

IRL-Dublin: Financial consultancy services
OJ S 63/2013 29/03/2013
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Credit Review Office
Postal address: The Plaza, East Point Business Park
Town: Dublin
Postal code: 3
Country: Ireland
For the attention of: Catherine Collins
E-mail: catherine.collins@creditreview.ie
Telephone: +353 17272771

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Economic and financial affairs

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

3 Framework Agreements for Credit Reviewers.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 11: Management consulting services [6] and related services

Main site or place of performance: Dublin, Ireland.

NUTS code IE021 Dublin

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement
: 16

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 400 000,00 and 700 000,00 EUR

II.1.5. Short description of the contract or purchase(s)

The Credit Review Office provides an independent impartial credit review process to ensure that credit is not refused reduced or withdrawn from viable businesses with valid credit propositions.

Tenders are now sought for services under 3 separate lots:

Lot 1 - Credit Reviewers General;

Lot 2 - Credit Reviewers Agricultural Sector;

Lot 3 - Representational Mediators - Senior Reviewers.

Each lot will be established as a multi-party framework agreement. 10 members will be appointed to lot 1, with 3 members being appointed to lots 2 and 3.

The Credit Reviewer when assigned a case will review a range of documents. Following receipt of borrower and bank form, the reviewer is expected to commence the review within 2 days. Subject to receipt of any supplementary information deemed necessary, which can take time for the borrower to prepare and which may delay the review, the case report is written up on a standard

template (typically 3 to 4 hours work) and will then be presented by the reviewer to the Credit Committee weekly meeting, normally held on Fridays (but this can be flexible) and lasting about an hour. Once the committee has considered and agreed the case, the reviewer will write up the final Opinion within 2-3 days (typically Opinion writing can take 3 to 4 hours work).

Successful framework

members must be available to attend and report at the offices of the Credit Review Office on a regular basis and timely basis as indicated above, or as otherwise agreed.

The fees are set for each role as outlined in the tender document available to download from www.etenders.gov.ie

II.1.6. CPV code(s)

66171000 Financial consultancy services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Please see tender document and information on lots for indicative volumes of activity.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Lot 1 - Credit Reviewers - General

1) Short description

The Assistant Credit Reviewer when assigned a case will review the documents as detailed above. Following receipt of borrower and bank form, the reviewer is expected to commence the review within 2 days. Subject to receipt of any supplementary information deemed necessary, which can take time for the borrower to prepare and which may delay the review, the case report is written up on a standard template (typically 3 to 4 hours work) and will then be presented by the reviewer to the Credit Committee weekly meeting, normally held on Fridays (but this can be flexible) and lasting about an hour. Once the committee has considered and agreed the case, the reviewer will write up the final Opinion within 2-3 days (typically Opinion writing can take 3 to 4 hours work).

Successful framework members must be available to attend and report at the offices of the Credit Review Office on a regular basis.

This work will be carried out by framework members, of which 10 will be appointed in total as general reviewers.

2) CPV code(s)

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3) Quantity or scope

In 2012 the Office received 120 eligible applications and expects to receive approximately 200 this year.

Estimated value excluding VAT:

Range: between 300 000,00 and 450 000,00 EUR

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Lot 2 - Credit Reviewers - Agricultural Sector

1) Short description

The role of the Agricultural Assistant Credit Reviewer when assigned a case will involve a review as detailed above, but specifically related to farming applications. Following receipt of borrower and bank form, the reviewer is expected to commence the review within 2 days. Subject to receipt of any supplementary information deemed necessary, which can take time for the borrower to prepare and which may delay the review, the case report is written up on a standard template (typically 3 to 4 hours work) and will then be presented by the reviewer to the Credit Committee weekly meeting, normally held on Fridays (but this can be flexible) and lasting about an hour. Once the committee has considered and agreed the case, the reviewer will write up the final Opinion within 2-3 days (typically Opinion writing can take 3 to 4 hours work).

Successful framework members must be available to attend and report at the offices of the Credit Review Office on a regular basis.

This work will be carried out by Agricultural framework members, of which 3 are expected to be appointed for agricultural/farming reviews.

2) CPV code(s)

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3) Quantity or scope

In 2012 the Office received 19 eligible farming applications and expects to receive approximately 30 this year.

Estimated value excluding VAT:

Range: between 40 000,00 and 70 000,00 EUR

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 3

Lot title: Lot 3 - Representational Mediators - Senior Reviewers

1) Short description

From time to time, at the request of the Department of Finance (DOF), the Credit Review Office may be requested to mediate and report back to the Department in relation to specific cases. Senior reviewers will carry out the investigative work and provide independent reports. In addition, the Office provides input to various working parties and stakeholder groups in relation to Credit for SME's. The Office also maintains links with trade associations and SME representative bodies. The Senior Reviewers may be asked to represent the Office at any such events and other public fora.

Senior Reviewers may also be requested to attend internal management meetings as well as process review meetings with the pillar banks.

This work will be carried out by framework members, of which 3 will be appointed in total as representational mediators.

2) CPV code(s)

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3) Quantity or scope

This work occurs on an ad hoc basis, and totalled approx. 25 days in 2012.

Estimated value excluding VAT:

Range: between 70 000,00 and 100 000,00 EUR

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Not applicable.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

To be agreed with successful tenderers.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

A grouping if successful must be prepared to contract as a single entity having joint and several liability.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Please see tender document available to download from www.etenders.gov.ie

III.2.2. Economic and financial ability

List and brief description of conditions: Please see tender document available to download from www.etenders.gov.ie

III.2.3. Technical and professional ability

List and brief description of conditions:

Please see tender document available to download from www.etenders.gov.ie

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

7.5.2013 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 12 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

To receive more information about this tender, including any amendments and/or clarifications and to request any clarifications and/or to respond to this tender, you must register your interest to this tender on the following site: https://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=64273&B=ETENDERS_SIMPLE

VI.4. Procedures for review

VI.4.1. Review body

Official name: The High Court
Postal address: The Four Courts
Town: Dublin
Postal code: 7
Country: Ireland
Internet address: <http://www.courts.ie>

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Consult a legal advisor
Country: Ireland

VI.5. Date of dispatch of this notice

27.3.2013

