

United Kingdom-West Malling: School furniture
OJ S 67/2015 04/04/2015
Contract notice
Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Commercial Services
Postal address: Head Office, 1 Abbey Wood Group, Kings Hill
Town: West Malling
Postal code: ME19 4YT
Country: United Kingdom
For the attention of: Mr Michael Smith
E-mail: michael.smith@procurementsservicesgroup.org.uk

Additional information can be obtained from:

Official name: Commercial Services
Postal address: Head Office, 1 Abbey Wood Group, Kings Hill
Town: West Malling
Postal code: ME19 4YT
Country: United Kingdom
For the attention of: Mr Michael Smith
E-mail: michael.smith@procurementsservicesgroup.org.uk

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Commercial Services
Postal address: Head Office, 1 Abbey Wood Group, Kings Hill
Town: West Malling
Postal code: ME19 4YT
Country: United Kingdom
For the attention of: Mr Michael Smith
E-mail: michael.smith@procurementsservicesgroup.org.uk

Tenders or requests to participate must be submitted: Official name: Commercial Services

Postal address: Head Office, 1 Abbey Wood Group, Kings Hill
Town: West Malling
Postal code: ME19 4YT
Country: United Kingdom
For the attention of: Mr Michael Smith
E-mail: michael.smith@procurementsservicesgroup.org.uk

I.2. Type of the contracting authority

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Kent County Council
Postal address: County Hall
Town: Maidstone
Postal code: ME14 1XQ
Country: United Kingdom

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Educational Furniture.

II.1.2. Type of contract and place of performance or delivery

Supplies

Purchase

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Number Envisaged maximum number of participants to the framework agreement: 8

Duration of the framework agreement

Duration in years: 3

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 7 000 000 and 10 000 000 GBP

II.1.5. Short description of the contract or purchase(s)

Commercial Services is one of the largest trading organisations of its kind in the UK with a turnover currently in excess of 600 000 000 GBP pa and employing over 700 people from its base in Kent. With its Education Supplies Division (KCS) set up nearly 70 years ago by Kent County Council, it has grown organically since then to supply an ever-increasing range of best value goods and services to other publicly funded organisations. These include local government, education establishments, the care sector and emergency services.

KCS is a trading unit of Commercial Services and provides a purchasing, warehousing and distribution service to a wide ranging customer base within local government and associated public bodies in Kent, neighbouring counties and across the UK.

Kent County Council (the Council) is the largest local authority in England covering an area of 3 500 km². It has an annual expenditure of over 1 000 000 000 GBP on goods and services and a population of 1 300 000. The Council provides a wide range of personal and strategic services on behalf of its residents, operating in partnership with 12 district councils and 289 parish/town councils.

In accordance with best procurement practice, EU and UK Procurement Directives and Regulations, KCS wishes to create a Framework Agreement (the Agreement) for the supply and delivery of Educational Furniture.

II.1.6. CPV code(s)

39160000 School furniture

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

This tender shall be divided into 8 (eight) LOTS, the LOTS are as follows:

LOT 1- Educational Tables (Budget)

LOT 2- Educational Tables

LOT 3- Educational Chairs (Budget)

LOT 4- Educational Chairs

LOT 5- Break Out Seating

LOT 6- Lockers

LOT 7- Storage

LOT 8- Folding Furniture

A maximum of five providers shall be awarded per lot (depending on submissions) to ensure full product coverage and to encourage competition between suppliers.

Estimated value excluding VAT:

Range: between 7 000 000 and 10 000 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Educational Tables (Budget)

1) Short description

Educational Tables (Budget) is split into two sub-categories:1. Non-Stacking Budget Table2. Stacking Budget Table.

2) CPV code(s)

39121200 Tables

3) Quantity or scope

Estimated value excluding VAT:

Range: between 1 000 000 and 1 300 000 GBP

4) Indication about different time frame or duration

Duration in months: 0 (from the award of the contract)

5)

Additional information about lots

Tenderers may submit for one or more LOTS, each LOT will be awarded on the basis of the most economically advantageous tender according to the criteria stated within the tender documentation. Award will ensure sufficient coverage of the entire product range per LOT and as such the authority may award to one or more suppliers dependent on submissions.

Lot No: 2

Lot title: Educational Tables

1) Short description

Educational Tables is split into two sub-categories:1. Heavy Duty Table2. Flexible Table.

2) CPV code(s)

39121200 Tables

3) Quantity or scope

Estimated value excluding VAT:

Range: between 1 250 000 and 1 550 000 GBP

4) Indication about different time frame or duration

Duration in months: 0 (from the award of the contract)

5) Additional information about lots

Tenderers may submit for one or more LOTS, each LOT will be awarded on the basis of the most economically advantageous tender according to the criteria stated within the tender documentation. Award will ensure sufficient coverage of the entire product range per LOT and as such the authority may award to one or more suppliers dependent on submissions.

Lot No: 3

Lot title: Educational Chairs (Budget)

1) Short description

A Budget range of Education Chairs.

