

United Kingdom-Solihull: Interpretation services
OJ S 47/2019 07/03/2019
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Solihull Metropolitan Borough Council
Town: Solihull
NUTS code: UKG32 Solihull
Postal code: B91 3QB
Country: United Kingdom
Contact person: Corporate Procurement Services
E-mail: procurementteam@solihull.gov.uk
Internet address(es):
Main address: www.solihull.gov.uk
Address of the buyer profile: www.csw-jets.co.uk

I.1. Name and addresses

Official name: Solihull Community Housing
Town: Solihull
NUTS code: UKG32 Solihull
Postal code: B37 6BX
Country: United Kingdom
Contact person: Corporate Procurement Services
E-mail: procurementteam@solihull.gov.uk
Internet address(es):
Main address: www.solihull.gov.uk
Address of the buyer profile: www.csw-jets.co.uk

I.1. Name and addresses

Official name: All community schools within the administrative area of Solihull Metropolitan Borough Council
Town: Solihull
NUTS code: UKG32 Solihull
Country: United Kingdom
Contact person: Corporate Procurement Services
E-mail: procurementteam@solihull.gov.uk
Internet address(es):
Main address: www.solihull.gov.uk
Address of the buyer profile: www.csw-jets.co.uk

I.2. Information about joint procurement

The contract involves joint procurement

I.3.

Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: www.csw-jets.co.uk

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

SOL — 7290 Translation and Interpretation Services

II.1.2. Main CPV code

79540000 Interpretation services

II.1.3. Type of contract

Services

II.1.4. Short description

Solihull Metropolitan Borough Council is looking to establish a contract with a single supplier who can provide a 'one stop' shop for all required interpreting and translation services (with the exception of British Sign Language and related non-verbal services). The Council are looking to contract with a supplier whom they can build a clear and transparent relationship with, promoting a good working relationship and continuous improvement strategies. This will support the Council's commitment for the delivery of services fairly and equitably to a diverse community in line with the Equality Act 2010.

II.1.5. Estimated total value

Value excluding VAT: 296 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

79530000 Translation services

II.2.3. Place of performance

NUTS code: UKG32 Solihull

II.2.4. Description of the procurement

Language specialisms are likely to be required for, but not to be limited to; social care (children and adults), legal, medical, health, financial, IT, media, education, transportation, marketing, housing, benefits, community schools, immigration and local government.

The successful bidder will be able to provide all of the below services as a minimum and will provide pricing for these services (as detailed within the pricing schedule in part 3 of the tender pack):

- translation and interpretation services,
- face to face interpreting,
- telephone interpreting,
- document translation, transcription and additional services (written),
- easy read,
- braille,
- video interpreting.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

24 month initial term followed by 2 x 12 month extensions subject to performance.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

24 month initial term followed by 2 x 12 month extensions subject to performance.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Please refer to the tender documents.

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.1. Information about a particular profession

Execution of the service is reserved to a particular profession Reference to the relevant law, regulation or administrative provision:
Please refer to the tender documents.

III.2.2. Contract performance conditions

Please refer to the tender documents.

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 09/04/2019 Local time: 11:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 09/04/2019 Local time: 11:01

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

To express an interest in this tendering opportunity and to be able to access the procurement documentation, you will need to register on the councils e-tendering system, CSW-JETS at

www.csw-jets.co.uk

Once registered you will be able to see the procurement project within the tenders section. To view the documentation, click “express interest”. All correspondence relating to this procurement must be sent via the “correspondence” function on CSW-JETS.
The contract value estimated is for the full 4 years potential term.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Solihull Metropolitan Borough Council

Town: Solihull

Postal code: B91 3QB

Country: United Kingdom

VI.5. Date of dispatch of this notice

04/03/2019