911300 Window-cleaning services

3) Quantity or scope

18 Properties

External Window cleaning

Wash leathered and dry polished to remove finger marks, dirt etc. from glass panels. Wipe and clean window frames taking care not to damage paintwork and other finishes

Estimated value excluding VAT: 17 000,00 GBP

4) Indication about different time frame or duration

Start 1.4.2014. Completion 30.3.2018

5) Additional information about lots

Lot No: 14

Lot title: Lot 14 Window Cleaning- Hampshire & Dorset

1) Short description

All properties within these counties which require window cleaning services under the scope of this framework. Details of the properties and cleaning services required will be given in the Invite to Tender Document

2) CPV code(s)

90911300 Window-cleaning services

3) Quantity or scope

24 Properties

External Window cleaning

Wash leathered and dry polished to remove finger marks, dirt etc. from glass panels. Wipe and clean window frames taking care not to damage paintwork and other finishes

Estimated value excluding VAT: 27 000,00 GBP

4) Indication about different time frame or duration

Start 1.4.2014. Completion 30.3.2018

5) Additional information about lots

Lot No: 15

Lot title: Lot 15 Window Cleaning- Gloucestershire, Herefordshire & Somerset

1) Short description

All properties within these counties which require window cleaning services under the scope of this framework. Details of the properties and cleaning services required will be given in the Invite to Tender Document

2) CPV code(s)

90911300 Window-cleaning services

3) Quantity or scope

27 Properties

External Window cleaning

Wash leathered and dry polished to remove finger marks, dirt etc. from glass panels. Wipe and clean window frames taking care not to damage paintwork and other finishes

Estimated value excluding VAT: 35 000,00 GBP

4) Indication about different time frame or duration

Start 1.4.2014. Completion 30.3.2018

5) Additional information about lots

Lot No: 16

Lot title: Lot 16 Window Cleaning- Cornwall

1) Short description

All properties within Cornwall which require window cleaning services under the scope of this framework. Details of the properties and cleaning services required will be given in the Invite to Tender Document

2) CPV code(s)

90911300 Window-cleaning services

3) Quantity or scope

11 properties

External Window cleaning

Wash leathered and dry polished to remove finger marks, dirt etc. from glass panels. Wipe and clean window frames taking care not to damage paintwork and other finishes

Estimated value excluding VAT: 13 000,00 GBP

4) Indication about different time frame or duration

Start 1.4.2014. Completion 30.3.2018

5) Additional information about lots

Lot No: 17

Lot title: Lot 17 Deep Cleaning- Oxfordshire, Berkshire, and Buckinghamshire

1) Short description

All properties within these counties which require deep cleaning services under the scope of this framework. Details of the properties and cleaning services required will be given in the Invite to Tender Document

2) CPV code(s)

90911100 Accommodation cleaning services

3) Quantity or scope

67 Properties

Deep Clean Carpeted Floors

Vacuum carpeted floor remove large items of litter, loose soilage and other debris from soft floor surface.

Suction clean using a suitable vacuum machine ensuring that the cleaned surface is free from visible dust and fluff.

Inspect for heavy stains and remove these using an approved spot removal kit. Use a Dri-Foam cleaning method and ensure that the minimum amount of moisture is applied to the carpet. Loss of colour from the surface during cleaning must be avoided. Ensure that the cleaning solution is diluted in accordance with the manufacturers instructions for the particular type of fabric involved. When dry thoroughly vacuum to leave surface with an improved appearance.

Deep Cleaning Ovens Clean inside of cookers, ovens and grills ensuring that all deposits of fat and grease are removed use neutral detergent, mildly abrasive cleaning cream or paste or alkali oven cleaner.

Other general cleaning tasks may also be required

Estimated value excluding VAT: 52 000,00 GBP

4) Indication about different time frame or duration

Start 1.4.2014. Completion 30.3.2018

5) Additional information about lots

Lot No: 18

Lot title: Lot 18 Deep Cleaning - Leicestershire, Rutland & Northamptonshire

1) Short description

All properties within these counties which require deep cleaning services under the scope of

this framework. Details of the properties and cleaning services required will be given in the Invite to Tender Document

2) CPV code(s)

90911100 Accommodation cleaning services

3) Quantity or scope

33 Properties

Deep Clean Carpeted Floors

Vacuum carpeted floor remove large items of litter, loose soilage and other debris from soft floor surface.

Suction clean using a suitable vacuum machine ensuring that the cleaned surface is free from visible dust and fluff.

Inspect for heavy stains and remove these using an approved spot removal kit. Use a Dri-Foam cleaning method and ensure that the minimum amount of moisture is applied to the carpet. Loss of colour from the surface during cleaning must be avoided. Ensure that the cleaning solution is diluted in accordance with the manufacturers instructions for the particular type of fabric involved. When dry thoroughly vacuum to leave surface with an improved appearance.

Deep Cleaning Ovens Clean inside of cookers, ovens and grills ensuring that all deposits of fat and grease are removed use neutral detergent, mildly abrasive cleaning cream or paste or alkali oven cleaner.

