

United Kingdom-London: Cleaning services
OJ S 65/2014 02/04/2014
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Alexandra Palace Trading Ltd
Postal address: Alexandra Palace Way, Wood Green
Town: London
Postal code: N22 7AY
Country: United Kingdom
Contact person: Procurement
For the attention of: Richard Silver – Procurement Manager
E-mail: richard.silver@alexandrapalace.com
Telephone: +44 2083654324

Internet address(es):

General address of the contracting authority: <http://www.alexandrapalace.com>
Address of the buyer profile: http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA28088
Electronic access to information: <http://www.alexandrapalace.com/about-us/tender-opportunities/>

Additional information can be obtained from:

Official name: Alexandra Palace Trading Ltd
Postal address: Alexandra Palace Way, Wood Green
Town: London
Postal code: N22 7AY
Country: United Kingdom
Contact person: Procurement Manager
For the attention of: Richard Silver – Procurement
E-mail: richard.silver@alexandrapalace.com
Telephone: +44 2083654324

Internet address: <http://www.alexandrapalace.com/about-us/tender-opportunities/>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Alexandra Palace Trading Ltd
Postal address: Alexandra Palace Way, Wood Green
Town: London
Postal code: N22 7AY
Country: United Kingdom
Contact person: Procurement
For the attention of: Richard Silver – Procurement Manager
E-mail: richard.silver@alexandrapalace.com
Telephone: +44 2083654324
Fax: +44 2088833999
Internet address: <http://www.alexandrapalace.com/about-us/tender-opportunities/>

Tenders or requests to participate must be submitted: Official name: Alexandra Palace Trading Ltd
Postal address: Alexandra Palace Way, Wood Green
Town: London
Postal code: N22 7AY
Country: United Kingdom
Contact person: Procurement
For the attention of: Richard Silver – Procurement Manager
E-mail: richard.silver@alexandrapalace.com
Telephone: +44 2083654324
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Internet address: <http://www.alexandrapalace.com/about-us/tender-opportunities/>

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Cleaning & Waste Management Goods and Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Alexandra Palace, London, N22 7AY.

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Alexandra Palace Trading Limited (APTL) are seeking a supplier for the supply of Cleaning and Waste Management Goods and Services.

There will be four key cleaning areas. These are:

1. Events;
2. Ice Rink;
3. Bar Kitchen;
4. Management Offices.

The Candidate will be required to demonstrate extensive experience of providing cleaning and waste management goods and services to similar clients outlining an understanding of how to deliver such services in the live events sector.

The contract will be for an initial term of 24 months with the option to extend for further periods up to a maximum of 24 months.

II.1.6. CPV code(s)

90910000 Cleaning services, 90911200 Building-cleaning services, 90900000 Cleaning and sanitation services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The Contract will be established for an initial 24 months with the option to extend for further periods up to a maximum of 24 months. The annual expenditure is estimated between 140,000 GBP & 180,000 GBP.

Estimated value excluding VAT:

Range: between 280 000 and 560 000 GBP

II.2.2. Information about options

Options: yes

Description of options: The Contract will be established for an initial 24 months with the option to extend for further periods up to a maximum of 24 months. The annual expenditure is estimated between 140,000 GBP & 180,000 GBP.

Provisional timetable for recourse to these options:
in months: 24 (from the award of the contract)

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: Range: between 2 and 4

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Duration in months: 24 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Parent Company Guarantee and/or performance bond.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

To be specified in the Invitation to Tender (ITT).

III.1.3.

Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Joint and Several Liability in the event of a joint bid

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.

(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.

(5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

(6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

(7) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation.

(8) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established.

(9) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide a reference from their bank.

(2) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

(3) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the

activities which are of a similar type to the subject matter of this notice.

(4) All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

III.2.3. Technical and professional ability

List and brief description of conditions:

Will be specified in the Pre Qualification Questionnaire (PQQ) and Invitation to Tender (ITT).

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 8

Objective criteria for choosing the limited number of candidates: As stated in the Pre Qualification Questionnaire.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: yes

Additional information about electronic auction: A decision has yet to be made whether an e-auction will be used in this procurement procedure. Should an e-auction be used, further details will be supplied in the Invitation to Tender (ITT) documents.

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

RS/01/03/14

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 5.5.2014

IV.3.4. Time limit for receipt of tenders or requests to participate

6.5.2014 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

17.6.2014

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

(1) The Contracting Authority is Alexandra palace Trading Ltd (APTL).
(MT Ref:114170).

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

28.3.2014