

IRL-Belfield: repair and maintenance services
OJ S 65/2012 03/04/2012
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: University College Dublin

Postal address: Procurement and Contracts Office, Roebuck Offices, Dublin 4

Town: Belfield

Country: Ireland

For the attention of: Orla O'Dea

Telephone: +353 17164990

Internet address(es):

General address of the contracting authority: <http://www.ucd.ie>

Address of the buyer profile: http://www.etenders.gov.ie/search/Search_AuthProfile.aspx?ID=AA01796

Additional information can be obtained from:

Official name: eTenders web site

Country: Ireland

Telephone: +353 17164990

Internet address: <http://www.etenders.gov.ie>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: eTenders web site

Country: Ireland

Telephone: +353 17164990

Internet address: <http://www.etenders.gov.ie>

Tenders or requests to participate must be submitted: Official name: eTenders postbox facility only for QQ - samples to be returned to UCD as per instructions on QQ

Country: Ireland

Telephone: +353 17164990

Internet address: <http://www.etenders.gov.ie>

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1.

Title attributed to the contract by the contracting authority

Provision of full maintenance services & operational support to UCD residences & O'Reilly Hall.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 1: Maintenance and repair services

Main site or place of performance: Dublin.

NUTS code IE Éire / Ireland

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

UCD invites expression of interest for the Provision of full maintenance services and operational support (including administration & event support) to student residences and the O'Reilly Hall, UCD. The University intends to enter into a contract with a single service provider. This project is a service contract, comprising of maintenance services and administration & event support to UCD student residences, and O'Reilly Hall. Please see the attached Qualification Questionnaire to view the scope of the requirements / nature of service required by UCD.

Note: to register your interest in this notice and obtain any additional information please visit the eTenders web site at http://www.etenders.gov.ie/Search/Search_Switch.aspx?ID=379672.

The awarding authority has indicated that it will accept electronic responses to this notice via a "Tender Submission Postbox" facility. Further details of this facility are available at http://www.etenders.gov.ie/PostBox/Postbox_Explain.aspx?ID=379672.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems. The postbox closes precisely at the time stated.

II.1.6. CPV code(s)

50000000 Repair and maintenance services, 50324200 Preventive maintenance services, 79993000 Building and facilities management services, 79993100 Facilities management services, 72514100 Facilities management services involving computer operation

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Please see documentation available on www.etender.gov.ie for full details.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Please see qualification questionnaire attached to the contract notice at www.etenders.gov.ie for further information.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Sole Trader, Partnership or Limited Company / if there is a grouping, it should prior to contract award, be in such a legal form as to contract as a single entity.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Please see qualification questionnaire attached to the contract notice at www.etenders.gov.ie for further information.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Please see qualification questionnaire attached to the contract notice at www.etenders.gov.ie for further information.

III.2.2. Economic and financial ability

List and brief description of conditions: Please see qualification questionnaire attached to the contract notice at www.etenders.gov.ie for further information.

Minimum level(s) of standards possibly required: Please see qualification questionnaire attached to the contract notice at www.etenders.gov.ie for further information.

III.2.3. Technical and professional ability

List and brief description of conditions:

Please see qualification questionnaire attached to the contract notice at www.etenders.gov.ie for further information.

Minimum level(s) of standards possibly required:

Please see qualification questionnaire attached to the contract notice at www.etenders.gov.ie for further information.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 8

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

UCDOPP395

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

30.4.2012 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

31.5.2012

IV.3.6. Languages in which tenders or requests to participate may be submitted

English. Irish.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 2015 or 2017

VI.2. Information about European Union funds

VI.3. Additional information

1. A current tax clearance certificate from the Irish Revenue Commissioners will be required prior to award. (This applies to Irish and foreign bidders);
2. University College Dublin undertakes to use its best endeavours to hold confidential, any information provided by you in your tender submission, subject to it's obligations under law, including the Freedom of Information Acts. Should you wish any of the information supplied by you in your submission not to be disclosed because of its sensitivity, you should, when providing the information, identify the same and specify the reasons for its sensitivity. The University will consult with you about this sensitive information before making a decision on any Freedom of Information request received. If no information is identified as sensitive, with supporting reasons, then it is likely to be released in response to an FOI request;
3. The University shall NOT be bound to accept the lowest or any tender proposal;
4. The University does not accept any liability for any expenses incurred by any supplier in the preparation of tenders, portfolios or attendance at any meetings or demonstrations;
5. Please note that all information relating to this tender, including tender documentation, clarifications and changes, will be published on the etenders website (www.etenders.gov.ie) only. Registration is free of charge and there is no charge for documents. UCD will not accept responsibility for information relayed (or not relayed) via third parties. If the tender documentation is in any way altered or edited, the subsequent tender may be deemed inadmissible;
6. The supply of goods or services under this notice will be governed by the standard terms and conditions of purchase of the University, a copy of which is available on the 'documents' page at: www.ucd.ie/procure or by e-mail request to: procurement@ucd.ie. Please see qualification questionnaire attached to the contract notice at www.etenders.gov.ie for further information.

(ET Ref:379672).

VI.4. Procedures for review

VI.4.1. Review body

Official name: The High Court
Postal address: Chief Registrar, Four Courts, Inns Quay
Town: Dublin 7
Country: Ireland

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Contract your solicitor
Country: Ireland
Internet address: www.courts.ie

VI.5. Date of dispatch of this notice

29.3.2012