

United Kingdom-Braintree: Cleaning services

OJ S 67/2015 04/04/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Greenfields Community Housing
Postal address: Greenfields House, Charter Way
Town: Braintree
Postal code: CM77 8FG
Country: United Kingdom
For the attention of: Ms Mandy Rose
E-mail: mandy.rose@greenfieldsch.org.uk
Telephone: +44 1376332483

Additional information can be obtained from:

Official name: Greenfields Community Housing
Postal address: Greenfields House, Charter Way
Town: Braintree
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Country: United Kingdom
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Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

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Town: Braintree
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Country: United Kingdom
For the attention of: Ms Mandy Rose
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Tenders or requests to participate must be submitted: Official name: Greenfields Community Housing

Postal address: Greenfields House, Charter Way
Town: Braintree
Postal code: CM77 8FG
Country: United Kingdom
For the attention of: Ms Mandy Rose
E-mail: mandy.rose@greenfieldsch.org.uk
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I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Cleaning and Clearance VOID and other areas framework.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

NUTS code UKH East of England

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The Framework will be let for a three year period (with an option to extend for a further 1 x 12 month period) intended to commence 1.10.2015. The framework will consist of two LOTs as detailed below.

The framework will be available to all members of the PAE details of who can be found by accessing www.paessex.gov.uk and will comprise of no more than eight contractors on each LOT of which Greenfields will then select a contractor from both/either LOT(s) to carry out the service for Greenfields.

LOT 1 VOID Cleaning and Clearance

The LOT will include but not limited to provide cleaning and clearance services to void properties and gardens. Works may also be required on occasions in occupied properties and communal areas.

LOT 2 Communal Cleaning

The LOT will include providing scheduled cleaning in communal areas of occupied residential flats.

II.1.6. CPV code(s)

90910000 Cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

LOT 1 VOID Cleaning and Clearance

The LOT will include but not limited to provide cleaning and clearance services to void properties and gardens. Works may also be required on occasions in occupied properties and communal areas.

The contractor will also be required to provide an out of hour's service in response to include but not limited to, cleaning up any bodily fluid spills, sharps clearances and removal and disposal of animal excrement within a building. This service is to be provided on site within 2 hours of instructions being passed by Greenfields (or PAE member) or it's out of hour's agent. The successful contractor will attend evictions as and when instructed by Greenfields (or PAE member) create and keep a record of contents and their condition, pack these up, load onto own vehicle and move the resident's belongings to either a storage facility or alternative address. The contractor will be responsible for unloading at the storage/new residence but will not be required to unpack the resident's belongings on arrival. The contractor may also be called upon to move personal possessions in domestic settings, where a requirement has arisen through flooding, tenant property downsizing or a decant move.

LOT 2 Communal Cleaning

The LOT will include providing scheduled cleaning in communal areas of occupied residential flats in but not limited to, the following areas,

—

Foyer, lobby and landing areas

—

Main entrance, side and rear door areas

—

Stairway and stairwells, including hand rails

—

Doormats

—

Internal glazing

—

Shute rooms and bin stores

—

Walls and communal doors.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 8

Objective criteria for choosing the limited number of candidates: As detailed in the tender documents.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

GREEN0306

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

11.5.2015 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

1.6.2015

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

Documents are available via <https://greenfieldsch.sharefile.com/d/25064708b5ea4dac> (Trouble with the above link? You can copy and paste the following URL into your web browser) PLEASE ENSURE THAT YOU COMPLETE AND RETURN DOCUMENTS PREFIXED WITH PQQ ONLY. THE CLOSING DATE FOR COMPLETED PQQ IS NOON 11.5.2015 If you intend to submit a PQQ please notify purchasing@greenfieldsch.org.uk to ensure that you receive any clarifications raised during this exercise. Members of the PAE (www.paessex.gov.uk) may access this agreement and include: Basildon Council, Brentwood Council, Braintree Council, Castlepoint Council, Chelmsford Council, Chelmer Housing Partnership, Colchester Council, Epping Council, Essex County Council, Essex Fire and Rescue, Estuary Housing, Greenfields Community Housing, Harlow Council, Maldon Council, Rochford Council, Southend Council, Tendring Council, Thurrock Council and Uttlesford Council,

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

1.4.2015