

## Norway-Stavanger: Accounting, auditing and fiscal services

OJ S 43/2022 02/03/2022

Contract notice

Services

### Legal Basis:

Directive 2014/24/EU

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: STAVANGER KONSERTHUS IKS

National registration number: 989 887 823

Postal address: Sandvigå 1

Town: STAVANGER

NUTS code: NO0A1 Rogaland

Postal code: 4007

Country: Norway

Contact person: Therese Nguyen

E-mail: [therese@innkjopskontoret.no](mailto:therese@innkjopskontoret.no)

#### Internet address(es):

Main address: <https://www.stavanger-konserthus.no/>

### I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: [https://tendsign.no/public/p\\_adformsnotice.aspx?Uniqueld=aftpqzdzrg](https://tendsign.no/public/p_adformsnotice.aspx?Uniqueld=aftpqzdzrg)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://tendsign.no/doc.aspx?Uniqueld=aftpqzdzrg&GoTo=Tender>

### I.4. Type of the contracting authority

Other type: Municipal

### I.5. Main activity

General public services

## Section II: Object

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### II.1. Scope of the procurement

#### II.1.1. Title

Accounting and payroll services.

Reference number: 21278

#### II.1.2. Main CPV code

79200000 Accounting, auditing and fiscal services

#### II.1.3. Type of contract

Services

#### II.1.4. Short description

The call for tenders concerns the provision of accounting and payroll services, including receipt and processing of invoices (electronic invoice flow), reports, VAT, salaries, balancing, periodic balancing, annual accounts with tax papers, etc.

The procurement is estimated to have a value above the EEA threshold, and is estimated to be NOK 3,800,000 excluding VAT over 6 years. The value is an estimate and is not binding for the contracting authority.

See the procurement documents for further information.

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

79210000 Accounting and auditing services, 79211110 Payroll management services, 79631000 Personnel and payroll services

#### **II.2.3. Place of performance**

NUTS code: NO0A1 Rogaland

#### **II.2.4. Description of the procurement**

Lots/groups

Tenders cannot be submitted for parts of the assignment, and alternative tenders are not allowed. The contracting authority considered dividing the contract in accordance with the Public Procurement Regulations §19-4, but has decided that this is favourable.

Contract

The procurement will be regulated by SSA-B.

The assignment will start on 20.06.22 with an implementation period beforehand, which will be free of charge for the contracting authority.

The tenderer will be obliged to carry out the annual report and accounts even if the contract has been terminated.

The contracting authority will sign a contract with 1 supplier.

The contracting authority expects that the tenderer is familiar with the contract provisions and makes the necessary internal clarifications in such a way that a contract can be signed if awarded.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 20/06/2022 End: 19/06/2025

This contract is subject to renewal: yes

Description of renewals:

3 extensions of 12 months each.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11.**

## Information about options

Options: no

### II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:  
no

### II.2.14. Additional information

## Section III: Legal, economic, financial and technical information

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### III.1. Conditions for participation

#### III.1.2. Economic and financial standing

List and brief description of selection criteria:

Tax and VAT certificates

Tenderers must have the tax and VAT payments in order (ESPD: Part II A.e).

Documentation requirement: Requirement for certificate of paid VAT, tax and social security contribution. A certificate issued by the competent authority in the tenderer's country, confirming that the tenderer has met the obligations in regard to payment of VAT, tax and social security contributions in the country where the tenderer/contractor has its headquarters the (Norwegian certificate for Tax and VAT is combined and ordered from altinn.no, RF-1507, previously RF-1244) in accordance with the legislation in the country where the tenderer is registered. The certificate must not be more than 6 months from the deadline for tenders. The contracting authority is not allowed to request the certificate if already submitted, in accordance with the regulations, § 17-1(4). If you have submitted a tax certificate to the contracting authority and it is still valid at the time of the tender submission for this contest, you are not obliged to submit a certificate now. If this is the case, state when and to whom the certificate was previously submitted. You can, however, enclose the certificate voluntarily if you want.

Other economic and financial requirements: Economic and financial standing

Requirements regarding the tenderer's economic and financial standing: The financial capacity to fulfil the contract is required (ESPD: Part IV B.58-3).

Documentation: The Contracting Authority will assess finances through the company and accounting information system Proff Forvalt ([www.forvalt.no](http://www.forvalt.no)). The Contracting Authority reserves the right to collect supplementary information about the tenderer's finances.

Any need for support from other companies in order to fulfil this qualification requirement: If the tenderer is dependent on other companies in order to fulfil this qualification requirement, an account thereof shall be given below. In such cases the contracting authority will assess the finances of the supporting company in the same way. The contracting authority retains the right to obtain supplementary information, bank guarantees or similar.

#### III.1.3. Technical and professional ability

List and brief description of selection criteria:

There are requirements regarding the tenderer's technical and professional qualifications.

Tenderers must be registered in the Financial Supervisory Authority of Norway's register of concessions for accountancy agencies (ESPD: Part IV B.58-4)

Documentation requirement: A copy of documentation/certificate.

## Section IV: Procedure

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Open procedure

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

##### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **IV.2. Administrative information**

##### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 31/03/2022 Local time: 12:00

##### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Norwegian

##### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 29/06/2022

##### **IV.2.7. Conditions for opening of tenders**

Date: 31/03/2022 Local time: 12:01

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

This is a recurrent procurement: no

##### **VI.3. Additional information**

Mercell notice: <https://opic.com/id/aftpqzdzrg>.

##### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: SØR-ROGALAND TINGRETT

Town: Stavanger

Country: Norway

##### **VI.5. Date of dispatch of this notice**

25/02/2022