

UK-Harlow: Stationery
OJ S 67/2013 05/04/2013
Contract notice
Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Harlow Education Consortium
Postal address: Procurement Dept, Study Centre,, Netteswellbury Farm
Town: Harlow
Postal code: CM18 6BW
Country: United Kingdom
Contact person: Rob Yems
E-mail: rob.yems@schoolsbuyingclub.com
Telephone: +44 7850064210

Internet address(es):

General address of the contracting authority: <http://www.hecuk.net>
Address of the buyer profile: <https://in-tendhost.co.uk/schoolsbuyingclub>
Electronic access to information: <https://in-tendhost.co.uk/schoolsbuyingclub>
Electronic submission of tenders and requests to participate: <https://in-tendhost.co.uk/schoolsbuyingclub>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Church Langley Community Primary School

Postal address: Church Langley Way, Church Langley

Town: Harlow

Postal code: CM17 9TH

Country: United Kingdom

Official name: Fawbert and Barnard's Primary School

Postal address: London Road

Town: Harlow

Postal code: CM17 0DA

Country: United Kingdom

Official name: Hare Street Community Primary School and Nursery

Postal address: Little Grove Field

Town: Harlow
Postal code: CM19 4BU
Country: United Kingdom
Official name: Harlowbury Primary School
Postal address: Watlington Road, Old Harlow

Town: Harlow
Postal code: CM17 0DX
Country: United Kingdom
Official name: The Henry Moore Primary School
Postal address: Kiln Lane, Church Langley

Town: Harlow
Postal code: CM17 9LW
Country: United Kingdom
Official name: Holy Cross Catholic Primary School
Postal address: Tracyes Road, Southern Way

Town: Harlow
Postal code: CM18 6JJ
Country: United Kingdom
Official name: Jerounds Community Infant School
Postal address: Pyenest Road

Town: Harlow
Postal code: CM19 4PH
Country: United Kingdom
Official name: Jerounds Community Infant School
Postal address: Pyenest Road

Town: Harlow
Postal code: CM19 4PH
Country: United Kingdom
Official name: Katherines Primary School
Postal address: Brookside

Town: Harlow
Postal code: CM19 5NJ
Country: United Kingdom
Official name: Kingsmoor Primary School
Postal address: Ployters Road

Town: Harlow
Postal code: CM18 7PS
Country: United Kingdom
Official name: Latton Green Primary School
Postal address: Riddings Lane

Town: Harlow
Postal code: CM18 7HT
Country: United Kingdom
Official name: Little Parndon Primary School
Postal address: Park Mead

Town: Harlow
Postal code: CM20 1PU
Country: United Kingdom
Official name: Longwood Primary School
Postal address: Paringdon Road

Town: Harlow
Postal code: CM18 7RQ
Country: United Kingdom
Official name: Mark Hall Specialist Sport College
Postal address: First Avenue
Town: Harlow
Postal code: CM17 9LR
Country: United Kingdom
Official name: Milwards Primary School and Nursery
Postal address: Paringdon Road
Town: Harlow
Postal code: CM19 4QX
Country: United Kingdom
Official name: Nazeing Primary School
Postal address: Hyde Mead Nazeing Waltham Abbey
Town: Harlow
Postal code: EN9 2HS
Country: United Kingdom
Official name: Passmores Academy
Postal address: Tracyses Road
Town: Harlow
Postal code: CM18 6JH
Country: United Kingdom
Official name: Pear Tree Mead Primary and Nursery School
Postal address: Pear Tree Mead
Town: Harlow
Postal code: CM18 7BY
Country: United Kingdom
Official name: Potter Street Primary School
Postal address: Carters Mead
Town: Harlow
Postal code: CM17 9EU
Country: United Kingdom
Official name: Purford Green Primary School
Postal address: Purford Green
Town: Harlow
Postal code: CM18 6HP
Country: United Kingdom
Official name: Roydon Primary School
Postal address: Epping Road, Roydon
Town: Harlow
Postal code: CM19 5HN
Country: United Kingdom
Official name: Sheering Church of England Voluntary Controlled Primary School
Postal address: The Street Sheering Bishop's Stortford
Town: Harlow
Postal code: CM22 7LU
Country: United Kingdom
Official name: Stewards School - Science Specialist
Postal address: Parnall Road

