

UK-Surrey: Architectural, engineering and planning services

OJ S 71/2013 11/04/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

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**I.1. Name and addresses**

Official name: Rydens Enterprise School and Sixth Form College

Postal address: Hersham Road, Hersham, Walton-on-Thames

Town: Surrey

Postal code: KT12 5PY

Country: United Kingdom

For the attention of: Ian Mackenzie

E-mail: [info@rydens.surrey.sch.uk](mailto:info@rydens.surrey.sch.uk)

Telephone: +44 1932242994

Fax: +44 1932233572

**Internet address(es):**

Address of the buyer profile: [http://www.mytenders.org/search/Search\\_AuthProfile.aspx?ID=AA0441](http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA0441)

**Additional information can be obtained from:**

Official name: Sweett Group Ltd

Postal address: 60 Gray's Inn Road

Town: London

Postal code: WC1X 8AQ

Country: United Kingdom

For the attention of: Alan Saunders

E-mail: [alan.saunders@sweettgroup.com](mailto:alan.saunders@sweettgroup.com)

Telephone: +44 2070619000

Internet address: <http://www.sweettgroup.com>

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Sweett Group Ltd

Postal address: .

Town: London

Postal code: WC1X 8AQ

Country: United Kingdom

For the attention of: .

Telephone: +44 2070619000

Internet address: <http://www.mytenders.com>

**Tenders or requests to participate must be submitted:** Official name: Sweett Group Ltd

Postal address: 60 Gray's Inn Road

Town: London

Postal code: WC1X 8AQ

Country: United Kingdom

For the attention of: Alan Saunders  
Telephone: +44 2070619000  
Internet address: <http://www.sweettgroup.com>

**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Education

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Rydens Enterprise School: Designer Appointments

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 12: Architectural services; engineering services and integrated engineering services; urban planning and landscape engineering services; related scientific and technical consulting services; technical testing and analysis services

Main site or place of performance: Hershams Road Walton-on-Thames, Surrey, KT12 5PY  
NUTS code UKJ23 Surrey

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

The Contracting Authority is an Academy Trust, a charitable company limited by guarantee, that operates a secondary school and 6th form college serving the communities of Walton on Thames, Hershams, Cobham and West Molesey. The school has approximately 1,100 students on roll but is set to expand over the next decade to 1,500 or possibly beyond.

The School is based on a single site, but it benefits from a quantity of land held surplus to its requirements and in excess of national guidelines for the provision of playing fields. A master plan has been developed under which the built part of the site will be sold for redevelopment and the proceeds invested in the construction of a new school on what are currently playing fields. The planned opening date of the new school is 1 September 2016. The School will continue to operate from its current premises until the new school is ready to occupy. The Contracting Authority wishes to appoint a Design Team to work as part of the client team to develop the design and delivery of the Master Plan. The roles will focus on the design and construction of the new school.

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at [http://www.myTenders.org/Search/Search\\_Switch.aspx?ID=103397](http://www.myTenders.org/Search/Search_Switch.aspx?ID=103397).

The awarding authority has indicated that it will accept electronic responses to this notice via a 'Tender Submission Postbox' facility. Further details of this facility are available at [http://www.myTenders.org/PostBox/Postbox\\_Explain.aspx?ID=103397](http://www.myTenders.org/PostBox/Postbox_Explain.aspx?ID=103397).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems. The postbox closes precisely at the time stated.

**II.1.6. CPV code(s)**

71240000 Architectural, engineering and planning services, 71200000 Architectural and related services, 71312000 Structural engineering consultancy services, 71321000 Engineering design services for mechanical and electrical installations for buildings

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

Information about lots

Lot No: 1

Lot title: Architectural Services

**1) Short description**

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**2) CPV code(s)**

71200000 Architectural and related services

**3) Quantity or scope**

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**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 2

Lot title: Structural Engineer

**1) Short description**

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**2) CPV code(s)**

71312000 Structural engineering consultancy services

**3)**

## **Quantity or scope**

### **4) Indication about different time frame or duration**

### **5) Additional information about lots**

Lot No: 3

Lot title: Mechanical & Electrical Engineers

#### **1) Short description**

#### **2) CPV code(s)**

71321000 Engineering design services for mechanical and electrical installations for buildings

#### **3) Quantity or scope**

### **4) Indication about different time frame or duration**

### **5) Additional information about lots**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.

(4) All candidates will be required to produce a certificate or declaration demonstrating that

they have not committed an act of grave misconduct in the course of their business or profession.

(5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

(6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

(7) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: (1) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

(2) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

(1) A statement of the candidate's average annual number of staff and managerial staff over the previous 3 years.

(2) Details of the educational and professional qualifications of their managerial staff; and those of the person(s) who would be responsible for providing the services or carrying out the work or works under the contract;

(3) A statement of the candidate's technical facilities; measures for ensuring quality; and their study and research facilities.

(4) An indication of the proportion of the contract which the services provider intends possibly to subcontract.

### **III.2.4. Information about reserved contracts**

## **III.3. Conditions specific to services contracts**

### **III.3.1. Information about a particular profession**

### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 5: and Maximum number 10

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

## **IV.2. Award criteria**

### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

## **IV.3. Administrative information**

### **IV.3.1. File reference number attributed by the contracting authority**

### **IV.3.2. Previous publication concerning this procedure**

### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 3.6.2013

### **IV.3.4. Time limit for receipt of tenders or requests to participate**

5.6.2013 - 14:00

### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

3.7.2013

### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

### **IV.3.8. Conditions for opening of tenders**

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

### **VI.2. Information about European Union funds**

### **VI.3. Additional information**

(MT Ref:103397)

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: High Court of England & Wales

Postal address: The Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

Telephone: +44 2079476000

#### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Candidates are referred to the Public Contract Regulations 2006 (as amended).

**VI.4.3. Service from which information about the review procedure may be obtained**

Official name: The Cabinet Office c/o Efficiency and Reform Group

Postal address: Rosebury Court, St Andrews Business Park

Town: Norwich

Postal code: NR7 0HS

Country: United Kingdom

**VI.5. Date of dispatch of this notice**

8.4.2013