

**Netherlands-Utrecht: Administration services**  
**OJ S 40/2023 24/02/2023**  
**Contract award notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Stichting Bureau Commissie voor de Milieu-Effectrapportage

National registration number: 610684193

Postal address: Arthur van Schendelstraat 760

Town: Utrecht

NUTS code: NL Nederland

Postal code: 3511MK

Country: Netherlands

Contact person: Nadieh Cakar

E-mail: [info@commissiemer.nl](mailto:info@commissiemer.nl)

Telephone: +31 0302347666

**Internet address(es):**

Main address: <https://www.commissiemer.nl/>

Address of the buyer profile: <https://www.commissiemer.nl/onze-diensten/wat-doet-de-commissie-mer>

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Environment

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Administratieve dienstverlening

**II.1.2. Main CPV code**

75100000 Administration services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Voor u ligt de Offerteaanvraag voor de Europese openbare aanbesteding Administratieve dienstverlening ten behoeve van Commissie m.e.r.

**II.1.6. Information about lots**

This contract is divided into lots: yes

### **II.1.7. Total value of the procurement**

Value excluding VAT: 0,02 EUR

## **II.2. Description**

### **II.2.1. Title**

Perceel 1. Financiële-en salarisadministratie

Lot No: 1

### **II.2.2. Additional CPV code(s)**

75100000 Administration services, 75131100 General personnel services for the government,  
75112000 Administrative services for business operations

### **II.2.3. Place of performance**

NUTS code: NL31 Utrecht

### **II.2.4. Description of the procurement**

Voor beide percelen geldt een werklast van 8 uur gemiddeld per werkweek.

### **II.2.5. Award criteria**

Quality criterion - Name: Kwaliteit / Weighting: 80

Price - Weighting: 20

### **II.2.11. Information about options**

Options: yes

Description of options:

Geen opties

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **II.2. Description**

### **II.2.1. Title**

Perceel 2. Ondersteuning subsidiestromen Ontwikkelingssamenwerking

Lot No: 2

### **II.2.2. Additional CPV code(s)**

75112100 Administrative development project services, 75100000 Administration services

### **II.2.3. Place of performance**

NUTS code: NL31 Utrecht

### **II.2.4. Description of the procurement**

Voor beide percelen geldt een werklast van 8 uur gemiddeld per werkweek.

### **II.2.5. Award criteria**

Quality criterion - Name: Kwaliteit / Weighting: 80

Price - Weighting: 20

### **II.2.11. Information about options**

Options: yes

Description of options:

Geen opties

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.1. Previous publication concerning this procedure**

Notice number in the OJ S: [2022/S 211-607878](#)

#### **IV.2.8. Information about termination of dynamic purchasing system**

#### **IV.2.9. Information about termination of call for competition in the form of a prior information notice**

## **Section V: Award of contract**

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**Contract No:** 1

**Lot No:** 1

**Title:**

P1 Perceel 1. Financiële-en salarisadministratie

A contract/lot is awarded: yes

### **V.2. Award of contract**

#### **V.2.1. Date of conclusion of the contract**

08/02/2023

#### **V.2.2. Information about tenders**

Number of tenders received: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: no

#### **V.2.3. Name and address of the contractor**

Official name: Administratiekantoor ASK B.V.

National registration number: 41208803

Postal address: Herengracht 566

Town: Amsterdam

NUTS code: NL Nederland  
Postal code: 1017CH  
Country: Netherlands  
E-mail: [elisabeth@kantoorask.nl](mailto:elisabeth@kantoorask.nl)  
Telephone: +31 206208339  
Internet address: <http://www.kantoorask.nl>  
The contractor is an SME: yes

#### **V.2.4. Information on value of the contract/lot**

Initial estimated total value of the contract/lot: 0,01 EUR  
Total value of the contract/lot: 0,01 EUR

#### **V.2.5. Information about subcontracting**

### **Section V: Award of contract**

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**Contract No: 2**

**Lot No: 2**

**Title:**

P2 Perceel 2. Ondersteuning subsidiestromen Ontwikkelingssamenwerking

A contract/lot is awarded: yes

#### **V.2. Award of contract**

##### **V.2.1. Date of conclusion of the contract**

08/02/2023

##### **V.2.2. Information about tenders**

Number of tenders received: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: no

##### **V.2.3. Name and address of the contractor**

Official name: MDM accountants B.V.

National registration number: 51931451

Postal address: Prinsessegracht 33

Town: 's-Gravenhage

NUTS code: NL Nederland

Postal code: 2514AP

Country: Netherlands

The contractor is an SME: yes

##### **V.2.4. Information on value of the contract/lot**

Initial estimated total value of the contract/lot: 0,01 EUR

Total value of the contract/lot: 0,01 EUR

##### **V.2.5. Information about subcontracting**

### **Section VI: Complementary information**

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#### **VI.3. Additional information**

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Rechtbank Midden-Nederland

Postal address: Postbus 16005

Town: Utrecht

Postal code: 3500 DA Utrecht

Country: Netherlands

E-mail: [rechtbankmiddennederland@rechtspraak.nl](mailto:rechtbankmiddennederland@rechtspraak.nl)

Internet address: <https://www.rechtspraak.nl/Organisatie-en-contact/Organisatie/Rechtbanken/Rechtbank-Midden-Nederland/Contact>

##### **VI.5. Date of dispatch of this notice**

20/02/2023