

**Belgium-Brussels: Framework contract for the delivery of training on financial IT systems**

OJ S 62/2015 28/03/2015

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: European Commission, Directorate-General for the Budget

Town: Brussels

Postal code: 1049

Country: Belgium

Contact person: Head of Unit D04

For the attention of: Ms Ana Sofia Silva

E-mail: [budg-15-po-02@ec.europa.eu](mailto:budg-15-po-02@ec.europa.eu)**Internet address(es):**General address of the contracting authority: [http://ec.europa.eu/budget/contracts\\_grants/call\\_tenders/call\\_tenders\\_DGbudg/call\\_tenders\\_en.cfm](http://ec.europa.eu/budget/contracts_grants/call_tenders/call_tenders_DGbudg/call_tenders_en.cfm)**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

European institution/agency or international organisation

**I.3. Main activity**

Education

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Framework contract for the delivery of training on financial IT systems.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 24: Education and vocational education services

Main site or place of performance: Mainly on Commission premises in Brussels and Luxembourg + see specifications.

NUTS code BE100 Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **II.1.4. Information about framework agreement**

Framework agreement with a single operator

##### **Duration of the framework agreement**

Duration in months: 48

##### **Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT: 6 000 000 EUR

#### **II.1.5. Short description of the contract or purchase(s)**

The aim of the training which is the subject of this invitation to tender is to ensure that the staff of the contracting authorities has the knowledge and skills required to use the financial IT systems effectively.

#### **II.1.6. CPV code(s)**

80400000 Adult and other education services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

See specifications.

Estimated value excluding VAT: 6 000 000 EUR

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 1

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

#### **II.3. Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

See specifications and draft contract in Annex.

#### **III.1.3.**

**Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

See specifications.

**III.1.4. Contract performance conditions**

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: See specifications.

**III.2.2. Economic and financial ability**

List and brief description of conditions: See specifications.

**III.2.3. Technical and professional ability**

List and brief description of conditions:  
See specifications.

**III.2.4. Information about reserved contracts**

**III.3. Conditions specific to services contracts**

**III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

**III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

**Section IV: Procedure**

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**IV.1. Type of procedure**

**IV.1.1. Type of procedure**

Open

**IV.1.2. Information about the limits on the number of candidates to be invited**

**IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

**IV.2. Award criteria**

**IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

**IV.3. Administrative information**

**IV.3.1. File reference number attributed by the contracting authority**

BUDG15/PO/02.

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

**IV.3.4. Time limit for receipt of tenders or requests to participate**

12.6.2015 - 16:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Any EU official language

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 9 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Date: 19.6.2015 - 15:00

Place:

BRE2 11/405, avenue d'Auderghem 19, 1049 Brussels, BELGIUM.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: 1 representative per tenderer.

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

**VI.3. Additional information**

Tender documents will be available for download at the address indicated under heading I.1.

The website will be updated regularly and it is the tenderers' responsibility to check for updates and modifications during the tendering period.

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: [generalcourt.registry@curia.europa.eu](mailto:generalcourt.registry@curia.europa.eu)

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu/>

**Body responsible for mediation procedures**

Official name: European Ombudsman

Town: Strasbourg Cedex

Postal code: 67001

Country: France

E-mail: [euro-ombudsman@europarl.eu.int](mailto:euro-ombudsman@europarl.eu.int)

Telephone: +33 388172313

Internet address: <http://www.ombudsman.europa.eu>

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Within 2 months of the petitioner being notified or, failing this, of the date on which it became known to them. A complaint addressed to the European Ombudsman does not result in suspending the running period or opening a new period for lodging appeals.

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

18.3.2015