Other general cleaning tasks may also be required

Estimated value excluding VAT: 84 000,00 GBP

4) Indication about different time frame or duration

Start 1.4.2014. Completion 30.3.2018

5) Additional information about lots

Lot No: 19

Lot title: Lot 19 Deep Cleaning- Lincolnshire & Nottinghamshire

1) Short description

All properties within these counties which require deep cleaning services under the scope of this framework. Details of the properties and cleaning services required will be given in the Invite to Tender Document

2) CPV code(s)

90911100 Accommodation cleaning services

3) Quantity or scope

29 Properties

All properties within these counties which require Deep cleaning services under the scope of this framework. Details of the properties and cleaning services required will be given in the Invite to Tender Document

24 properties

Deep Clean Carpeted Floors

Vacuum carpeted floor remove large items of litter, loose soilage and other debris from soft floor surface.

Suction clean using a suitable vacuum machine ensuring that the cleaned surface is free from visible dust and fluff.

Inspect for heavy stains and remove these using an approved spot removal kit. Use a Dri-

Foam cleaning method and ensure that the minimum amount of moisture is applied to the carpet. Loss of colour from the surface during cleaning must be avoided. Ensure that the cleaning solution is diluted in accordance with the manufacturers instructions for the particular type of fabric involved. When dry thoroughly vacuum to leave surface with an improved appearance.

Deep Cleaning Ovens Clean inside of cookers, ovens and grills ensuring that all deposits of fat and grease are removed use neutral detergent, mildly abrasive cleaning cream or paste or alkali oven cleaner.

Other general cleaning tasks may also be required

Estimated value excluding VAT: 57 000,00 GBP

4) Indication about different time frame or duration

Start 1.4.2014. Completion 30.3.2018

5) Additional information about lots

Lot No: 20

Lot title: Lot 20 Deep Cleaning- West Midlands, Staffordshire, & Worcestershire

1) Short description

All properties within these counties which require deep cleaning services under the scope of this framework. Details of the properties and cleaning services required will be given in the Invite to Tender Document

2) CPV code(s)

90911100 Accommodation cleaning services

3) Quantity or scope

7 properties

Deep Clean Carpeted Floors

Vacuum carpeted floor remove large items of litter, loose soilage and other debris from soft floor surface.

Suction clean using a suitable vacuum machine ensuring that the cleaned surface is free from visible dust and fluff.

Inspect for heavy stains and remove these using an approved spot removal kit. Use a Dri-Foam cleaning method and ensure that the minimum amount of moisture is applied to the carpet. Loss of colour from the surface during cleaning must be avoided. Ensure that the cleaning solution is diluted in accordance with the manufacturers instructions for the particular type of fabric involved. When dry thoroughly vacuum to leave surface with an improved appearance.

Deep Cleaning Ovens Clean inside of cookers, ovens and grills ensuring that all deposits of fat and grease are removed use neutral detergent, mildly abrasive cleaning cream or paste or alkali oven cleaner.

Other general cleaning tasks may also be required

Estimated value excluding VAT: 24 000,00 GBP

4) Indication about different time frame or duration

Start 1.4.2014. Completion 30.3.2018

5) Additional information about lots

Lot No: 21

Lot title: Lot 21 Deep Cleaning - Greater London, Hertfordshire, Kent, and Essex

1)

Short description

All properties within these counties which require deep cleaning services under the scope of this framework. Details of the properties and cleaning services required will be given in the Invite to Tender Document

2) CPV code(s)

90911100 Accommodation cleaning services

3) Quantity or scope

19 properties

Deep Clean Carpeted Floors

Vacuum carpeted floor remove large items of litter, loose soilage and other debris from soft floor surface.

Suction clean using a suitable vacuum machine ensuring that the cleaned surface is free from visible dust and fluff.

Inspect for heavy stains and remove these using an approved spot removal kit. Use a Dri-Foam cleaning method and ensure that the minimum amount of moisture is applied to the carpet. Loss of colour from the surface during cleaning must be avoided. Ensure that the cleaning solution is diluted in accordance with the manufacturers instructions for the particular type of fabric involved. When dry thoroughly vacuum to leave surface with an improved appearance.

Deep Cleaning Ovens Clean inside of cookers, ovens and grills ensuring that all deposits of fat and grease are removed use neutral detergent, mildly abrasive cleaning cream or paste or alkali oven cleaner.

Other general cleaning tasks may also be required

Estimated value excluding VAT: 31 000,00 GBP

4) Indication about different time frame or duration

Start 1.4.2014. Completion 30.3.2018

5) Additional information about lots

Lot No: 22

Lot title: Lot 22Deep Cleaning - Hampshire & Dorset

1) Short description

All properties within these counties which require deep cleaning services under the scope of this framework. Details of the properties and cleaning services required will be given in the Invite to Tender Document.

2) CPV code(s)

90911100 Accommodation cleaning services

3) Quantity or scope

23 properties

Deep Clean Carpeted Floors

Vacuum carpeted floor remove large items of litter, loose soilage and other debris from soft floor surface.

Suction clean using a suitable vacuum machine ensuring that the cleaned surface is free from visible dust and fluff.

