

107576-2026 - Competition

Belgium – Office-support services – UCL SA 2026.01 : ACCORD-CADRE RELATIF A DES SERVICES DE REALISATIONS GRAPHIQUES POUR L'UCLOUVAIN

OJ S 32/2026 16/02/2026

Contract or concession notice – standard regime

Services

1. Buyer

1.1. Buyer

Official name: Université catholique de Louvain

Email: marches-publics-adfi@uclouvain.be

Legal type of the buyer: Central government authority

Activity of the contracting authority: Education

2. Procedure

2.1. Procedure

Title: UCL SA 2026.01 : ACCORD-CADRE RELATIF A DES SERVICES DE REALISATIONS GRAPHIQUES POUR L'UCLOUVAIN

Description: MARCHE PUBLIC DE SERVICES - ACCORD-CADRE RELATIF A DES SERVICES DE REALISATIONS GRAPHIQUES POUR L'UCLOUVAIN

Procedure identifier: a98bd239-b606-4ee4-98bf-9f48f0a458e6

Internal identifier: UCL SA 2026.01

Type of procedure: Open

The procedure is accelerated: no

2.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79500000 Office-support services

2.1.2. Place of performance

Country subdivision (NUTS): Arr. Nivelles (BE310)

Country: Belgium

2.1.4. General information

Legal basis:

Directive 2014/24/EU

2.1.5. Terms of procurement

Terms of submission:

Maximum number of lots for which one tenderer can submit tenders: 5

Terms of contract:

Maximum number of lots for which contracts can be awarded to one tenderer: 5

2.1.6. Grounds for exclusion

Sources of grounds for exclusion: Procurement Document

5. Lot

5.1. Lot: LOT-0001

Title: UCL SA 2026.01 - 1

Description: • LOT 1 : Création de logos et de leur charte graphique simplifiée

Internal identifier: 1

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79500000 Office-support services

5.1.2. Place of performance

Country subdivision (NUTS): Arr. Nivelles (BE310)

Country: Belgium

5.1.3. Estimated duration

Duration: 48 Months

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): yes

5.1.9. Selection criteria

Sources of selection criteria: Procurement Document

5.1.10. Award criteria

Criterion:

Type: Price

Description: CRITÈRE 1 – PRIX TOTAL DE L'OFFRE HTVA : 50 POINTS

Category of award fixed criterion: Fixed value (total)

Award criterion number: 2

Criterion:

Type: Quality

Description: CRITÈRE 2 – QUALITÉ DES EXEMPLES/RÉALISATIONS TRANSMIS AVEC L'OFFRE

Category of award fixed criterion: Fixed value (total)

Award criterion number: 2

5.1.11. Procurement documents

Address of the procurement documents: <https://www.publicprocurement.be/publication-workspaces/69336df9-d8e7-486b-a25b-bedfeddac5aa/documents>

Ad hoc communication channel:

URL: <https://www.publicprocurement.be/publication-workspaces/69336df9-d8e7-486b-a25b-bedfeddac5aa/forum>

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://www.publicprocurement.be/supplier/enterprises/0/tendering-workspaces/publication-workspace-detail/69336df9-d8e7-486b-a25b-bedfeddac5aa/general>

Languages in which tenders or requests to participate may be submitted: French

Electronic catalogue: Not allowed

Advanced or qualified electronic signature or seal (as defined in Regulation (EU) No 910/2014) is required

Deadline for receipt of tenders: 24/03/2026 11:00:00 (UTC+01:00) Central European Time, Western European Summer Time

Duration during which the tender must remain valid: 120 Days

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: no

Electronic payment will be used: yes

5.1.15. Techniques

Framework agreement:

Framework agreement, without reopening of competition

Maximum number of participants: 3

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Review organisation: SPF Stratégie et Appui

Information about review deadlines: En vertu de la loi du 17 juin 2013 relative à la motivation, à l'information et aux voies de recours en matière de marchés publics, de certains marchés de travaux, de fournitures et de services et de concessions, il est possible d'introduire éventuellement une demande de suspension auprès du juge judiciaire dans un délai de 15 jours à dater de cette communication. Il est également possible d'introduire un recours en annulation auprès du même juge et ce, dans un délai de 60 jours à dater de cette communication. Nous renvoyons aux articles 14, 15, 23 et 24 de la loi précitée pour plus de détails.