2) CPV code(s)

39112000 Chairs

3) Quantity or scope

Estimated value excluding VAT:

Range: between 800 000 and 1 000 000 GBP

4) Indication about different time frame or duration

Duration in months: 0 (from the award of the contract)

5) Additional information about lots

Tenderers may submit for one or more LOTS, each LOT will be awarded on the basis of the most economically advantageous tender according to the criteria stated within the tender documentation. Award will ensure sufficient coverage of the entire product range per LOT and as such the authority may award to one or more suppliers dependent on submissions.

Lot No: 4

Lot title: Educational Chairs

1) Short description

Educational Chairs is split into 4 sub-categories:1. 4-Leg Chair 2. Cantilever Chair 3. Skid Chair 4. One Piece.

2) CPV code(s)

39112000 Chairs

3) Quantity or scope

Estimated value excluding VAT:

Range: between 1 100 000 and 1 350 000 GBP

4) Indication about different time frame or duration

Duration in months: 0 (from the award of the contract)

5) Additional information about lots

Tenderers may submit for one or more LOTS, each LOT will be awarded on the basis of the most economically advantageous tender according to the criteria stated within the tender documentation. Award will ensure sufficient coverage of the entire product range per LOT and as such the authority may award to one or more suppliers dependent on submissions.

Lot No: 5

Lot title: Break out Seating

1) Short description

Many new school buildings provide learning spaces which can be easily re-configured to suit different teaching styles; but for buildings old and new our furniture range should include exciting modular designs which can easily adapted to how you teach each day. The purpose of this lot is to meet the needs of 21st century learning spaces.

2) CPV code(s)

39100000 Furniture

3) Quantity or scope

Estimated value excluding VAT:

Range: between 450 000 and 650 000 GBP

4) Indication about different time frame or duration

Duration in months: 0 (from the award of the contract)

5) Additional information about lots

Tenderers may submit for one or more LOTS, each LOT will be awarded on the basis of the most economically advantageous tender according to the criteria stated within the tender documentation. Award will ensure sufficient coverage of the entire product range per LOT and as such the authority may award to one or more suppliers dependent on submissions.

Lot No: 6

Lot title: Lockers

1) Short description

Lot for the provision of Lockers.

2) CPV code(s)

44421720 Lockers

3) Quantity or scope

Estimated value excluding VAT:

Range: between 800 000 and 1 000 000 GBP

4) Indication about different time frame or duration

Duration in months: 0 (from the award of the contract)

5) Additional information about lots

Tenderers may submit for one or more LOTS, each LOT will be awarded on the basis of the most economically advantageous tender according to the criteria stated within the tender documentation. Award will ensure sufficient coverage of the entire product range per LOT and as such the authority may award to one or more suppliers dependent on submissions.

Lot No: 7

Lot title: Storage

1) Short description

Storage is split into 3 sub-categories: 1. Mobile Storage 2. Fixed Storage 3. Teaching Wall.

2) CPV code(s)

39160000 School furniture

3) Quantity or scope

Estimated value excluding VAT:

Range: between 1 900 000 and 2 100 000 GBP

4) Indication about different time frame or duration

Duration in months: 0 (from the award of the contract)

5) Additional information about lots

Tenderers may submit for one or more LOTS, each LOT will be awarded on the basis of the most economically advantageous tender according to the criteria stated within the tender documentation. Award will ensure sufficient coverage of the entire product range per LOT and as such the authority may award to one or more suppliers dependent on submissions.

Lot No: 8

Lot title: Folding Dining Furniture

1) Short description

Lot for the provision of Folding Dining Furniture.

2) CPV code(s)

39100000 Furniture

3) Quantity or scope

Estimated value excluding VAT:

Range: between 450 000 and 650 000 GBP

4) Indication about different time frame or duration

Duration in months: 0 (from the award of the contract)

5) Additional information about lots

Tenderers may submit for one or more LOTS, each LOT will be awarded on the basis of the most economically advantageous tender according to the criteria stated within the tender documentation. Award will ensure sufficient coverage of the entire product range per LOT and as such the authority may award to one or more suppliers dependent on submissions.

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

- III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**
- III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**
- III.1.4. Contract performance conditions**
The performance of the contract is subject to particular conditions: no
- III.2. Conditions for participation**
 - III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**
 - III.2.2. Economic and financial ability**
 - III.2.3. Technical and professional ability**
 - III.2.4. Information about reserved contracts**
- III.3. Conditions specific to services contracts**
 - III.3.1. Information about a particular profession**
Execution of the service is reserved to a particular profession: no
 - III.3.2. Information about staff responsible for the performance of the contract**
Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

- IV.1. Type of procedure**
 - IV.1.1. Type of procedure**
Open
 - IV.1.2. Information about the limits on the number of candidates to be invited**
Envisaged number of candidates: 0
 - IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**
Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no
- IV.2. Award criteria**
 - IV.2.1. Award criteria**
The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents
 - IV.2.2. Information about electronic auction**
An electronic auction will be used: no
- IV.3. Administrative information**
 - IV.3.1. File reference number attributed by the contracting authority**
Y15018

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 5.5.2015 - 11:00
Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

5.5.2015 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

5.5.2015

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 120 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 5.5.2015 - 14:00

