

**Belgium-Torhout: Printers and plotters**

OJ S 63/2017 30/03/2017

Contract notice

Services

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: OCMW Torhout

Postal address: Aartrijkestraat 11A

Town: Torhout

Postal code: 8820

Country: Belgium

For the attention of: De heer Willem Vermaut

E-mail: [willem.vermaut@ocmwtorhout.be](mailto:willem.vermaut@ocmwtorhout.be)

Telephone: +32 50221222

Fax: +32 50220884

**Internet address(es):**

General address of the contracting authority: [www.ocmwtorhout.be](http://www.ocmwtorhout.be)

Electronic access to information: <https://cloud.3p.eu/Downloads/1/274/JW/2017>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: U kan de opdrachtdocumenten op volgende website verkrijgen

Internet address: <https://cloud.3p.eu/Downloads/1/274/JW/2017>

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Regional or local agency/office

**I.3. Main activity**

Social protection

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Stad Torhout

Postal address: Aartrijkestraat 11B

Town: Torhout

Postal code: 8820

Country: Belgium

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

All-in huur multifunctionele printers voor stad en OCMW Torhout.

### **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 7: Computer and related services

NUTS code BE251 Arr. Brugge

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

### **II.1.4. Information about framework agreement**

### **II.1.5. Short description of the contract or purchase(s)**

De uit te voeren opdracht behelst een huurovereenkomst met een all-in onderhoudscontract voor een duurtijd van 60 maanden voor het huren van digitale multifunctionele printers en de bijhorende software.

### **II.1.6. CPV code(s)**

30232100 Printers and plotters

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 60 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Borgtocht (5 % van het oorspronkelijk bedrag van de opdracht (excl. btw), afgerond naar het hogere tiental).

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

## **III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: \* Door in te schrijven op deze opdracht verklaart de inschrijver zich niet in een toestand van uitsluiting te bevinden, zoals bedoeld in artikel 20 §§1 en 1/1 van de wet van 15.6.2006 betreffende overheidsopdrachten en bepaalde opdrachten voor werken, leveringen en diensten en artikel 61 tot en met 66 van het koninklijk besluit van 15.7.2011 betreffende plaatsing overheidsopdrachten klassieke sectoren.

\* In toepassing van artikel 62 van het koninklijk besluit van 15.7.2011 dient de Belgische inschrijver geen RSZ-attest bij zijn offerte te voegen. De aanbestedende overheid zal deze informatie zelf opvragen.

\* De Belgische inschrijver dient geen attest van niet-faillissement of soortgelijke toestanden bij zijn offerte te voegen. De aanbestedende overheid zal deze informatie zelf opvragen.

### **III.2.2. Economic and financial ability**

Minimum level(s) of standards possibly required: Geen.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

\* Beschrijving van de technische dienst:

De inschrijver maakt een nota op die minimaal volgende gegevens bevat: totaal aantal personeelsleden van de technische dienst, aantal techniekers werkzaam binnen een straal van 100 km rond Torhout, opleiding bij fabrikant van de machines, wagenpark, grootte wisselstukkenmagazijn, ....

Minimum level(s) of standards possibly required:

\* Een lijst met minimaal 3 gelijkaardige klanten (openbare besturen) gedurende de afgelopen 3 jaar met het totaal bedrag van de uitgevoerde prestaties en de coördinaten van de contactpersoon bij deze klanten.

\* 3 attesten, ondertekend door de klant voor goede uitvoering, waaruit blijkt dat de inschrijver multifunctionele printers all-in verhuurt aan gelijkaardige besturen zoals het lokaal bestuur Torhout (stad en OCMW, verschillende sites).

### **III.2.4. Information about reserved contracts**

## **III.3. Conditions specific to services contracts**

### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Prijs. Weighting 50
2. Technische bijstand. Weighting 20
3. Technische waarde. Weighting 20
4. Flexibiliteit. Weighting 10

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

2017- 004

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 23.5.2017 - 23:59

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

24.5.2017 - 09:30

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Dutch.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 90 (from the date stated for receipt of tender)

##### **IV.3.8. Conditions for opening of tenders**

Date: 24.5.2017 - 9:30

Place:

Eugène Van Oyezaal, OCMW Torhout, Aartrijkestraat 11A, 8820 Torhout.

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

This is a recurrent procurement: no

##### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

28.3.2017