

**Sweden-Solna: Recruitment services**  
**OJ S 40/2023 24/02/2023**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

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## Section I: Contracting authority

### I.1. Name and addresses

Official name: Upphandlingsmyndigheten  
National registration number: 202100-6610  
Postal address: Box 1194  
Town: Solna  
NUTS code: SE110 Stockholms län  
Postal code: 171 23  
Country: Sweden  
Contact person: Hanna Vehkalahti  
E-mail: [hanna.vehkalahti@uhmynd.se](mailto:hanna.vehkalahti@uhmynd.se)  
**Internet address(es):**  
Main address: <http://www.upphandlingsmyndigheten.se>

### I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://tendsign.com/doc.aspx?Uniqueld=afgprnofen&GoTo=Docs>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted electronically via: <https://tendsign.com/doc.aspx?Uniqueld=afgprnofen&GoTo=Tender>

### I.4. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

### I.5. Main activity

General public services

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## Section II: Object

### II.1. Scope of the procurement

#### II.1.1. Title

Rekryteringstjänster  
Reference number: UHM-2022-0195

#### II.1.2. Main CPV code

79600000 Recruitment services

#### II.1.3. Type of contract

Services

#### II.1.4. Short description

Upphandlingsmyndigheten bjuder in er att lämna anbud på upphandlingen av Rekryteringstjänster som består av två delområden. Leverantörer kan lämna anbud på en eller båda delområden och avtal kan tecknas med samma leverantör för båda delområden. Upphandlingsmyndigheten har för avsikt att teckna ramavtal med en leverantör per delområde som tar ett helhetsåtagande och huvudansvar för uppdraget. Upphandlingsmyndigheten har behov av rekrytering som helhetsprocess, men delar av rekryteringsprocessen kan också komma att vara aktuellt. Behovet kan variera från rekrytering av administrativ personal till chefer. Majoriteten av rekryteringar som sker är dock specialisttjänster, jurister och chefer.

#### **II.1.5. Estimated total value**

Value excluding VAT: 5 000 000,00 SEK

#### **II.1.6. Information about lots**

This contract is divided into lots: yes

Tenders may be submitted for maximum number of lots: 2

Maximum number of lots that may be awarded to one tenderer: 2

### **II.2. Description**

#### **II.2.1. Title**

Rekryteringstjänster

Lot No: 1

#### **II.2.2. Additional CPV code(s)**

79600000 Recruitment services

#### **II.2.3. Place of performance**

NUTS code: SE11 Stockholm

#### **II.2.4. Description of the procurement**

Upphandlingsmyndigheten bjuder in er att lämna anbud på upphandlingen av Rekryteringstjänster som består av två delområden. Upphandlingsmyndigheten har behov av rekrytering som helhetsprocess, men delar av rekryteringsprocessen kan också komma att vara aktuellt. Behovet kan variera från rekrytering av administrativ personal till specialister inom delområde 1.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 3 000 000,00 SEK

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

24 månader

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

##### **II.2. Description**

###### **II.2.1. Title**

Rekryteringstjänster  
Lot No: 2

###### **II.2.2. Additional CPV code(s)**

79600000 Recruitment services

###### **II.2.3. Place of performance**

NUTS code: SE11 Stockholm

###### **II.2.4. Description of the procurement**

Upphandlingsmyndigheten bjuder in er att lämna anbud på upphandlingen av Rekryteringstjänster som består av två delområden. Upphandlingsmyndigheten har behov av rekrytering som helhetsprocess med eller utan search. Delområde 2 består av rekrytering av chefer.

###### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

###### **II.2.6. Estimated value**

Value excluding VAT: 2 000 000,00 SEK

###### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24  
This contract is subject to renewal: yes  
Description of renewals:  
24 månader

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 22/03/2023 Local time: 23:59

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Swedish

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 31/12/2023

#### **IV.2.7. Conditions for opening of tenders**

Date: 23/03/2023 Local time: 00:00

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

Mercell annons: <https://opic.com/id/afgprnofen>

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Förvaltningsrätten i Stockholm

Town: Stockholm

Country: Sweden

### **VI.5. Date of dispatch of this notice**

20/02/2023