

**UK-London: Accommodation, building and window cleaning services**

OJ S 67/2013 05/04/2013

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Community Trust Housing

Postal address: 143 Stockwell Road

Town: London

Postal code: SW9 9TP

Country: United Kingdom

For the attention of: Linda Lally

E-mail: [linda.lally@networkhg.org.uk](mailto:linda.lally@networkhg.org.uk)

Telephone: +44 2087824854

**Internet address(es):**General address of the contracting authority: <http://www.cth.org.uk/>Address of the buyer profile: [http://www.mytenders.org/search/Search\\_AuthProfile.aspx?ID=AA1134](http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA1134)**Additional information can be obtained from:**

Official name: Network Housing Group

Postal address: Olympic Office Centre, 8 Fulton Road, Wembley

Town: London

Postal code: HA9 0NU

Country: United Kingdom

For the attention of: Linda Lally

E-mail: [linda.lally@networkhg.org.uk](mailto:linda.lally@networkhg.org.uk)

Telephone: +44 2087824854

Fax: +44 2087824391

Internet address: <http://www.networkhg.org.uk>**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: My Tenders

Postal address: ..

Town: ...

Country: United Kingdom

For the attention of: ..

Telephone: +44 8445610670

Internet address: [www.mytenders.org](http://www.mytenders.org)**Tenders or requests to participate must be submitted:** Official name: My Tenders

Postal address: .

Town: .

Country: United Kingdom

For the attention of: .

Telephone: +44 8445610670

Internet address: [www.mytenders.org](http://www.mytenders.org)

## **I.2. Type of the contracting authority**

Body governed by public law

## **I.3. Main activity**

Housing and community amenities

## **I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: All current & future member organisations of the Network Housing Group Ltd

## **Section II: Object of the contract**

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### **II.1. Description**

#### **II.1.1. Title attributed to the contract by the contracting authority**

CTH Communal Cleaning 2013.

#### **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: London.

NUTS code UK United Kingdom

#### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

Community Trust Housing(CTH)is a community-based association which manages a large stock transfer from Lambeth Council. The majority of stock owned by CTH is on the Stockwell Park and Robsart Village estates, both in SW9 with a combined stock of over 1000 properties and over 20 blocks of varying sizes. CTH are inviting expressions of interest from suitably experienced and qualified service providers to enter into contract arrangements to provide communal cleaning including window cleaning, to CTH's portfolio of properties.

Note: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at [http://www.myTenders.org/Search/Search\\_Switch.aspx?ID=103199](http://www.myTenders.org/Search/Search_Switch.aspx?ID=103199)

The awarding authority has indicated that it will accept electronic responses to this notice via a 'Tender Submission Postbox' facility. Further details of this facility are available at [http://www.myTenders.org/PostBox/Postbox\\_Explain.aspx?ID=103199](http://www.myTenders.org/PostBox/Postbox_Explain.aspx?ID=103199)

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems. The postbox closes precisely at the time stated.

#### **II.1.6. CPV code(s)**

90911000 Accommodation, building and window cleaning services, 90911100 Accommodation cleaning services, 90911300 Window-cleaning services, 90911200 Building-cleaning services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

CTH wish to appoint 1 Contractor to deliver their Communal cleaning (including window cleaning) to their portfolio of stock.

Estimated value excluding VAT:

Range: between 720 000,00 and 1 500 000,00 GBP

#### **II.2.2. Information about options**

Options: yes

Description of options: The contract will run for an initial period of 3 years with an option to extend the contract (at the contracting authority's discretion) for a further 2 years on an annually renewable basis.

Provisional timetable for recourse to these options:  
in months: 36 (from the award of the contract)

#### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 2

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 60 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Any requirements together with the necessary forms and undertakings will be set out in the tender documents.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Any requirements together with the necessary forms and undertakings will be set out in the tender documents.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Members of any consortium (unless tendering as a lead and sub contractor) or joint venture shall be jointly and severably liable.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

- List and brief description of conditions:
1. All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.
  2. All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.
  3. All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.
  4. All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.
  5. All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.
  6. Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.
  7. All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation.
  8. All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established.
  9. All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

### **III.2.2. Economic and financial ability**

- List and brief description of conditions:
1. All candidates will be required to provide a reference from their bank.
  2. All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.
  3. All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

1. A statement of the candidate's average annual number of staff and managerial staff over the previous 3 years.
2. Details of the educational and professional qualifications of their managerial staff; and those of the person(s) who would be responsible for providing the services or carrying out the work or works under the contract;
3. An indication of the proportion of the contract which the services provider intends possibly to subcontract.
4. A statement of the technicians or technical services available to the candidate to carry out

the work under the contract; or be involved in the production of goods or the provision of services under the contract; particularly those responsible for quality control, whether or not they are independent of the candidate.

5. A statement of the tools, plant or technical equipment available to the service provider or contractor for carrying out the contract.

Minimum level(s) of standards possibly required:

As set out in the Pre-Qualification Questionnaire.

#### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

##### **III.3.2. Information about staff responsible for the performance of the contract**

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Restricted

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 5: and Maximum number 8

Objective criteria for choosing the limited number of candidates: Please see evaluation criteria within the PQQ document.

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

##### **IV.3.2. Previous publication concerning this procedure**

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 26.4.2013

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

3.5.2013 - 12:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

20.5.2013

**IV.3.6. Languages in which tenders or requests to participate may be submitted**  
English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

**IV.3.8. Conditions for opening of tenders**

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

**VI.2. Information about European Union funds**

**VI.3. Additional information**

The contracting authority reserve the right to cancel this procurement at any time.  
(MT Ref:103199).

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

3.4.2013