Town: Harlow
Postal code: CM18 7NQ
Country: United Kingdom
Official name: St Alban's Catholic Primary School
Postal address: First Avenue
Town: Harlow
Postal code: CM20 2NP
Country: United Kingdom
Official name: St James' Church of England Voluntary Aided Primary School
Postal address: Paring Aidon Road
Town: Harlow
Postal code: CM18 7RH
Country: United Kingdom
Official name: St Luke's Catholic Primary School
Postal address: Pyenest Road
Town: Harlow
Postal code: CM19 4LU
Country: United Kingdom
Official name: St Mark's West Essex Catholic School
Postal address: Tripton Road
Town: Harlow
Postal code: CM18 6AA
Country: United Kingdom
Official name: Tany's Dell Community Primary School
Postal address: Mowbray Road
Town: Harlow
Postal code: CM20 2LS
Country: United Kingdom
Official name: The Downs Primary School and Nursery
Postal address: The Hides
Town: HARlow
Postal code: CM20 3RB
Country: United Kingdom
Official name: Spinney Junior School
Postal address: Cooks Spinney
Town: Harlow
Postal code: CM20 3BW
Country: United Kingdom
Official name: Spinney Infant School
Postal address: Cooks Spinney
Town: Harlow
Postal code: CM20 3BW
Country: United Kingdom
Official name: Water Lane Primary School
Postal address: Broadley Road
Town: Harlow
Postal code: CM19 5RD
Country: United Kingdom
Official name: William Martin CofE Voluntary Controlled Infant and Nursery School
Postal address: Tawneys Road

Town: Harlow
Postal code: CM18 6PN
Country: United Kingdom
Official name: William Martin Church of England Voluntary Controlled Junior School
Postal address: Tawneys Road
Town: Harlow
Postal code: CM18 6PN
Country: United Kingdom
Official name: Burnt Mill Comprehensive School
Postal address: First Avenue
Town: Harlow
Postal code: CM20 2NR
Country: United Kingdom
Official name: Broadfields Primary School
Postal address: Freshwaters
Town: Harlow
Postal code: CM20 3QA
Country: United Kingdom
Official name: Churchgate Church of England Voluntary Aided Primary School
Postal address: Hobbs Cross Road
Town: Harlow
Postal code: CM17 0LB
Country: United Kingdom
Official name: Harlow Fields School and College
Postal address: Tendring Road
Town: Harlow
Postal code: CM18 6RN
Country: United Kingdom
Official name: Abbotsweld Primary School
Postal address: Partridge Road
Town: Harlow
Postal code: CM18 6TE
Country: United Kingdom

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Stationery and printer ink provision.

II.1.2. Type of contract and place of performance or delivery

Supplies

Rental

NUTS code UKH3 Essex

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 2 000 000,00 and 4 500 000,00 GBP

II.1.5. Short description of the contract or purchase(s)

Stationery. Paper or paperboard registers, account books, binders, forms and other articles of printed stationery. Paper stationery and other items. Ink. Ink cartridges. This framework agreement is being procured by Harlow Education Consortium for itself and also as a central purchasing body for the use of all named contracting authorities on this notice to purchase from or through it.

For the avoidance of doubt and in addition to the authorities named on this advert a list of member schools that may use this framework agreement is available upon request using contact details as set out in I.1 and at the following location www.edubase.gov.uk using location filter Harlow, epping and Uttlesford.

The Framework agreement will be based on one lot and include but not be limited to the following provision types

Pens, pencils, rulers, rubber bands, paperclips, ties staplers, staples, pins, hole punchers, calculators, post it and sticky notes, files, folders, binders educational stationery, corporate stationery, envelopes, paper, printing paper, card, printer ink, laser ink.

The framework agreement will be put in place for a 4 year period. Under the terms of the proposed framework agreement, there is no obligation for any school to make any purchase under the framework agreement.

Further information and to express an interest please visit <https://in-tendhost.co.uk/schoolsbuyingclub> where the documentation is made available instantaneously.

II.1.6. CPV code(s)

30192700 Stationery, 22800000 Paper or paperboard registers, account books, binders, forms and other articles of printed stationery, 30199000 Paper stationery and other items, 22600000 Ink, 30192113 Ink cartridges

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one lot only

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

This framework agreement is being procured by Harlow Education Consortium for itself and also as a central purchasing body for the use of all named contracting authorities on this notice to purchase from or through it.

For the avoidance of doubt and in addition to the authorities named on this advert a list of member schools that may use this framework agreement is available upon request using contact details as set out in I.1 and at the following location www.edubase.gov.uk using location filter Harlow, epping and Uttlesford.

The Framework agreement will be based on one lot and include but not be limited to the following provision types

Pens, pencils, rulers, rubber bands, paperclips, ties staplers, staples, pins, hole punchers, calculators, post it and sticky notes, files, folders, binders educational stationery, corporate stationery, envelopes, paper, printing paper, card, printer ink, laser ink.

Lot 1 - Stationery and ink provision.