5.1. Lot: LOT-0002

Title: UCL SA 2026.01 - 2

Description: • LOT 2 : Mise en page de publications papiers de type rapport, brochure, journal
Internal identifier: 2

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79500000 Office-support services

5.1.2. Place of performance

Country subdivision (NUTS): Arr. Nivelles (BE310)

Country: Belgium

5.1.3. Estimated duration

Duration: 48 Months

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): yes

5.1.9. Selection criteria

5.1.10. Award criteria

Criterion:

Type: Price

Description: CRITÈRE 1 – PRIX TOTAL DE L'OFFRE HTVA : 50 POINTS

Category of award fixed criterion: Fixed value (total)

Award criterion number: 2

Criterion:

Type: Quality

Description: CRITÈRE 2 – QUALITÉ DES EXEMPLES/RÉALISATIONS TRANSMIS AVEC L'OFFRE

Category of award fixed criterion: Fixed value (total)

Award criterion number: 2

5.1.11. Procurement documents

Address of the procurement documents: <https://www.publicprocurement.be/publication-workspaces/69336df9-d8e7-486b-a25b-bedfeddac5aa/documents>

Ad hoc communication channel:

URL: <https://www.publicprocurement.be/publication-workspaces/69336df9-d8e7-486b-a25b-bedfeddac5aa/forum>

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://www.publicprocurement.be/supplier/enterprises/0/tendering-workspaces/publication-workspace-detail/69336df9-d8e7-486b-a25b-bedfeddac5aa/general>

Languages in which tenders or requests to participate may be submitted: French

Electronic catalogue: Not allowed

Advanced or qualified electronic signature or seal (as defined in Regulation (EU) No 910/2014) is required

Deadline for receipt of tenders: 24/03/2026 11:00:00 (UTC+01:00) Central European Time, Western European Summer Time

Duration during which the tender must remain valid: 120 Days

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: no

Electronic payment will be used: yes

5.1.15. Techniques

Framework agreement:

Framework agreement, without reopening of competition

Maximum number of participants: 3

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Review organisation: SPF Stratégie et Appui

Information about review deadlines: En vertu de la loi du 17 juin 2013 relative à la motivation, à l'information et aux voies de recours en matière de marchés publics, de certains marchés de

travaux, de fournitures et de services et de concessions, il est possible d'introduire éventuellement une demande de suspension auprès du juge judiciaire dans un délai de 15 jours à dater de cette communication. Il est également possible d'introduire un recours en annulation auprès du même juge et ce, dans un délai de 60 jours à dater de cette communication. Nous renvoyons aux articles 14, 15, 23 et 24 de la loi précitée pour plus de détails.

5.1. Lot: LOT-0003

Title: UCL SA 2026.01 - 3

Description: • LOT 3 : Mise en page de publications papiers de type invitation, carte postale, affiche, flyer/dépliant

Internal identifier: 3

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79500000 Office-support services

5.1.2. Place of performance

Country subdivision (NUTS): Arr. Nivelles (BE310)

Country: Belgium

5.1.3. Estimated duration

Duration: 48 Months

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): yes

5.1.9. Selection criteria

Sources of selection criteria: Procurement Document

5.1.10. Award criteria

Criterion:

Type: Price

Description: CRITÈRE 1 – PRIX TOTAL DE L'OFFRE HTVA : 50 POINTS

Category of award fixed criterion: Fixed value (total)

Award criterion number: 2

Criterion:

Type: Quality

Description: CRITÈRE 2 – QUALITÉ DES EXEMPLES/RÉALISATIONS TRANSMIS AVEC L' OFFRE

Category of award fixed criterion: Fixed value (total)

Award criterion number: 2

5.1.11. Procurement documents

Address of the procurement documents: <https://www.publicprocurement.be/publication-workspaces/69336df9-d8e7-486b-a25b-bedfeddac5aa/documents>

Ad hoc communication channel:

URL: <https://www.publicprocurement.be/publication-workspaces/69336df9-d8e7-486b-a25b-bedfeddac5aa/forum>