Inspect for heavy stains and remove these using an approved spot removal kit. Use a Dri-Foam cleaning method and ensure that the minimum amount of moisture is applied to the carpet. Loss of colour from the surface during cleaning must be avoided. Ensure that the

cleaning solution is diluted in accordance with the manufacturers instructions for the particular type of fabric involved. When dry thoroughly vacuum to leave surface with an improved appearance.

Deep Cleaning Ovens Clean inside of cookers, ovens and grills ensuring that all deposits of fat and grease are removed use neutral detergent, mildly abrasive cleaning cream or paste or alkali oven cleaner.

Other general cleaning tasks may also be required

Estimated value excluding VAT: 52 000,00 GBP

4) Indication about different time frame or duration

Start 1.4.2014. Completion 30.3.2018

5) Additional information about lots

Lot No: 23

Lot title: Lot 23 Deep Cleaning- Gloucestershire, Herefordshire & Somerset

1) Short description

All properties within these counties which require deep cleaning services under the scope of this framework. Details of the properties and cleaning services required will be given in the Invite to Tender Document

2) CPV code(s)

90911100 Accommodation cleaning services

3) Quantity or scope

24 Properties

Deep Clean Carpeted Floors

Vacuum carpeted floor remove large items of litter, loose soilage and other debris from soft floor surface.

Suction clean using a suitable vacuum machine ensuring that the cleaned surface is free from visible dust and fluff.

Inspect for heavy stains and remove these using an approved spot removal kit. Use a Dri-Foam cleaning method and ensure that the minimum amount of moisture is applied to the carpet. Loss of colour from the surface during cleaning must be avoided. Ensure that the cleaning solution is diluted in accordance with the manufacturers instructions for the particular type of fabric involved. When dry thoroughly vacuum to leave surface with an improved appearance.

Deep Cleaning Ovens Clean inside of cookers, ovens and grills ensuring that all deposits of fat and grease are removed use neutral detergent, mildly abrasive cleaning cream or paste or alkali oven cleaner.

Other general cleaning tasks may also be required

Estimated value excluding VAT: 83 000,00 GBP

4) Indication about different time frame or duration

Start 1.4.2014. Completion 30.3.2018

5) Additional information about lots

Lot No: 24

Lot title: Lot 24 Deep Cleaning- Cornwall

1) Short description

All properties within these counties which require deep cleaning services under the scope of

this framework. Details of the properties and cleaning services required will be given in the Invite to Tender Document.

2) CPV code(s)

90911100 Accommodation cleaning services

3) Quantity or scope

10 Properties

Deep Clean Carpeted Floors

Vacuum carpeted floor remove large items of litter, loose soilage and other debris from soft floor surface.

Suction clean using a suitable vacuum machine ensuring that the cleaned surface is free from visible dust and fluff.

Inspect for heavy stains and remove these using an approved spot removal kit. Use a Dri-Foam cleaning method and ensure that the minimum amount of moisture is applied to the carpet. Loss of colour from the surface during cleaning must be avoided. Ensure that the cleaning solution is diluted in accordance with the manufacturers instructions for the particular type of fabric involved. When dry thoroughly vacuum to leave surface with an improved appearance.

Deep Cleaning Ovens Clean inside of cookers, ovens and grills ensuring that all deposits of fat and grease are removed use neutral detergent, mildly abrasive cleaning cream or paste or alkali oven cleaner.

Other general cleaning tasks may also be required

Estimated value excluding VAT: 34 000,00 GBP

4) Indication about different time frame or duration

Start 1.4.2014. Completion 30.3.2018

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: 1. All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an

administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

2. All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.

3. All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.

4. All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.

5. All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

6. Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

7. All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation.

8. All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established.

9. All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

III.2.2. Economic and financial ability

List and brief description of conditions: 1. All candidates will be required to provide a reference from their bank.

2. All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

3. All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 20: and Maximum number 40

Objective criteria for choosing the limited number of candidates: To effectively manage the tender the limitation on the number of operatives has been applied. The minimum number is envisaged to ensure competitive tendering that will identify quality services and value for money.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: yes

Additional information about electronic auction:

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

ADV/2013/Cleaning Services

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

8.5.2013 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

20.5.2013

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

(MT Ref:102916).

VI.4. Procedures for review

VI.4.1. Review body

Official name: Advance Housing and Support
Postal address: 2 Witan Way Witney Oxon
Town: Oxfordshire
Postal code: OX28 6FH
Country: United Kingdom
E-mail: mark.adams@advanceuk.org
Telephone: +44 1993866453

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Precise information on deadline(s) for lodging appeals: The authority will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers.

This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. Applicants have 2 working days from notification of the award decision to request additional debriefing and that information has to be provided a minimum of 3 working days before expiry of the standstill period. Such additional information should be requested from the address in section I.1 of this contract notice. If an appeal regarding the award of a contract has not been successfully resolved the public contract regulations 2006 (SI 2006 No 5) provide aggrieved parties who have been harmed or at risk of harm by a breach of the rules to action in the high court (England, Wales and Northern Ireland). Where a contract has been entered.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

27.3.2013