

Norway-Trondheim: Graphic design services

OJ S 49/2019 11/03/2019

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Direktoratet for arbeidstilsynet

National registration number: 974 761 211

Postal address: Statens hus

Town: Trondheim

NUTS code: NO Norge

Postal code: 7468

Country: Norway

Contact person: Trond Erlend Rotabakk

E-mail: trond.erlend.rotabakk@arbeidstilsynet.no

Telephone: +47 90365860

Internet address(es):

Main address: <http://www.arbeidstilsynet.no>

Address of the buyer profile: <https://kgv.doffin.no/ctm/Company/CompanyInformation/Index/1003>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://anskaffelsesportal.arbeidstilsynet.no/>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via:

<https://anskaffelsesportal.arbeidstilsynet.no/>

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Framework Agreement for Graphic Design Services

Reference number: 2019/13793

II.1.2. Main CPV code

79822500 Graphic design services

II.1.3. Type of contract

Services

II.1.4. Short description

Arbeidstilsynet [the Norwegian Labour Inspection Authority] wants to enter into a framework agreement with a supplier of graphic design services.

The framework agreement must safeguard all of the Norwegian Labour Inspection Authority's needs for different types of graphic design and associated consultancy services.

Relevant assignments are:

- further development of the Norwegian Labour Inspection Authority's graphical profile and templates,
- develop illustrations and visual elements,
- develop infographics,
- design and layout of graphic elements for events and activities, for example, such as exhibitions and stands,
- developing presentations,
- design and layout of all types of printed material,
- develop animations,
- advice.

Contribute to planning and implementation of stands and participation at exhibitions.

Contribute to the purchase of images and hiring of photographers.

Printing is not included in the contract.

II.1.5. Estimated total value

Value excluding VAT: 4 000 000,00 NOK

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

92100000 Motion picture and video services

II.2.3. Place of performance

NUTS code: NO Norge

Main site or place of performance: Trondheim.

II.2.4. Description of the procurement

The framework agreement must safeguard all of the Norwegian Labour Inspection Authority's needs for different types of graphic design and associated consultancy services.

Relevant assignments are:

- further development of the Norwegian Labour Inspection Authority's graphical profile and templates,
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- develop infographics,
- design and layout of graphic elements for events and activities, for example, such as exhibitions and stands,
- developing presentations,
- design and layout of all types of printed material,
- develop animations,
- advice.

Contribute to planning and implementation of stands and participation at exhibitions.
Contribute to the purchase of images and hiring of photographers.
Printing is not included in the contract.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 4 000 000,00 NOK

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

Option to extend for 1 year + 1 year.

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5 Objective criteria for choosing the limited number of candidates:

The tenderer's experience:

Evaluated on the basis of the tenderer's references given in accordance with point 4.4) above.

The tenderers assessed as having the best experience from equivalent assignments for public authorities/businesses will be given the highest ranking.

The contracting authority will place emphasis on the following:

- experience with performing graphic design services for government or other public actors,
- experience with the development of a comprehensive graphic profile for multiple surfaces, including digital,
- experience with ongoing maintenance and further development of a graphic profile, elements and templates.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Described in the tender documentation.

III.1.2. Economic and financial standing

List and brief description of selection criteria:
Described in the tender documentation.
Minimum level(s) of standards possibly required:
Described in the tender documentation.

III.1.3. Technical and professional ability

List and brief description of selection criteria:
Described in the tender documentation.
Minimum level(s) of standards possibly required:
Described in the tender documentation.

III.2. Conditions related to the contract

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement
Framework agreement with a single operator

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 24/05/2019 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Norwegian

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic ordering will be used
Electronic invoicing will be accepted
Electronic payment will be used

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Klagenemnda for offentlige anskaffelser

Postal address: Postboks 511 sentrum

Town: Bergen

Country: Norway

E-mail: post@knse.no

VI.5. Date of dispatch of this notice

06/03/2019