

**Norway-Drammen: Office, school and office equipment cleaning services**

OJ S 65/2016 02/04/2016

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Drammen Eiendom KF, Drammen kommune (Drammen Property, Drammen municipality)

National registration number: 876820722

Postal address: Ilebergveien 21

Town: Drammen

Postal code: 3011

Country: Norway

For the attention of: Elisabeth Steine

E-mail: [elisabeth.steine@drmk.no](mailto:elisabeth.steine@drmk.no)

Telephone: +47 93437399

Fax: +47 32203019

**Internet address(es):**

Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/3740>

Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/142322>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Cleaning services for Konnerud/Fjell.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 1: Maintenance and repair services

Main site or place of performance: Drammen.

NUTS code NO032 Buskerud

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

Drammen Property hereby invites tenders to a competition on cleaning services in municipal properties in one (1) limited area, Konnerud/Fjell area. The area includes approx. 21 properties; mainly schools, nursery schools, cultural buildings, residential and service centres that combined amount to a total cleaning area (REA) of approx. 47 000 m<sup>2</sup>.

#### **II.1.6. CPV code(s)**

90919000 Office, school and office equipment cleaning services, 90900000 Cleaning and sanitation services, 90911000 Accommodation, building and window cleaning services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

Drammen Property hereby invites tenders to a competition on cleaning services in municipal properties in one (1) limited area, Konnerud/Fjell area. The area includes approx. 21 properties; mainly schools, nursery schools, cultural buildings, residential and service centres that combined amount to a total cleaning area (REA) of approx. 47 000 m<sup>2</sup>. DEKF purchases cleaning services in this area for approximately 9 000 000 NOK — 10 000 000 NOK per annum.

Estimated value excluding VAT:

Range: between 36 000 000 and 40 000 000 NOK

### **II.2.2. Information about options**

Options: yes

Description of options: 1 + 1.

Provisional timetable for recourse to these options:  
in months: 24 (from the award of the contract)

### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 2

## **II.3. Duration of the contract or time limit for completion**

Start 31.7.2016. Completion 30.7.2018

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

### **III.1.1. Deposits and guarantees required**

The tenderer shall guarantee for 2 % of the contract value and the guarantee shall be presented to Drammen Property prior to contract signing.

### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Twelve (12) invoices shall be sent. I.E. the annual amount shall be divided into 12 parts and invoiced per month per cleaning object and cleaning area. In addition, spring cleaning, window cleaning and extra ordinary cleaning shall be specified in separate items per cleaning object. A specified invoice for each month shall be submitted within 5 days of the following month. This is important in relation to the contracting authority's control. The contracting authority reserves the right to demand extended documentation in the event of a late invoice. The due date shall be the 30th in the following month. No invoice fee.

### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

## **III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: The tenderer must be a legally established company. Norwegian companies: Company Registration Certificate.

Foreign companies: Verification that the company is registered in a trade index or a register of business enterprises as prescribed by the law of the country where the company is established.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: Good solvency and financial feasibility are required. The credit score must not be lower than A (creditworthy) or equivalent if a different form of score is used (numbers). Tenders from tenderers with a lower rating than A or equivalent (i.e. not credit worthy or credit worthy with security) will not be considered. The last annual accounts, including the annual report of the Board and the auditor's statement. Credit evaluation/rating, not older than three months, and which is based on the last known accounting figures. A rating shall be carried out by an officially certified credit rating institution.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

The tenderer shall have experience from a minimum of three similar contracts during the last 3 years.

The service provider shall have sufficient execution capability and capacity.

A good and well-functioning quality assurance system is required for the services that shall be provided.

The tenderer is required to have sufficient environmental competence, management systems and procedures so that the environmental impact is as little as possible.

Certification issued by the Norwegian Labour Inspection Authority.

### **III.2.4. Information about reserved contracts**

## **III.3. Conditions specific to services contracts**

### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

16/1251

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

18.5.2016 - 11:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Other: Norwegian.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 090 (from the date stated for receipt of tender)

#### **IV.3.8. Conditions for opening of tenders**

Date: 18.5.2016 - 12:00

Persons authorised to be present at the opening of tenders: no

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

#### **VI.4.2. Review procedure**

#### **VI.4.3. Service from which information about the review procedure may be obtained**

### **VI.5. Date of dispatch of this notice**

31.3.2016