

Belgium-Antwerp: Human resources management consultancy services

OJ S 38/2023 22/02/2023

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Provincie Antwerpen

National registration number: 0207.725.597_23869

Postal address: Koningin Elisabethlei 22

Town: Antwerpen

NUTS code: BE211 Arr. Antwerpen

Postal code: 2018

Country: Belgium

Contact person: Maarten Schaerlaekens

E-mail: Maarten.schaerlaekens@provincieantwerpen.be

Telephone: +32 32405798

Internet address(es):Main address: <http://www.provincieantwerpen.be>Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=473576>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=473576>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://eten.publicprocurement.be/etendering/viewWorkspacesBasedOnExtUrl.do?wsName=Provincie+Antwerpen-DMCO%2F2023%2FPB-F02>**I.4. Type of the contracting authority**

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Vernieuwen van proces opmaak en opvolging personeelsbudget binnen de Provincie Antwerpen

Reference number: Provincie Antwerpen-DMCO/2023/PB-F02_0

II.1.2.

Main CPV code

79414000 Human resources management consultancy services

II.1.3. Type of contract

Services

II.1.4. Short description

De Provincie Antwerpen wenst haar manier van opmaak, opvolging en rapportering wat betreft het jaarlijkse personeelsbudget te verbeteren.

De Provincie Antwerpen wil overschakelen van een complexe budgettering op persoonsniveau naar een transparanter en eenvoudiger systeem aan de hand van een personeelskader (arbeidsplaatsen). Aan de inschrijver wordt gevraagd hiervoor nieuwe inzichten aan te leveren en het proces, de rollen en verantwoordelijkheden alsook ondersteunende systemen uit te tekenen in 2023 en 2024.

Aan de inschrijver wordt gevraagd de behoeften van de verschillende stakeholders (diensthoofden van de binnen- en buitendiensten en de directeurs van de entiteiten, het managementteam, de financieel beheerder, de provinciegriffier, het departementshoofd HR, de deputatie, accountmanagers, ...) na te gaan. Om vervolgens, rekening houdende met deze behoeften, nieuwe inzichten aan te leveren en nieuwe processen met bijhorende rollen en verantwoordelijkheden uit te tekenen, alsook suggesties doen voor adequate ondersteunende systemen. Ook wordt van de inschrijver gevraagd de organisatie te begeleiden in het transitietraject van de bestaande processen en systemen naar de nieuwe.

II.1.5. Estimated total value**II.1.6. Information about lots**

This contract is divided into lots: no

II.2. Description**II.2.2. Additional CPV code(s)**

79410000 Business and management consultancy services

II.2.3. Place of performance

NUTS code: BE21 Prov. Antwerpen

II.2.4. Description of the procurement

Vernieuwen van proces opmaak en opvolging personeelsbudget binnen de Provincie Antwerpen

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

II.2.9. Information about the limits on the number of candidates to be invited

Maximum number: 7
Objective criteria for choosing the limited number of candidates:
Zie selectieleidraad

II.2.10.

Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information**Section III: Legal, economic, financial and technical information**

III.1. Conditions for participation**III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description**IV.1.1. Type of procedure**

Competitive procedure with negotiation

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement
Framework agreement with a single operator

IV.1.5. Information about negotiation**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 20/03/2023 Local time: 10:10

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**IV.2.4. Languages in which tenders or requests to participate may be submitted**

Dutch

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Raad van State

Postal address: Wetenschapsstraat 33

Town: Brussel

Country: Belgium

VI.5. Date of dispatch of this notice

17/02/2023