

UK-Northwood: specialist training services  
OJ S 65/2012 03/04/2012  
Contract notice  
Services

Directive 2004/18/EC

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: Commands & Centre, C&C  
Postal address: J8 Commercial PJHQ, Noethwood HQ, Sandy lane  
Town: Northwood  
Postal code: HA6 3HP  
Country: United Kingdom  
Contact person: Miss Vicki Whittaker  
E-mail: [Vicki.Whittaker557@mod.uk](mailto:Vicki.Whittaker557@mod.uk)  
Telephone: +44 1923955852

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

### I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

### I.3. Main activity

Defence

### I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

CB/PJHQ/198. Advanced driver training capability.

#### II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

NUTS code UKJ4 Kent

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

#### II.1.4. Information about framework agreement

Framework agreement with a single operator

### **II.1.5. Short description of the contract or purchase(s)**

Specialist training services. Subject to the agreement of the MOD Approving Authorities, the Permanent Joint Headquarters (PJHQ) United Kingdom has a requirement for a contract to provide the following but not limited to:

- a) Civilian armoured driver instruction that remains current to vehicle technology changes, incorporating road craft, to include, braking, skills circuits, and hill driving, off road driving, progressive high speed driving;
- b) Provide evasive driver instruction, incorporating vehicle technology, to include, J-Turns, Y-Turns, rapid braking, reversing skills, skills circuits;
- c) Provide vehicles for evasive driving, delivered and recovered to providers, include vehicles that can be cut to demonstrate and practice vehicle extrication;
- d) Provide the skid pan and/or training area on which the training will take place.

### **II.1.6. CPV code(s)**

80510000 Specialist training services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: yes

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

Subject to the agreement of the Ministry of Defence (MoD) Approving Authorities, the Permanent Joint Headquarters (PJHQ) United Kingdom (UK) seeks expressions of interest for Advanced Driver Training for the personnel who are routinely required to self-drive a range of vehicles, including cars, 4x4's, and Civilian Armoured Vehicles (CAV), in various road and driving conditions, including off-road, in densely-populated heavily-urbanised areas, and on high-grade metalled highways. This requirement will include but not limited to:

- a) Civilian armoured driver instruction that remains current to vehicle technology changes, incorporating road craft, to include, braking, skills circuits, and hill driving, off road driving, progressive high speed driving;
- b) Provide evasive driver instruction, incorporating vehicle technology, to include, J-Turns, Y-Turns, rapid braking, reversing skills, skills circuits;
- c) Provide vehicles for evasive driving, delivered and recovered to providers, include vehicles that can be cut to demonstrate and practice vehicle extrication;
- d) Provide the skid pan and/or training area on which the training will take place.

### **II.2.2. Information about options**

Options: yes

Description of options: Earned extension of the contract duration to a maximum of two years in parts thereof at the sole discretion of the Contracting Authority.

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Start 1.8.2012. Completion 31.7.2015

### III.1. Conditions related to the contract

#### III.1.1. Deposits and guarantees required

Bank and/or parent company guarantees and/or other guarantees of performance and financial liability may be required.

#### III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Conditions relating to financing and payment will be specified in the contractual documentation.

#### III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

If a contract is awarded to a grouping of economic operators, the Contracting Authority may require the grouping to form a legal entity (with appropriate financial guarantee from its parent companies before entering into the contract.

#### III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Specific conditions will be set out in the contract.

### III.2. Conditions for participation

#### III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Applicants will be required to confirm that none of the circumstances mentioned in Regulation 23 of the UK Public Contracts Regulations 2006 and Article 45 of the Directive 2004/18/EC affect them. Further details will be set out in the pre-qualification questionnaire.

#### III.2.2. Economic and financial ability

List and brief description of conditions: These will be set out in the pre-qualification questionnaire.

Minimum level(s) of standards possibly required: Any applicable minimum standards will be set out in the pre-qualification questionnaire.

#### III.2.3. Technical and professional ability

List and brief description of conditions:

These will be set out in the pre-qualification questionnaire.

Minimum level(s) of standards possibly required: Any applicable minimum standards will be set out in the pre-qualification questionnaire.

#### III.2.4. Information about reserved contracts

### III.3. Conditions specific to services contracts

#### III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

#### III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## Section IV: Procedure

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### IV.1. Type of procedure

#### IV.1.1. Type of procedure

Restricted

#### IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates: Candidates will be selected to participate on the basis of (a) their economic and financial standing and (b) their technical or professional ability. Further details will be set out in the pre-qualification questionnaire.

#### IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

### IV.2. Award criteria

#### IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### IV.2.2. Information about electronic auction

An electronic auction will be used: no

### IV.3. Administrative information

#### IV.3.1. File reference number attributed by the contracting authority

CB/PJHQ/198

#### IV.3.2. Previous publication concerning this procedure

no

#### IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 6.5.2012

Payable documents: no

#### IV.3.4. Time limit for receipt of tenders or requests to participate

7.5.2012 - 12:00

#### IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

#### IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

#### IV.3.7. Minimum time frame during which the tenderer must maintain the tender

#### IV.3.8. Conditions for opening of tenders

## Section VI: Complementary information

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### VI.1. Information about recurrence

This is a recurrent procurement: no

## **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

## **VI.3. Additional information**

Suppliers interested in working with the Ministry of Defence should register on the MOD Supplier Information Database (SID) Register, available at [www.contracts.mod.uk](http://www.contracts.mod.uk). The MOD SID is a database of active and potential suppliers available to all MOD and UK Defence procurement personnel, and is the main supplier database of MOD Procurement organisations. Please note: the registration and publication of a company profile on the MOD SID does not mean or imply that the supplier has in any way been vetted or approved by the MOD. Suppliers wishing to compete for advertised MOD contracts must respond to any specific call for competition by submitting a separate expression of interest in accordance with the instructions of the purchasing organisation.

Advertising Regime OJEU:- this contract opportunity is published in the Official Journal of the European Union (OJEU), the MoD Defence Contracts Bulletin and [www.contracts.mod.uk](http://www.contracts.mod.uk) GO Reference: GO-2012329-DCB-3818217.

## **VI.4. Procedures for review**

### **VI.4.1. Review body**

Official name: Commands & Centre, C&C  
Postal address: J8 Commercial PJHQ, Northwood HQ, Sandy Lane  
Town: Northwood  
Postal code: HA6 3HP  
Country: United Kingdom

### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: The Authority will initiate a minimum 10 calendar day stand still period at the point at which information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the Authority before the contract is entered into. If an appeal regarding the award of a contract has not been successfully resolved, it will be dealt with under the provisions of the Public Contracts Regulations 2006. It provides for the aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (generally within 3 months). Where a contract has not been entered into, the Court may order the setting aside of the award decision or order the authority to amend any document and may award damages. If the contract has been entered into, the Court may make a declaration of ineffectiveness or award damages.

### **VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Commands & Centre, C&C  
Postal address: J8 Commercial PJHQ, Northwood HQ, Sandy Lane  
Town: Northwood  
Postal code: HA6 3HP  
Country: United Kingdom  
E-mail: [Vicki.Whittaker557@mod.uk](mailto:Vicki.Whittaker557@mod.uk)  
Telephone: +44 1923955852

## **VI.5. Date of dispatch of this notice**

29.3.2012