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://www.publicprocurement.be/supplier/enterprises/0/tendering-workspaces/publication-workspace-detail/69336df9-d8e7-486b-a25b-bedfeddac5aa/general>

Languages in which tenders or requests to participate may be submitted: French

Electronic catalogue: Not allowed

Advanced or qualified electronic signature or seal (as defined in Regulation (EU) No 910/2014) is required

Deadline for receipt of tenders: 24/03/2026 11:00:00 (UTC+01:00) Central European Time, Western European Summer Time

Duration during which the tender must remain valid: 120 Days

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: no

Electronic payment will be used: yes

5.1.15. Techniques

Framework agreement:

Framework agreement, without reopening of competition

Maximum number of participants: 3

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Review organisation: SPF Stratégie et Appui

Information about review deadlines: En vertu de la loi du 17 juin 2013 relative à la motivation, à l'information et aux voies de recours en matière de marchés publics, de certains marchés de travaux, de fournitures et de services et de concessions, il est possible d'introduire éventuellement une demande de suspension auprès du juge judiciaire dans un délai de 15 jours à dater de cette communication. Il est également possible d'introduire un recours en annulation auprès du même juge et ce, dans un délai de 60 jours à dater de cette communication. Nous renvoyons aux articles 14, 15, 23 et 24 de la loi précitée pour plus de détails.

5.1. Lot: LOT-0004

Title: UCL SA 2026.01 - 4

Description: • LOT 4 : Réalisation graphique d'une campagne thématique restreinte selon la ligne graphique UCLouvain (visuels papiers + visuels pour le web et les réseaux sociaux)

Internal identifier: 4

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79500000 Office-support services

5.1.2. Place of performance

Country subdivision (NUTS): Arr. Nivelles (BE310)

Country: Belgium

5.1.3. Estimated duration

Duration: 48 Months

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): yes

5.1.9. Selection criteria

Sources of selection criteria: Procurement Document

5.1.10. Award criteria

Criterion:

Type: Price

Description: CRITÈRE 1 – PRIX TOTAL DE L'OFFRE HTVA : 50 POINTS

Category of award fixed criterion: Fixed value (total)

Award criterion number: 2

Criterion:

Type: Quality

Description: CRITÈRE 2 – QUALITÉ DES EXEMPLES/RÉALISATIONS TRANSMIS AVEC L'OFFRE

Category of award fixed criterion: Fixed value (total)

Award criterion number: 2

5.1.11. Procurement documents

Address of the procurement documents: <https://www.publicprocurement.be/publication-workspaces/69336df9-d8e7-486b-a25b-bedfeddac5aa/documents>

Ad hoc communication channel:

URL: <https://www.publicprocurement.be/publication-workspaces/69336df9-d8e7-486b-a25b-bedfeddac5aa/forum>

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://www.publicprocurement.be/supplier/enterprises/0/tendering-workspaces/publication-workspace-detail/69336df9-d8e7-486b-a25b-bedfeddac5aa/general>

Languages in which tenders or requests to participate may be submitted: French

Electronic catalogue: Not allowed

Advanced or qualified electronic signature or seal (as defined in Regulation (EU) No 910/2014) is required

Deadline for receipt of tenders: 24/03/2026 11:00:00 (UTC+01:00) Central European Time, Western European Summer Time

Duration during which the tender must remain valid: 120 Days

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: no

Electronic payment will be used: yes

5.1.15. Techniques

Framework agreement:

Framework agreement, without reopening of competition

Maximum number of participants: 4

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Review organisation: SPF Stratégie et Appui

Information about review deadlines: En vertu de la loi du 17 juin 2013 relative à la motivation, à l'information et aux voies de recours en matière de marchés publics, de certains marchés de travaux, de fournitures et de services et de concessions, il est possible d'introduire éventuellement une demande de suspension auprès du juge judiciaire dans un délai de 15 jours à dater de cette communication. Il est également possible d'introduire un recours en annulation auprès du même juge et ce, dans un délai de 60 jours à dater de cette communication. Nous renvoyons aux articles 14, 15, 23 et 24 de la loi précitée pour plus de détails.

