

**United Kingdom-Tonbridge: School cleaning services**

OJ S 66/2016 05/04/2016

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Tonbridge Grammar School

Postal address: Deakin Leas

Town: Tonbridge

Postal code: TN9 2JR

Country: United Kingdom

Contact person: Procurement

For the attention of: Rob Yems

E-mail: [rob.yems@schoolsbuyingclub.com](mailto:rob.yems@schoolsbuyingclub.com)

Telephone: +44 8452577050

**Internet address(es):**General address of the contracting authority: <http://www.tonbridgegrammarschool.net>Address of the buyer profile: <https://in-tendhost.co.uk/schoolsbuyingclub>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Education

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

BC-10335 — Tonbridge Grammar School — Outsourced Cleaning.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Tonbridge Grammar School, Deakin Leas, Tonbridge, Kent  
TN9 2JR.

NUTS code UKJ42 Kent CC

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

To express an interest and download the tender documents please visit <https://in-tendhost.co.uk/schoolsbuyingclub> located Tonbridge, Tonbridge Grammar School enjoys a pupil roll of approximately 1 142 and occupies a large site.

The School is an International Baccalaureate (IB) World School. Through blending the best of a traditional curriculum with the principles and ethos of the IB Organisation, TGS students have opportunities to learn in breadth and depth in order to develop as well-balanced individuals. They become active learners and are encouraged to be passionate about making a difference in the world.

TGS is a high achieving selective grammar school with academy status, educating girls between the ages of 11 and 16 and girls and boys in the Sixth Form. The school prepares students for GCSEs, IGCSEs and the International Baccalaureate. In addition to an extensive curricular timetable, our students take part in an extensive range of extracurricular activities. The school opened in 1905 and is situated in 14 acres in Deakin Leas, Tonbridge. We are well resourced with modern facilities. The Hands Building was opened in 2009 and offers state-of-the-art classrooms, a drama and dance studio and a sports hall. A number of our Science laboratories were refurbished after having been awarded a grant from the Wolfson Foundation in 2012.

The School requires the services of a competent and professional outsourced cleaning provider who can ensure that the school is cleaned to the standards required.

The school anticipate the resulting contract to start 1.9.2016

The resulting contract will initially be for a period of 3 years, the School reserve the right to extend the agreement by the further 2 years in yearly intervals.

#### **II.1.6. CPV code(s)**

90919300 School cleaning services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

Estimated value excluding VAT:

Range: between 450 000 and 550 000 GBP

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 60 (from the award of the contract)

## Section III: Legal, economic, financial and technical information

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### III.1. Conditions related to the contract

#### III.1.1. Deposits and guarantees required

As per the tender documents.

#### III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

As per the tender documents.

#### III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

As per the tender documents.

#### III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

### III.2. Conditions for participation

#### III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: As per the tender documents.

#### III.2.2. Economic and financial ability

List and brief description of conditions: As per the tender documents.

Minimum level(s) of standards possibly required: As per the tender documents.

#### III.2.3. Technical and professional ability

List and brief description of conditions:

As per the tender documents.

Minimum level(s) of standards possibly required:

As per the tender documents.

#### III.2.4. Information about reserved contracts

### III.3. Conditions specific to services contracts

#### III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

#### III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## Section IV: Procedure

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### IV.1. Type of procedure

#### IV.1.1. Type of procedure

Restricted

#### IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 6

**IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

**IV.2. Award criteria**

**IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

**IV.3. Administrative information**

**IV.3.1. File reference number attributed by the contracting authority**

BC-10335

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

1.5.2016 - 12:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

**IV.3.8. Conditions for opening of tenders**

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

1.4.2016

