

United Kingdom-Perth: Document management services
OJ S 45/2020 04/03/2020
Contract award notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Caledonia Housing Association

Postal address: 5 South St John's Place

Town: Perth

NUTS code: UKM Scotland

Postal code: PH1 5SU

Country: United Kingdom

Contact person: Mark Johnson

E-mail: markjohnson@tullitec.com

Telephone: +44 8006781228

Internet address(es):

Main address: www.caledoniaha.co.uk

Address of the buyer profile: https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA17204

I.2. Information about joint procurement

The contract is awarded by a central purchasing body

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Housing and community amenities

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Document Management System Implementation

Reference number: CHAP005

II.1.2. Main CPV code

72512000 Document management services

II.1.3. Type of contract

Services

II.1.4. Short description

Document management system.

II.1.6. Information about lots

This contract is divided into lots: no

II.1.7. Total value of the procurement

Value excluding VAT: 233 537,60 GBP

II.2. Description

II.2.2. Additional CPV code(s)

48780000 System, storage and content management software package

II.2.3. Place of performance

NUTS code: UK United Kingdom

Main site or place of performance: DUNDEE, SCOTLAND.

II.2.4. Description of the procurement

Supply, configure and implement an electronic group wide document management system
The document management system will be used to scan, index and store documents from tenants and stakeholders as well as internally generated documents. It will have a workflow solution which will allow documents to be passed to relevant teams to process and respond to correspondence with appropriate sign off. It needs to integrate with the back office processing system, Aareon QL.

The requirements are split into the following categories:

- core systems,
- scanning, indexing, and document imaging,
- templating/data forms,
- workflow,
- reporting,
- data retention and disposal,
- migration.

II.2.5. Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8.

Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.1. Previous publication concerning this procedure

Notice number in the OJ S: [2019/S 162-398705](#)

IV.2.8. Information about termination of dynamic purchasing system

IV.2.9. Information about termination of call for competition in the form of a prior information notice

Section V: Award of contract

A contract/lot is awarded: yes

V.2. Award of contract

V.2.1. Date of conclusion of the contract

24/12/2019

V.2.2. Information about tenders

Number of tenders received: 5

Number of tenders received from SMEs: 5

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: no

V.2.3. Name and address of the contractor

Official name: M-Files Corporation

Postal address: Davidson House, The Forbury

Town: Reading

NUTS code: UK United Kingdom

Postal code: RG1 3EU

Country: United Kingdom

Telephone: +44 7748285017

The contractor is an SME: yes

V.2.4. Information on value of the contract/lot

Total value of the contract/lot: 233 537,60 GBP

V.2.5. Information about subcontracting

Section VI: Complementary information

VI.3. Additional information

(SC Ref:616597)

VI.4. Procedures for review

VI.4.1. Review body

Official name: Dumbarton Sheriff Court and Justice of the Peace Court

Postal address: Sheriff Court House, Church Street
Town: Dumbarton
Postal code: G82 1QR
Country: United Kingdom
Telephone: +44 1389763266
Internet address: www.caledoniaha.co.uk

VI.5. Date of dispatch of this notice

02/03/2020