

United Kingdom-Glasgow: Storage and warehousing services

OJ S 68/2014 05/04/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: The Wheatley Housing Group

Postal address: Wheatley House, 25 Cochrane Street

Town: Glasgow

Postal code: G1 1HL

Country: United Kingdom

For the attention of: June Baxter

E-mail: june.baxter@wheatley-group.com

Telephone: +44 1412746488

Internet address(es):

General address of the contracting authority: <http://www.wheatley-group.com>

Address of the buyer profile: <http://gha.g2b.info/index.htm>

Electronic access to information: www.delta-esourcing.com

Electronic submission of tenders and requests to participate: www.delta-esourcing.com

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: The Wheatley Housing Group

Postal address: 25 Cochrane Street

Town: Glasgow

Postal code: G1 1HL

Country: United Kingdom

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Furniture Removal & Storage 2014–2017.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

NUTS code UKM3 South Western Scotland

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Storage and warehousing services. Storage and retrieval services. Storage services. Furniture Removal & Storage Service. The Wheatley Housing Group intend to enter into an arrangement for the removal of domestic and commercial customers' belongings from their existing residence to either a permanent relocation address or to storage. They will also arrange for a disposal service to remove previous tenants' belongings, as and when required. The supply and delivery of disposal boxes will be a provision of the contract.

Supplier(s) will be required to cater for the Groups' customers, located in a range of local communities including Glasgow, Edinburgh, West Lothian, North Lanarkshire, South Lanarkshire, West Dunbartonshire, Renfrewshire, Argyll and surrounding areas. The dwellings will comprise a variety of property types which include: low rise & multi storey blocks, tenements, four-in-a-block, townhouses, etc.

The contract will be based on the Wheatley Housing Group's General Conditions of Contract for Services.

Supplementary information about the contract and its main provisions are as set out in the contracting authority's pre-qualification questionnaire which will be provided to applicants who submit a request to participate.

More detailed information will be presented in the tender documentation/ descriptive documents which will be issued to those organisations that are selected to be invited to tender.

II.1.6. CPV code(s)

63120000 Storage and warehousing services, 63121000 Storage and retrieval services, 63121100 Storage services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The estimated amount of this contract is between 900,000 GBP and 1 million GBP. The contract shall comprise the removal of belongings from the Wheatley Groups' social housing and domestic customers' from their existing residence or place of work to either a permanent relocation address or to storage. The supplier will also include in their bid the cost of arranging a disposal service to remove previous tenants' belongings, as and when required. The supply and delivery of disposal boxes is also a provision of the contract to be included within the supplier's bid. Occasionally there will be a need for these services on an emergency basis.

The supplier will also include within their bid a cost to remove, store and dispose of items from commercial properties .

Estimated value excluding VAT:

Range: between 900 000 and 1 000 000 GBP

II.2.2. Information about options

Options: yes

Description of options: The initial duration of the contract will be for 3 years with an option to extend for a period of 1 further year.

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

To be specified within the contract documents.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

To be specified within the contract documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

To be specified within the contract documents.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: The suppliers and their supply chain will be required to actively participate in the achievement of social, environmental and/or sustainability policy objectives relating to community benefits and supply chain initiatives. Accordingly, contract performance conditions and evaluation criteria may relate in particular to social and environmental considerations. Details will be set out in the contract documents.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: In accordance with Articles 45 to 52 of Directive 2004 /18/C and Regulations 23 to 26 of the Public Contracts (Scotland) Regulations 2006 and as set out in the Contracting Authorities Prequalification Questionnaire which will be provided to applicants who submit a request to participate. Supplier(s) should be members of the British Association of Removers.

III.2.2. Economic and financial ability

List and brief description of conditions: Information and formalities necessary for evaluating if requirements are met: Details will be set out in the Pre-Qualification Questionnaire which will be provided to applicants who submit a request to participate.

Minimum level(s) of standards possibly required: Applicants will require to meet the minimum standards of economic and financial standing as set out in the pre-qualification questionnaire.

Minimum insurance requirements are:

- employers liability: 10 000 000 GBP minimum requirement,
- public and products liability: 10 000 000 GBP minimum requirement,
- professional indemnity: 5 000 000 GBP minimum requirement.

III.2.3. Technical and professional ability

List and brief description of conditions:

Details will be set out in the Pre-Qualification Questionnaire which will be provided to applicants who submit a request to participate.

Minimum level(s) of standards possibly required:

Details will be set out in the Pre-Qualification Questionnaire which will be provided to applicants who submit a request to participate.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 8

Objective criteria for choosing the limited number of candidates: The contracting authority will score responses to the pre-qualification in accordance with the methodology therein in order to identify the ranking of applicants. The eight organisations / consortia who have achieved the highest scores (subject to their having achieved the minimum score of 60) will be selected to be invited to tender.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

315

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

5.5.2014 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

18.6.2014

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender. The pre-qualification questionnaire must be completed and submitted electronically using the delta-esourcing web portal.

Suppliers must read through this set of instructions and follow the process to respond to this opportunity.

The information and/or documents for this opportunity are available on <https://www.delta-esourcing.com/delta>. You must register on this site to respond, if you are already registered you will not need to register again, simply use your existing username and password.

Please note there is a password reminder link on the homepage.

Suppliers must log in and add the following access code: 92SR8G76X7. Please ensure you follow any instruction provided to you here.

The deadline for submitting your response is 12:00 noon on the date set out in IV.3.4 above. Please ensure that you allow yourself plenty of time to upload your documents when responding to this invitation prior to the closing date and time.

If you experience any technical difficulties please contact the Delta eSourcing Helpdesk on +44 8452707050 or email helpdesk@delta-esourcing.com.

Suppliers shall be aware that the date referred to in IV.3.5 is a best estimate only at the time of dispatch of this notice and the contracting authority reserves the right to alter such date. The contracting authority reserves the right not to award any contract as a result of the procurement process initiated by this notice and in such an event will not be liable for any costs incurred by any party.

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=94027990>

GO Reference: GO-201442-PRO-5574527

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The contracting authority will incorporate a minimum of a 10 calendar day standstill period once the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. Applicants can make a written request for de-brief information and the this information must be provided within 15 days of this written request being received. Such additional information should be requested from the address in I.1. If an appeal regarding the award of contract has not been successfully resolved, The Public Contracts (Scotland) Regulations 2012 (SSI 2012/88) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the Sheriff Court or Court of Session. Any such action must be brought promptly (generally within 30 days).

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

2.4.2014