

United Kingdom-Liverpool: Legal services

OJ S 66/2016 05/04/2016

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Liverpool Mutual Homes

Postal address: LMH @ The Observatory

Town: Liverpool

Postal code: L1 6RA

Country: United Kingdom

For the attention of: Mrs Amanda Sartorius-Jones

E-mail: amanda.sartorius-jones@liverpoolmh.co.uk

Telephone: +44 1512352570

Internet address(es):

General address of the contracting authority: www.liverpoolmutualhomes.org

Additional information can be obtained from:

Official name: Liverpool Mutual Homes

Postal address: LMH @ The Observatory

Town: Liverpool

Postal code: L1 6RA

Country: United Kingdom

For the attention of: Mrs Amanda Sartorius — Jones

E-mail: amanda.sartorius-jones@liverpoolmh.co.uk

Telephone: +44 1512352570

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Liverpool Mutual Homes

Postal address: LMH @ The Observatory

Town: Liverpool

Postal code: L1 6RA

Country: United Kingdom

For the attention of: Mrs Amanda Sartorius — Jones

E-mail: amanda.sartorius-jones@liverpoolmh.co.uk

Telephone: +44 1512352570

Tenders or requests to participate must be submitted: Official name: Liverpool Mutual Homes

Postal address: LMH @ The Observatory

Town: Liverpool

Postal code: L1 6RA

Country: United Kingdom

For the attention of: Mrs Amanda Sartorius — Jones

E-mail: amanda.sartorius-jones@liverpoolmh.co.uk

Telephone: +44 1512352570

I.2. Type of the contracting authority

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

LMH Provision for HR and Employment Law Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 21: Legal services

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

HR & Employment Law Services.

Background.

The scope of this contract is to provide legal services for Liverpool Mutual Homes (LMH) and LMH groups

LMH are looking to appoint suppliers who will work with them to deliver a highly customer focused, effective and efficient service whilst maximising the potential for knowledge, advice and Guidance. Within this service LMH will require a variety of requirements which are mapped out in the specification and lots below.

LMH are seeking a suitable Supplier(s) to:

- Provide excellent Guidance and advice at the first point of contact.
- Provide a seamless service, maintaining the highest standard of professional integrity, advice, guidance, reliability, accuracy and value for money.
- Aspire to the vision and values of LMH.
- Provide quality advice and guidance at the first point of contact and to act as advocates for staff.
- Provide experience, knowledge and expertise to respond to enquiries covering a wide range of Services.
- Provide bespoke and customised advice and guidance which meets the objectives set out by LMH.
- Provide flexibility and capability to take on more services/enquiries as required.
- Provide a portal for information gathering and reports.

The Legal Services that the Supplier shall make available to LMH, will reflect in the Contract specification and tender proposal, all suppliers will be ranked in relation to the Criteria of the tender and the top ranking supplier will be awarded this contract.

II.1.6. CPV code(s)

79100000 Legal services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

HR & Employment Law Services.

Background.

The scope of this contract is to provide legal services for Liverpool Mutual Homes (LMH) and LMH groups.

LMH are looking to appoint suppliers who will work with them to deliver a highly customer focused, effective and efficient service whilst maximising the potential for knowledge, advice and Guidance. Within this service LMH will require a variety of requirements which are mapped out in the specification and lots below.

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Estimated value excluding VAT: 444 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 2.5.2016 - 12:00
Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

2.5.2016 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

1.4.2016

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Date: 2.5.2016 - 12:00

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Please go to our portal The Chest www.the-chest.org.uk for this opportunity VI.4.1 Body Responsible for Appeal/Mediation Procedures — The UK does not have any such bodies with responsibility for appeal/mediation procedures, therefore please make reference below to the text detailed in section VI.4.2 of this template. VI.4.2 Lodging of Appeals — This authority will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated electronically to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. Such information should be requested from the contact detailed in 1.1 or addressed to the Procurement and Supply Chain Manager, LMH @ The Observatory, 1 Old Haymarket, Liverpool. L1 6RA or by email to procurementteam@liverpoolmh.co.uk An economic operator that suffers, or risks suffering, loss or damage attributable to a breach of duty under the Public Contracts Regulations 2015 may bring proceedings in the courts. Royal Courts of Justice Strand London WC2A 2LL United Kingdom Tel: +44 2079476000.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

31.3.2016