5.1. Lot: LOT-0005

Title: UCL SA 2026.01 - 5

Description: • LOT 5 : Mise en page de panneaux d'affichage, d'autocollants

Internal identifier: 5

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79500000 Office-support services

5.1.2. Place of performance

Country subdivision (NUTS): Arr. Nivelles (BE310)

Country: Belgium

5.1.3. Estimated duration

Duration: 48 Months

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): yes

5.1.9. Selection criteria

Sources of selection criteria: Procurement Document

5.1.10. Award criteria

Criterion:

Type: Price

Description: CRITÈRE 1 – PRIX TOTAL DE L'OFFRE HTVA : 50 POINTS

Category of award fixed criterion: Fixed value (total)

Award criterion number: 2

Criterion:

Type: Quality

Description: CRITÈRE 2 – QUALITÉ DES EXEMPLES/RÉALISATIONS TRANSMIS AVEC L'OFFRE

Category of award fixed criterion: Fixed value (total)

Award criterion number: 2

5.1.11. Procurement documents

Address of the procurement documents: <https://www.publicprocurement.be/publication-workspaces/69336df9-d8e7-486b-a25b-bedfeddac5aa/documents>

Ad hoc communication channel:

URL: <https://www.publicprocurement.be/publication-workspaces/69336df9-d8e7-486b-a25b-bedfeddac5aa/forum>

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://www.publicprocurement.be/supplier/enterprises/0/tendering-workspaces/publication-workspace-detail/69336df9-d8e7-486b-a25b-bedfeddac5aa/general>

Languages in which tenders or requests to participate may be submitted: French

Electronic catalogue: Not allowed

Advanced or qualified electronic signature or seal (as defined in Regulation (EU) No 910/2014) is required

Deadline for receipt of tenders: 24/03/2026 11:00:00 (UTC+01:00) Central European Time, Western European Summer Time

Duration during which the tender must remain valid: 120 Days

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: no

Electronic payment will be used: yes

5.1.15. Techniques

Framework agreement:

Framework agreement, without reopening of competition

Maximum number of participants: 3

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Review organisation: SPF Stratégie et Appui

Information about review deadlines: En vertu de la loi du 17 juin 2013 relative à la motivation, à l'information et aux voies de recours en matière de marchés publics, de certains marchés de travaux, de fournitures et de services et de concessions, il est possible d'introduire éventuellement une demande de suspension auprès du juge judiciaire dans un délai de 15 jours à dater de cette communication. Il est également possible d'introduire un recours en annulation auprès du même juge et ce, dans un délai de 60 jours à dater de cette communication. Nous renvoyons aux articles 14, 15, 23 et 24 de la loi précitée pour plus de détails.

8. Organisations

8.1. ORG-0001

Official name: Université catholique de Louvain

Registration number: 0419052272_4769

Department: Université catholique de Louvain - Service des Achats

Postal address: 1, Place de l'Université
Town: Louvain-La-Neuve
Postcode: 1348
Country subdivision (NUTS): Arr. Nivelles (BE310)
Country: Belgium
Email: marches-publics-adfi@uclouvain.be
Telephone: +32 10478236
Internet address: <http://www.uclouvain.be>
Buyer profile: <https://www.publicprocurement.be/bda?organisationIds=4769&includeOrganisationChildren=true>

Roles of this organisation:

Buyer

8.1. ORG-0002

Official name: SPF Stratégie et Appui
Registration number: BE001
Postal address: Boulevard Simon Bolivar 30 Bte1
Town: Bruxelles
Postcode: 1000
Country subdivision (NUTS): Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad (BE100)
Country: Belgium
Email: revise@publicprocurement.be
Telephone: +32 2 740 80 00
Internet address: <https://bosa.belgium.be>

Roles of this organisation:

TED eSender

Review organisation

Notice information

Notice identifier/version: ec401511-16fb-44d0-be55-73a321873b89 - 01
Form type: Competition
Notice type: Contract or concession notice – standard regime
Notice subtype: 16
Notice dispatch date: 13/02/2026 00:00:00 (UTC+01:00) Central European Time, Western European Summer Time
Notice dispatch date (eSender): 13/02/2026 00:00:00 (UTC+01:00) Central European Time, Western European Summer Time
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