The framework agreement will be put in place for a 4 year period. Under the terms of the proposed framework agreement, there is no obligation for any school to make any purchase under the framework agreement.

Further information and to express an interest please visit <https://in-tendhost.co.uk/schoolsbuyingclub> where the documentation is made available instantaneously.

Estimated value excluding VAT:

Range: between 2 500 000 and 4 500 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Stationery and ink provision

1) Short description

This framework agreement is being procured by Harlow Education Consortium for itself and also as a central purchasing body for the use of all named contracting authorities on this notice to purchase from or through it.

For the avoidance of doubt and in addition to the authorities named on this advert a list of member schools that may use this framework agreement is available upon request using contact details as set out in I.1 and at the following location www.edubase.gov.uk using location filter Harlow, epping and Uttlesford.

The Framework agreement will be based on one lot and include but not be limited to the following provision types

Pens, pencils, rulers, rubber bands, paperclips, ties staplers, staples, pins, hole punchers, calculators, post it and sticky notes, files, folders, binders educational stationery, corporate stationery, envelopes, paper, printing paper, card, printer ink, laser ink.

Lot 1 - Stationery and ink provision.

The framework agreement will be put in place for a 4 year period. Under the terms of the proposed framework agreement, there is no obligation for any school to make any purchase under the framework agreement.

Further information and to express an interest please visit <https://in-tendhost.co.uk/schoolsbuyingclub> where the documentation is made available instantaneously.

2) CPV code(s)

30192700 Stationery, 22800000 Paper or paperboard registers, account books, binders, forms and other articles of printed stationery, 30199000 Paper stationery and other items, 22600000 Ink, 30192113 Ink cartridges

3)

Quantity or scope

This framework agreement is being procured by Harlow Education Consortium for itself and also as a central purchasing body for the use of all named contracting authorities on this notice to purchase from or through it.

For the avoidance of doubt and in addition to the authorities named on this advert a list of member schools that may use this framework agreement is available upon request using contact details as set out in I.1 and at the following location www.edubase.gov.uk using location filter Harlow, epping and Uttlesford.

The Framework agreement will be based on one lot and include but not be limited to the following provision types

Pens, pencils, rulers, rubber bands, paperclips, ties staplers, staples, pins, hole punchers, calculators, post it and sticky notes, files, folders, binders educational stationery, corporate stationery, envelopes, paper, printing paper, card, printer ink, laser ink.

Lot one - Stationery and Ink Provision

The framework agreement will be put in place for a 4 year period. Under the terms of the proposed framework agreement, there is no obligation for any School to make any purchase under the framework agreement.

Further information and to express an interest please visit <https://in-tendhost.co.uk/schoolsbuyingclub> where the documentation is made available instantaneously.

Estimated value excluding VAT:

Range: between 2 500 000,00 and 4 500 000,00 GBP

4) Indication about different time frame or duration

Duration in months: 48 (from the award of the contract)

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Information can be found within the tender documentation.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Information can be found within the tender documentation.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Information can be found within the tender documentation.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: The Authority will apply all the offences listed in Article 45(1) of Directive 2004/18/EC (implemented as Regulation 23(1) of the Public Contract

Regulations (PCR) 2006 in the UK) and all of the professional misconducts listed at Article 45 (2) of Directive 2004/18/EC (see also Regulation 23(2) in the PCR 2006) to the decision of whether a Candidate is eligible to be invited to tender.

A full list of the Regulation 23(1) and 23(2) criteria are at <http://www.delta-esourcing.com/delta/project/reasonsForExclusion.html#pcr>

Candidates will be required to answer these questions as part of the qualification process. For candidates who are registered overseas, you will need to declare if you have any offences /misconduct under your own countries laws, where these laws are equivalent to the Regulation 23 lists.

Candidates who have been convicted of any of the offences under Article 45(1) are ineligible and will not be selected to bid, unless there are overriding requirements in the general interest for doing so.

Candidates who are guilty of any of the offences, circumstances or misconduct under Article 45 (2) may be excluded from being selected to bid at the discretion of the Authority.

III.2.2. Economic and financial ability

List and brief description of conditions: Further information can be found within the tender documentation.

Minimum level(s) of standards possibly required: Information can be found within the tender documentation.

III.2.3. Technical and professional ability

List and brief description of conditions:

Information can be found within the tender documentation.

Minimum level(s) of standards possibly required:

Information can be found within the tender documentation.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 3

Objective criteria for choosing the limited number of candidates: As per the tender documentation.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

SBC10121

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 2.5.2013 - 16:00

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

3.5.2013 - 16:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

8.5.2013

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

VI.3. Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender.

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=56262265>

GO Reference: GO-201343-PRO-4704313

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

3.4.2013