

**NO-Rollag: insurance services**  
**OJ S 72/2012 13/04/2012**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Rollag kommune  
Postal address: Rollag kommune  
Town: Rollag  
Postal code: 3626  
Country: Norway  
Contact person: Rollag kommune  
For the attention of: Ellen Skarsten  
Telephone: +47 331023000

**Internet address(es):**

General address of the contracting authority: [www.rollag.kommune.no](http://www.rollag.kommune.no)

Address of the buyer profile: [http://www.doffin.no/search/Search\\_AuthProfile.aspx?ID=AA4209](http://www.doffin.no/search/Search_AuthProfile.aspx?ID=AA4209)

**Additional information can be obtained from:**

Official name: Willis AS  
Postal address: Postboks 2221  
Town: Larvik  
Postal code: 3255  
Country: Norway  
For the attention of: Svein Åge Hansen  
E-mail: [svein.aage.hansen@willis.com](mailto:svein.aage.hansen@willis.com)  
Telephone: +47 33133800  
Internet address: [www.willis.com](http://www.willis.com)

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Willis AS  
Postal address: Postboks 2221  
Town: Larvik  
Postal code: 3255  
Country: Norway  
Contact person: Larvik  
For the attention of: Svein Åge Hansen  
E-mail: [svein.aage.hansen@willis.com](mailto:svein.aage.hansen@willis.com)  
Telephone: +47 33133800  
Internet address: [www.willis.com](http://www.willis.com)

**Tenders or requests to participate must be submitted:** Official name: Willis AS

Postal address: Postboks 2221  
Town: Larvik  
Postal code: 3255  
Country: Norway  
Contact person: Larvik

For the attention of: Svein Åge Hansen  
E-mail: [svein.aage.hansen@willis.com](mailto:svein.aage.hansen@willis.com)  
Telephone: +47 33133800  
Internet address: [www.willis.com](http://www.willis.com)

**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

Economic and financial affairs

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

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**Section II: Object of the contract**

**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Rollag municipality and Sports school Numedal county college - casualty and personal insurance.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Rollag municipality, Norway.

NUTS code

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Casualty and personal insurance services for Rollag municipality and the Sports school Numedal county college.

NOTE: To register your interest in this notice and obtain any additional information please visit the Doffin Web Site at [http://www.doffin.no/Search/Search\\_Switch.aspx?ID=255453](http://www.doffin.no/Search/Search_Switch.aspx?ID=255453).

**II.1.6. CPV code(s)**

66510000 Insurance services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

The contract period is 1 year with option for 1+1+1 year(s) prolongation.

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Information about lots

Lot No: 1

Lot title: Casualty insurance

#### **1) Short description**

Property, liability, interruption, motor vehicle.

#### **2) CPV code(s)**

66510000 Insurance services

#### **3) Quantity or scope**

Property, liability, interruption, motor vehicle.

#### **4) Indication about different time frame or duration**

#### **5) Additional information about lots**

Lot No: 2

Lot title: Personal insurance

#### **1) Short description**

Occupational injury, statutory and tariff regulated agreement. Other personal covering.

#### **2) CPV code(s)**

66510000 Insurance services

#### **3) Quantity or scope**

Occupational injury, statutory and tariff regulated agreement. Other personal covering.

#### **4) Indication about different time frame or duration**

#### **5) Additional information about lots**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

## **III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: (1) Value added tax certificate (National requirement).  
(2) Company tax certificate (National requirement).  
(3) Self-declaration in compliance with Appendix 2 (HSE) of the Norwegian procurement regulations (National requirement).

### **III.2.2. Economic and financial ability**

List and brief description of conditions: (1) The company's most recent annual report including new information of relevance to the company's accounting figures.  
(2) Presentation of the company's annual accounts, or extracts thereof.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:  
(1) Other documentation required (please state below).  
See the tender documents.

### **III.2.4. Information about reserved contracts**

## **III.3. Conditions specific to services contracts**

### **III.3.1. Information about a particular profession**

### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Price. Weighting 70
2. Terms. Weighting 10
3. Claims settlement. Weighting 10
4. Assessment of solution. Weighting 10

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 1.5.2012

**IV.3.4. Time limit for receipt of tenders or requests to participate**

21.5.2012 - 12:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Other: Norwegian.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

until: 1.6.2012

**IV.3.8. Conditions for opening of tenders**

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

**VI.2. Information about European Union funds**

**VI.3. Additional information**

(NT Ref:255443).

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: KOFA - Klagenemda for offentlige anskaffelser

Postal address: Postboks 439 Sentrum

Town: Bergen

Postal code: 5805

Country: Norway

E-mail: [postmottak@kofa.no](mailto:postmottak@kofa.no)

Telephone: +47 55597500

Fax: +47 55597599

Internet address: [www.kofa.no](http://www.kofa.no)

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

11.4.2012