

United Kingdom-Norwich: Information systems
OJ S 42/2021 02/03/2021
Contract award notice
Supplies

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Flagship Housing Group
Postal address: 31 King Street
Town: Norwich
NUTS code: UKH1 East Anglia
Postal code: NR1 1PD
Country: United Kingdom
E-mail: procurement@flagship-group.co.uk
Telephone: +44 8081684555
Internet address(es):
Main address: <https://www.flagship-group.co.uk/>

I.1. Name and addresses

Official name: RFT Repairs Ltd
National registration number: 08341166
Postal address: 31 King Street
Town: Norwich
NUTS code: UKH1 East Anglia
Postal code: NR1 1PD
Country: United Kingdom
Contact person: Liga Matroze
E-mail: procurement@flagship-group.co.uk
Telephone: +44 8081684555
Internet address(es):
Main address: <https://www.rft-services.co.uk/>
Address of the buyer profile: <https://www.rft-services.co.uk/>

I.2. Information about joint procurement

The contract involves joint procurement

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Housing and community amenities

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

HR, Payroll and Learning Management systems

II.1.2. Main CPV code

48810000 Information systems

II.1.3. Type of contract

Supplies

II.1.4. Short description

Flagship Group has finalised the Tender for the supply of HR and Payroll and Learning Management systems The procurement is split in 2 lots:

Lot 1: HR and Payroll System; and

Lot 2: Learning Management System.

II.1.6. Information about lots

This contract is divided into lots: yes

II.1.7. Total value of the procurement

Value excluding VAT: 121 729,00 GBP

II.2. Description**II.2.1. Title**

Lot 1 — HR and Payroll System

Lot No: 1

II.2.2. Additional CPV code(s)

79211110 Payroll management services

II.2.3. Place of performance

NUTS code: UKH1 East Anglia

Main site or place of performance: East Anglia.

II.2.4. Description of the procurement

Flagship Group requires a full HR and Payroll Management system that can be fully integrated with Flagship Group's other systems, most notably any learning management system and operational system to meet all needs for administration, documentation, absence tracking, reporting and delivery of a proactive and efficient HR service. It must meet all legislative, administration, documentation, audit, and reporting needs required to manage Payroll and HR functions.

Flagship Group currently consists of 4 registered companies – Flagship Housing Group Ltd, RFT Services Ltd, Flagship Housing Developments Ltd, Gasway Services Ltd.

It is paramount that we deliver accurate calculations of pay entitlement, including deductions, both voluntary and legislative.

The system should support minimal manual intervention and be able to recognise multiple contract types which include sick pay entitlement variations and average holiday pay calculations, ensuring TUPE protected terms. It must support 1000+ employees records and history whilst supporting self-service users with ease. It is essential that the system has a potential to grow in scope at a fast pace, in both multiple companies and increased headcount as required by Flagship Group.

A visually appealing dashboard that ensures ease of use is desirable with fast links to elements and calculation fields.

The HR and Payroll Management system must be compliant with the required Laws and Regulations including GDPR and adhere with industry best practice security standards as required to be classed as a Payroll system and the Supplier must be well informed about legislative changes in the HR and Payroll fields, always developing the Payroll system to meet these requirements as they occur. The updates must be provided in a timely manner to ensure payroll processes are completed in line with the required laws and regulations. All legislative changes must be included in the annual licence cost and not be incurred as an additional cost. Any system that is provided must be compliant with all relevant legislation.

The system must enable a fully integrated and automated service including relevant access for the HR Team, line management and employees. The system must be accessible from Android and IOS devices whilst mobile. The current number of employees is 1045.

The system must include relevant data and document capture, absence management, flexible and detailed reporting, payroll administration, fully functional and fast workflow management, ability to log and or manage case management, ability to action bulk changes and ability to manage recruitment campaigns.

To access and respond to Lot 1 — HR and Payroll system, please click here:

<https://www.delta-esourcing.com/respond/6P6M4CYGEH>

If Bidders experience any technical difficulties from accessing the above url, they are required to contact the Delta eSourcing Helpdesk on call 0845 270 7050 or email helpdesk@delta-esourcing.com.

II.2.5. Award criteria

Quality criterion - Name: Quality / Weighting: 50

Cost criterion - Name: Total lifecycle costs / Weighting: 50

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Lot 2 — Learning Management System

Lot No: 2

II.2.2. Additional CPV code(s)

80420000 E-learning services

II.2.3. Place of performance

NUTS code: UKH1 East Anglia

Main site or place of performance: East Anglia

II.2.4. Description of the procurement

Flagship Group requires a full learning management system that can be fully integrated with Flagship Group's systems to meet all needs for administration, documentation, tracking, reporting and delivery of learning and development programmes through e-learning and organisation of classroom delivery face to face methods to support a blended approach.

The system should enable online learning delivery and facilitate courses via instructor classroom and virtual classroom delivery and must be easy to use and have a simple interface. It should inspire engagement, development and personal responsibility throughout the employee learning journey.

Any system that is provided must be compliant with all relevant legislation including GDPR and adhere with industry best practice security standards.

Flagship Group currently does not have a Learning Management system and the contract approval for this system is dependent on Flagship Group operational board's decision on whether to allocate the funds for the system.

To access and respond to Lot 2 – LMS, please click here:

<https://www.delta-esourcing.com/respond/7G8E4X49F2>

If Bidders experience any technical difficulties from accessing the above url, they are required to contact the Delta eSourcing Helpdesk on call 0845 270 7050 or email helpdesk@delta-esourcing.com.

II.2.5. Award criteria

Quality criterion - Name: Quality / Weighting: 50

Cost criterion - Name: Total lifecycle costs / Weighting: 50

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.1. Previous publication concerning this procedure

Notice number in the OJ S: [2019/S 184-448169](#)

IV.2.8. Information about termination of dynamic purchasing system

IV.2.9. Information about termination of call for competition in the form of a prior information notice

Section V: Award of contract

Lot No: 1

A contract/lot is awarded: no

V.1. Information on non-award

The contract/lot is not awarded

No tenders or requests to participate were received or all were rejected

Section V: Award of contract

Lot No: 2

A contract/lot is awarded: yes

V.2. Award of contract

V.2.1. Date of conclusion of the contract

12/02/2021

V.2.2. Information about tenders

Number of tenders received: 8

Number of tenders received by electronic means: 8

The contract has been awarded to a group of economic operators: no

V.2.3. Name and address of the contractor

Official name: Comenius Talent Management Ltd

National registration number: 08756850

Postal address: AW House, 6-8 Stuart Street

Town: Luton

NUTS code: UKH21 Luton

Postal code: LU1 2SJ

Country: United Kingdom

Internet address: www.comeniustm.co.uk

The contractor is an SME: yes

V.2.4. Information on value of the contract/lot

Initial estimated total value of the contract/lot: 121 729,00 GBP

Total value of the contract/lot: 121 729,00 GBP

V.2.5. Information about subcontracting

Section VI: Complementary information

VI.3. Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=536640642>

GO Reference: GO-2021225-PRO-17843460

VI.4. Procedures for review

VI.4.1. Review body

Official name: Flagship Housing Group

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Town: Norwich
Postal code: NR1 1PD
Country: United Kingdom
E-mail: procurement@flagship-group.co.uk
Telephone: +44 8081684555
Internet address: <https://www.flagship-group.co.uk/>

VI.5. Date of dispatch of this notice

25/02/2021