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

This opportunity will be completed electronically via ProContract, a site run by Due North. Interested organisations should go to www.kentbusinessportal.org.uk to register and express interest. Once you have successfully expressed interest via the portal you will be sent an email directing you to the ProContract site from which you will be able to access and download the invitation to tender documentation and any other relevant information. This email should be retained, as it will contain your direct link to the ProContract portal, for information purposes only the link is www.kentbusinessportal.org.uk/procontract/supplier.nsf DO NOT USE THIS LINK NOW. Tenderers should also note that final submissions must be made via ProContract, no other submission route is permitted. Failure to follow this path will result in the tender submission being disregarded. Any questions or clarifications must be submitted through the ProContract portal no later than 28.4.2015. The Contracting Authority will endeavor to answer all questions and clarification requests prior to the submission date, however those received after the 28.4.2015 may not be answered. ALL DOCUMENTS PERTAINING TO THIS OPPORTUNITY WILL BE AVAILABLE FOR DOWNLOAD VIA THE PROCONTRACT PORTAL FROM THE OUTSET. Please ensure you are able to download all files immediately after accessing the ProContract portal. Those Authorities or buying organisations that will be using the Agreement from the outset are: Commercial Services, trading as KCS, a wholly owned business of Kent County Council Other public bodies will

have access to this Agreement but may only do so with the agreement of the KCS. Those organisations who may wish to access this Agreement will be members, affiliates and associates of the CBC Group, the Pro5 Group, the Police Service, the Fire Service, the NHS & NHS Trusts, third sector organisations, academic centres (including Academies), publicly funded organisations and publicly owned private companies, operating within the geographic boundaries of the United Kingdom, Channel Islands and Northern Ireland. Whilst principally for use by Commercial Services, the Agreement will also be open for use by all other local authorities and public sector bodies. Full details of the classification of potential Contracting Bodies and End User's geographical areas and organisation classifications are detailed as follows: Regions in England: Main Regions:- East Midlands; West Midlands; East of England; South East; South West; North West; North East; Yorkshire & Humber; London or to individual administering Councils. See link: <http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm> Northern Ireland: Administered across 26 Districts of Northern Ireland. See link: <http://www.nidirect.gov.uk/local-councils-in-northern-ireland> Scotland: Administered across 32 Council areas. See link: <http://www.cosla.gov.uk/scottish-local-government> Wales: Administered across 22 Council areas. See link: <http://wales.gov.uk/topics/localgovernment/?skip=1&lang=en> Classification of End User Organisations <http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm> Educational Establishments: Nursery School, Primary School, Middle or High School, Secondary School, Academy, Special School, Pupil Referral Unit (PRU), Further Education College, University. See links: <http://www.schoolswebdirectory.co.uk/index.php> <http://www.ukschoolsdirectory.net> www.edubase.gov.uk www.hefce.ac.uk <http://www.universitiesuk.ac.uk/aboutus/members/Pages/default.aspx> Police, Fire & Rescue & Maritime & Coastguard Agency Emergency Services: See links: <http://www.police.uk/forces.htm> <http://www.fireservice.co.uk> <http://www.nifrs.org> <http://www.mcga.gov.uk/c4mcga/mcga07-home.htm> NHS Bodies, the HSC (Northern Ireland) and Ambulance Services: See links: <http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx> <http://www.hscni.net/index.php?link=trusts> <http://www.show.scot.nhs.uk/organisations/index.aspx> <http://www.scottishambulance.com/AboutUs/HowWeOrganised.aspx> <http://www.wales.nhs.uk/nhswalesaboutus/structure> Central Government Departments & their Agencies: See link: <http://www.direct.gov.uk/en/DI1/Directories/A-ZOfCentralGovernment/index.htm> Registered Charities: See links: <http://apps.charitycommission.gov.uk/showcharity/registerofcharities/RegisterHomePage.aspx> <http://www.oscr.org.uk/charities/search-scottish-charity-register> http://www.dsdni.gov.uk/index/dsd_contact_us/dsd_our_offices.htm Registered Social Landlords: Government-funded, not-for-profit organisations that provide affordable housing. They include housing associations, trusts and cooperatives. See link: <http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm> <http://www.nhfdirectory.co.uk> <http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm> Scotland: Administered across 32 Council areas. See link: <http://www.cosla.gov.uk/scottish-local-government> Wales: Administered across 22 Council areas. See link: <http://wales.gov.uk/topics/localgovernment/?skip=1&lang=en> Suppliers are advised that the Contracting Authority, its affiliates and/or authorised users, reserve the right to supply the tendered products, services, and commodities to companies that have a majority public sector ownership by any of the public sector bodies referred to above during the Agreement period as stated in this document, for the purpose of selling to other public, private and third sector organisations. Tenderers are advised that the Contracting Authority, its affiliates and/or authorised users, reserve the right to supply the tendered products, services and or commodities to companies or organisations directly that have a majority public sector

ownership or acting in a contractual capacity (i.e. Outsourced) on behalf of the accessible organisations by any of the bodies referred to in the document during the Agreement period as stated in this document.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

1.4.2015